

ISU Civil Service Council Minutes

April 9, 2024

Link for meeting via [Zoom](#)

Members present:

[Quanisha Kumi- Dafour](#)

[Sarah Ryburn](#)

[Lawrence Lair](#)

[Matt Wing](#)

[Justin Lawson](#)

[Judi Khalilallah](#)

[Monica Elkin](#)

[Evelyn Whitfield](#)

Members absent:

[Beth Porter](#)

[Jessica Barringer](#)

Ex Officos Present:

[Colette Homan](#)

[Christa Lawhun](#)

[Sam Lowry](#)

- I. **Call to Order: 12:05pm**
- II. **Approval of Agenda: Matt Wing moved to approve, Justin Lawson Seconded.**
- III. **Approval of Minutes from March 12, 2024:** Will approve April 23rd .
- IV. **Officer Reports:**
 - a. Chair (Quanisha Kumi-Darfour)
 - i. Transition reports & council records in order – June 11, 2024
 - b. Vice-Chair (Lawrence Lair) -no report
 - c. Secretary (Sarah Ryburn)- no report
 - d. Treasurer (Beth Porter)
- V. **Reports**
 - a. Ad Hoc Committees
 - i. Civil Service Awards (Matt Wing) | No update
 - ii. Elections (Sarah, Quanisha, Christa, Evelyn)
 1. Vacancies in Groups I through IV
 - a. Nominations open April 8 – April 25, 2024
 - b. Elections May 6 – May 24, 2024
 2. Council Elections for Executive Board
 - iii. Scholarships (Beth Porter and Judi Khalilallah)
 - b. Civil Service Committee Representatives
 - i. Academic Senate (Quanisha Kumi-Darfour) – No report.
 - ii. AP/CS Staff Council Merger (Beth Porter & Quanisha Kumi-Darfour)
 1. CSC items for discussion
 - a. Initial merged council structure

- b. Council website active <https://staffcouncil.illinoisstate.edu/>
 - iii. Campus Communications Committee (Quanisha Kumi-Darfour & Justin Lawson) – No report.
 - iv. Employee Advisory Committee/EAC (Christa Lawhun) No Report, our next meeting is April 25 & April 26 at SIU-Springfield.
 - v. ISU Annuity Association Committee (Samantha Lowry) - no report
 - vi. ISU Police Chief Advisory Council (Judi Khalilallah)
ISU Police Advisory Council, held March 22, 2024:
 - 1—Introductions (if needed)
 - 2—Meeting topic:
 - campus safety messaging overview
 - safety messaging activity
 - 3—Next Meeting: April 19, 2024, 10a
 - 4—Roundtable/Updates
 - Staffing update
 - ISUPD received II Retention Grant Award
 - Recognition from US Dept of Justice Community Oriented Policing Services (COPS)
[https://cops.usdoj.gov/html/dispatch/03-2024/photo contest.html](https://cops.usdoj.gov/html/dispatch/03-2024/photo%20contest.html)
 - vii. Parking and Transportation Advisory Committee (Matt Wing) | Next meeting 4/16
 - viii. University Foundation (Evelyn Whitfield)
- c. Human Resources (Colette Homan)
 - i. Just a reminder – the Sick Leave Bank Open Enrollment is from April 6-17. An email was sent out and there is an article in the Report that was sent out today.
 - ii. Reminder of the LinkedIn Learning opportunities for staff that are on the Human Resources website.
- d. Standing Committees
 - i. Discounts (Judi Khalilallah & Lawrence Lair)
 - 1. Contacting Grossinger Motor Arena about their discount and contact (Judi)
 - 2. Re-adding rental car discount (Lawrence)
 - ii. Governing Documents Review (Beth Porter, Matt Wing & Quanisha Kumi-Darfour) – No report.
 - iii. OpenLine (Lawrence Lair)
 - 1. In progress
 - iv. Webmaster (Lawrence Lair)

VI. Old Business

VII. New Business

VIII. Pulse of our Constituents & What’s Happening on Campus

IX. Adjournment: Matt Wing Moved Justin has seconded. Meeting adjourned at 1:01p