

ISU Civil Service Council Minutes

March 12, 2024

Link for meeting via [Zoom](#)

Members Present:

[Beth Porter](#)

[Quanisha Kumi- Darfour](#)

[Sarah Ryburn](#)

[Justin Lawson](#)

[Matt Wing](#)

[Judi Khalilallah](#)

[Lawrence Lair](#)

[Jessica Barringer](#)

[Monica Elkin](#)

Members Absent:

[Evelyn Whitfield](#)

Ex-Officio members present:

[Colette Homan](#)

- I. **Call to Order:** 12:05pm
- II. **Approval of Agenda:** Lawrence moved to approve, Justin second.
- III. **Approval of Minutes from February 27, 2024:** Justin moved to approve, Lawrence second.
- IV. **Officer Reports:**
 - a. Chair (Quanisha Kumi-Darfour)
 - b. Vice-Chair (Lawrence Lair) - no report
 - c. Secretary (Sarah Ryburn) - no report
 - d. Treasurer (Beth Porter) - no report
- V. **Reports**
 - a. Ad Hoc Committees
 - i. Civil Service Awards: Matt Wing | No update
 - ii. Scholarships: (June – Aug): Beth Porter and Judi Khalilallah, Justin Lawson, Evelyn Whitfield, and Juliana Nelson
 1. All scholarships have been awarded!
 2. Congratulations to our CS ISU Scholarship winners, Samantha (Dean) Fries-Romack, the daughter of ISU employee Denise Fries-Romack, and Delanie Wissmiller, the daughter of ISU employee Christie Wissmiller. The students will each receive \$1000.00 for the 23-24 school year, which will be applied to their ISU accounts.
 3. Congratulations to the CS Non-ISU Scholarship winners Sydney Sennet, the daughter of ISU employee Jamie Sennet, and Isabella Nourie, the daughter of ISU employee Crystal Nourie. The students will each receive \$500.00 for the 23-24 school year.
 4. Congratulations to Kathryn Bouman and Nikki Delbey, the winners of the Carl Johanson Scholarship for the 23-24 school year.
 5. Thank you to the committee members!
 - iii. Toys for Tots: Beth Porter & Colette Homan

1. Beth has viewed a Facebook posting that the Dec 23 TFT campaign was a success – county-wide (McLean).
- iv. Spring Drive: Beth Porter, Matt Wing, Christa Lawhun
 1. Spring Drive will not be happening on 4/13. We are waiting to hear from the School Street Food Pantry if the ISU Colleges will hold a later food drive we can help with.
- b. Civil Service Committee Representatives
 - i. Academic Senate (Quanisha Kumi-Darfour)
 - ii. AP/CS Staff Council Merger (Beth Porter) –
 1. No new information from last month.
 - iii. Campus Communications Committee (Quanisha Kumi-Darfour & Justin Lawson)
 - iv. Employee Advisory Committee/EAC (Christa Lawhun)
 - v. ISU Annuitants Association Committee (Samantha Lowry)
 - vi. ISU Police Chief Advisory Council (Judi Khalilallah)- Meeting next month
 - vii. Parking and Transportation Advisory Committee (Matt Wing) | Next meeting is 4/16
 - viii. University Foundation (Evelyn Whitfield)
- c. Human Resources (Colette Homan)
 - i. The Sick Leave Bank open enrollment will be held in iPeople beginning April 5th and running through April 16th. Further information will come to employees via email.
- d. Standing Committees
 - i. Discounts (Judi Khalilallah & Lawrence Lair)
 1. Discount for Verizon added, redirect on website for rental cars added, golf discount in progress
 2. What is the process for companies tabling at the university?
 - ii. Governing Documents Review (Beth Porter, Matt Wing & Quanisha Kumi-Darfour)
 1. No Report
 - iii. OpenLine (Lawrence Lair)
 1. OpenLine will be in progress early. Spotlight was already written. The last day to submit is 3/22. I will be out of state from 3/25-3/29
 2. Sick bank open enrollment will be added to OpenLine March.
 - iv. Webmaster (Lawrence Lair)

VI. Old Business

VII. New Business

VIII. Pulse of our Constituents & What's Happening on Campus

IX. Adjournment: Beth Moved, Matt second. 12:25p