

## Civil Service Newsletter

WEB: [www.cscouncil.ilstu.edu](http://www.cscouncil.ilstu.edu)

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# OpenLine

OpenLine is published monthly by the **Civil Service Council** of Illinois State University, Campus Box 1300, Normal, IL 61790-1300.

**MAY 2005**

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### DATES TO REMEMBER

May 25.....Next classified ad deadline  
**June 7.....Council meeting**  
June 7.....Next *OpenLine* article deadline  
June 14.....Flag Day  
June 19.....Father's Day  
**June 21.....Council meeting**

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### Frivolous Facts



Memorial Day originated in 1868, when Union General John A. Logan designated a day in which the graves of Civil War soldiers would be decorated. Known as Decoration Day, the holiday was changed to Memorial Day within 20 years, becoming a holiday dedicated to the memory of all war dead. It became a federal holiday in 1971, and is now observed on the last Monday in May.

[Source: [www.factmonster.com](http://www.factmonster.com)]

### Quick Quote

"Never say anything on the phone that you wouldn't want your mother to hear at your trial."  
-- Sydney Biddle Barrows

[Source: [www.factmonster.com](http://www.factmonster.com)]

### SCHOLARSHIP APPLICATIONS AVAILABLE

~ MARTHA BURK



The Civil Service Council is again awarding four scholarships to dependents of Civil Service staff. The scholarships will be awarded in the amount of \$500 each (\$250 each semester). A student may be awarded a maximum of two one-year scholarships.

Eligibility requirements for the **Civil Service Dependent Scholarships** include the following:

1. [The recipient must] Be a child living in the household and/or dependent of a full-time ISU Civil Service status employee who has at least two years of continuous service at Illinois State University.
2. Be a full-time student working toward an undergraduate degree or diploma.
3. Meet the requirements of the school he/she plans to attend and have a grade point average of "C" or above in both high school and/or college.
4. Financial need will be considered.

The Council is also awarding the third annual Carl Johanson scholarship. It was endowed by Al and Elaine Goldfarb and is named after Elaine's father. This scholarship is awarded to a Civil Service staff member who is taking classes and is seriously working toward a degree. It is awarded in the amount of \$500 (\$250 each semester).



Eligibility requirements for the **Carl Johanson Scholarship** include the following:

1. [The recipient must] Be a full-time ISU Civil Service employee who has at least two years of continuous service at Illinois State University.
2. Be a student working toward a degree or diploma.
3. Have achieved at least junior status (including master's degree and doctoral candidates).
4. Have a grade point average of "C" or above during his/her college career to-date. Scholarship will be one of two criteria considered for the award.
5. Financial need is the second of the two criteria.
6. Be a student at Illinois State University.



Application forms for both scholarships may be obtained on the Council's web site: <http://www.cscouncil.ilstu.edu> or by contacting your Council representative. The receive-by deadline for applications for both scholarships is Friday, June 10, 2005. Please mail the completed forms to Martha Burk, Scholarship Committee Chair, 8900 Milner Library (438-3474). If hand-delivering, the office number is 513A Milner.

# CIVIL SERVICE AWARDS

~ MARTHA BURK

The following award winners were announced at the Civil Service and Administrative Professional Awards Ceremony that took place on April 20 in the Bone Student Center Ballroom.

## Distinguished Service Award

The Civil Service Distinguished Service Award was established in 1965. It is designed to acknowledge the demonstrated outstanding contributions by Civil Service staff. This award is intended to encourage professional development and improve morale by honoring sustained contributions made by selected individuals. This award is the highest staff award given by the University. The award's criteria are based on significant, ongoing contributions to the Department/Schools, the University, and the community.

This year's award winners are:

- C. Beale, University Housing Services
- Pam Burress, Telecommunications
- Cindy Caldwell, Economics
- Larry Milby, Campus Services/Grounds
- Sue Payne, Intercultural Programs and Services
- Julie Ruby, History



## Esprit de Corps Award

The Civil Service Esprit de Corps award is determined by the CS Council and goes to one individual that is deserving of special recognition for their work on behalf of the membership and University. This individual does not currently hold elected Council office, but is willing to spend his/her time and effort doing something for the good of the membership.

It is the wish of the Council to recognize the dedicated work of these special individuals who have gone above and beyond the call of duty. This is a one-time award given to an individual who best exemplifies dedicated, extraordinary work and who may not otherwise receive recognition for outstanding efforts on behalf of the membership.

- This year's award goes to Keith Smith, Redbird Arena.

## Carl Johansen Scholarship

The Carl Johansen Scholarship was endowed by Al and Elaine Goldfarb and is named after Elaine's father. The first award was given in 2002. The purpose is to help defray the expenses incurred by a Civil Service employee who is seriously working toward a degree.

These expenses can include books, childcare, additional travel expenses, etc. Any Civil Service employee who is working on a degree and has achieved at least junior status is eligible.



- This year's scholarship went to Deanna Sue Deatricks, School of Art.

## Civil Service Dependent Scholarships

The scholarships for Civil Service staff dependents were created in 1965. Their purpose is to award financial assistance to dependents of Illinois State University Civil Service employees.

The student's achievements and needs are both taken into consideration. They are made possible through funds presented by the Illinois State University Foundation and the Civil Service Council's fund-raising activities.

### **Foundation Scholarships:**

- Melissa Bond, child of Anthony Bond, Facilities Management
- Jeanne Carlton, child of Janet Carlton, College of Education Dean's office
- Maggie Ummel, child of Kim Ummel, Campus Dining Services

### **Council Scholarships (paid for by Council fund-raising):**

- Jasmine Beanland, child of Florence Buchanon, Financial Aid
- Dillon Caplinger, child of Julie Caplinger, Faculty Technology Support Services, and John Caplinger, Campus Services/Grounds
- Jessica Tjaden, child of Sherrill Tjaden, Thomas Metcalf School
- Betsy Ummel, child of Kim Ummel, Campus Dining Services



## CONTACT US

Please feel free to contact any Council member if you have questions, comments, or ideas so that we may better serve you. Any campus activities or information that would be relevant to Civil Service personnel can also be submitted.

Send information to the Council officers ([cscouncil@ilstu.edu](mailto:cscouncil@ilstu.edu)), to the *OpenLine* editor, Pam Burress ([paburre@ilstu.edu](mailto:paburre@ilstu.edu)), to our Council liaison, Vicki Bryan ([vlbryan@ilstu.edu](mailto:vlbryan@ilstu.edu)), or to any other Council member prior to the deadline.

## UNIVERSITY POLICIES / PROCEDURES

### **3.1.7 Group Insurance**

Employees of the University are eligible for insurance coverage as provided by the State of Illinois Employees Group Insurance Program. Employees may elect to enroll eligible dependents in the State of Illinois Employees Group Insurance Program. The Board of Trustees may authorize supplemental group insurance programs which do not duplicate coverage offered by the State of Illinois.

More information is available pertaining to this and other University policies on the Policies Web site ([www.policy.ilstu.edu](http://www.policy.ilstu.edu)).

## RAFFLE WINNERS



The winners of the Civil Service Council Scholarship Raffle will be listed in next month's edition of the *OpenLine*. However, the names of the raffle winners will also be available on our Web site:

[www.cscouncil.ilstu.edu/activities/fund\\_raisers/2005\\_raffle.shtml](http://www.cscouncil.ilstu.edu/activities/fund_raisers/2005_raffle.shtml) after the drawing at noon on May 17.

## DID YOU KNOW...

...that membership on the Council shall also include the following ex-officio members, who shall serve without vote:

- the elected representative to the Employees Advisory Committee (EAC) to the Merit Board;
- the representative appointed by the Council to the Campus Communication Committee;
- the representative appointed by the University President to the SURS Members Advisory Committee (SURSMAC);
- a designated representative from the Human Resources Office; and
- the *OpenLine* Editor

For more information about the constitution of the Civil Service Council, visit the Documentation section on our Web site.

## WHAT THE COUNCIL MEANS TO ME

~ JULIE CAPLINGER



Hello, my name is Julie Caplinger, and I have been employed at Illinois State University for 21 years (as of this coming August). I currently work for Faculty Technology Support Services, and we are an Illinois State University family.

My husband has worked for Illinois State University for 14 years. My sons both went to school on campus. Dillon currently attends

Western Illinois University, and Jeremy is a freshman at University High School. I have served on the Civil Service Council for the past three years.

I have gained a new perspective on what happens here at ISU, and around the rest of the state that directly affects us, such as retirement benefits for those employed now and in the future. I have had the opportunity to hear speakers from across the campus on important issues. I might not have had direct contact with those individuals if I had not been serving on the Council. I have participated in the fundraising events and the Homecoming Parade. This will be my second year hosting a bus to Chicago for the Cubs game (something I enjoy even though I am a White Sox fan).

The Council is a great group of people who meet twice a month. We represent our areas and take constituent issues to the meetings. We have made many accomplishments in the three years I have been on the Council, and I am honored to represent Group III on our campus.

## UNIVERSITY MODEM POOL ENDS

~ BILL BLOMGREN

As previously announced, all University supported residential dial-up modem pool service will end on May 20, 2005. The modem pool telephone number of 438-8210 and all modem pool hardware will be disabled and removed from service. All users will need to transition to a new service provider of their choice prior to May 20, 2005.



Remember, it is the user's responsibility to contact a new Internet service provider to continue to have Internet access. Regardless of which service provider is selected, it will be necessary to install and use the Cisco Virtual Private Network (VPN) client to access certain network resources of the University. For more information on VPN and Internet service providers that offer modem pool service, go to the University Help Desk Web site at [www.ilstu.edu/helpdesk](http://www.ilstu.edu/helpdesk) or contact the Help Desk at 438-4357 (HELP).

## GOVERNMENT WEB LINKS

### ILLINOIS STATE UNIVERSITY'S SHARED GOVERNANCE

Academic Senate.....[www.academicssenat.ilstu.edu](http://www.academicssenat.ilstu.edu)  
Annuitants Association.....[www.annuitants.ilstu.edu](http://www.annuitants.ilstu.edu)  
Administrative/Professional Council.....[www.apcouncil.ilstu.edu](http://www.apcouncil.ilstu.edu)  
Civil Service Council .....[www.cscouncil.ilstu.edu](http://www.cscouncil.ilstu.edu)  
Student Government Association .....[www.sga.ilstu.edu](http://www.sga.ilstu.edu)

### STATE OF ILLINOIS

State Universities Civil Service System .....[www.sucss.state.il.us](http://www.sucss.state.il.us)  
SUCSS Classification.....[www.sucss.state.il.us/cpm.asp](http://www.sucss.state.il.us/cpm.asp)  
Status Notices  
U.S. Representative Jerry Weller.....[weller.house.gov](http://weller.house.gov)  
11th Congressional District  
State Representative Dan Brady .....[www.rep-danbrady.com](http://www.rep-danbrady.com)  
88th Representative District  
State Senator Bill Brady .....[www.senatorbillbrady.com](http://www.senatorbillbrady.com)  
44th Senate District  
U.S. Senator Dick Durbin.....[durbin.senate.gov](http://durbin.senate.gov)  
U.S. Senator Barack Obama.....[obama.senate.gov](http://obama.senate.gov)

## POTPOURRI

~ DIANNE LIEBENSTEIN

### SYMPATHY – OUR SINCEREST SYMPATHY TO:

- Barb Dallinger, Bone Student Center, on the death of her mother, Doris Dallinger, April 16, 2005.
- Greg Fears, Facilities Management, on the death of his mother, Marie L. Fears, April 23, 2005.
- The family of Illinois State University Police Officer Anthony J. (Tony) Hosey, who died on April 25, 2005.



### WELCOME TO ISU – MARCH 2005

- Kelli A. Brown, Facilities Management
- Robert J. Campbell, Facilities Management
- Cheryl I. Collins, Facilities Management
- Jose L. Correa, Facilities Management
- Charles E. Fudge, Bone Student Center
- Myra O. Giles, Facilities Management
- Charles A. Gooderham, Facilities Management
- Demetria L. Howard, Facilities Management
- Eva Hurth, Student Health Service
- Robert E. Huskins, Facilities Management
- Lee James, Facilities Management
- Karl D. Ladtkow, Facilities Management
- Richard S. Marr, Facilities Management
- Nkuthi M. Matundu, Facilities Management
- Gerald K. Mulvaney, Facilities Management
- William B. Renicks, Facilities Management
- William S. Russell, Facilities Management
- John W. Schmidgall, Facilities Management
- Kyle T. Vann, Campus Dining Services
- Jason W. West, Facilities Management
- John A. Winston, Facilities Management

### PROMOTIONS – MARCH 2005

- Nancy Daniels, Administrative Aide (effective 1-16-2005), Special Education
- Linda J. Bagby, Dir. Of Purchases, Comptroller's Office
- Sharon B. Benz, Secretary IV, International Studies and Programs
- Jennifer S. Bonack, Chief Clerk, Applied Science & Tech.
- Steven L. Coan, Local Area Network Administrator, Bone Student Center
- Martha R. Frieberg, Chief Clerk, English
- Julie M. Ruby, Administrative Aide, History



### RESIGNATIONS – MARCH 2005

- Robin Kay Brtva, University Housing Services
- Kathleen R. Burger, Mennonite College of Nursing
- Matthew C. Childress, Psychology
- Sharon A. Hoelscher, College of Education
- Elizabeth H. Kosuth, International Studies and Programs
- Gregory M. Lutz, Campus Dining Services
- David L. Martin, Facilities Management
- Patrick W. Shipley, Facilities Management
- Madonna L. Smith, Facilities Planning
- Shad M. Wagehoft, University Police Department
- Pamela D. Williams, Facilities Planning

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Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone (438-8311) or by e-mail ([dbliebe@ilstu.edu](mailto:dbliebe@ilstu.edu)) to report births, marriages, or deaths of immediate family members

## CLASSIFIED ADVERTISEMENTS

### For Sale—Other

- Player Piano. Great condition. Has approx. 40 music rolls. \$800. Call Gary, (309)532-1290.



### Personal Service

- Tree and shrub trimming. Please call Carl or Terry at 310-3397, 530-5137 or 527-4492.
- Radon questions or problems? Licensed radon professional. Over 700 systems installed with 100% success rate. Call David (Bud) Smith at 473-2955.

## YOUR CREDIT SCORES

~ PAM BURRESS

It is now easy to get your credit scores to check your financial status. It can even be free (check out [www.annualcreditreport.com](http://www.annualcreditreport.com)). Different sources provide credit scores to consumers via the Internet, telephone or U.S. Mail. You may be asked to prove your identity to make sure your financial information is not given to the wrong person.



Check out [www.pueblo.gsa.gov/cic\\_text/money/creditscores/your.htm](http://www.pueblo.gsa.gov/cic_text/money/creditscores/your.htm) for more information and other sources pertaining to your personal credit rating.

### **OpenLine Classified Ad Submission Form**

*All information must be printed clearly.*

First and Last name: \_\_\_\_\_

Employment status: Full time / part time / retired / \_\_\_\_\_

Home phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

ISU phone: \_\_\_\_\_ - \_\_\_\_\_

Best time to reach you at your home phone: \_\_\_\_\_

Email: \_\_\_\_\_

Campus Box/Dept: \_\_\_\_\_

Check one category:

- |   |   |
|---|---|
| <input type="checkbox"/> Free Items (\$2)     | <input type="checkbox"/> Personal Service (\$5) |
| <input type="checkbox"/> For Sale-Auto (\$5)  | <input type="checkbox"/> Wanted (\$2)           |
| <input type="checkbox"/> For Sale-Other (\$2) |   |

**ONE word per box. 20 words or less.**


Send this completed form and payment by the 25<sup>th</sup> of the month to:

**Pat Schnitker, 4040 Graduate School.**

(Make checks payable to: Civil Service Council - OpenLine.)

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