

Illinois State University Civil Service Council (CSC) Meeting

September 16, 2014

Present: Bob Blythe, Jacob DeGeal, Dara Gibson, JR Gordon, Diana Nelson, Maureen Peel, Carol Pfoff, Amanda Smith, Lois Soeldner, Dana Tuttle

Not Present: Bob Blick, Glen Dawson, Capri Gonzalez, Kathleen Webster, Amy Witzig

Ex-Officio: Colette Homan

Guests: Jan Cook

The meeting was called to order by chair Lois Soeldner in the 3rd Floor East Lounge of the Bone Student Center at 12:02 p.m.

The minutes of the September 2, 2014 meeting were approved as presented.

Chair, Lois Soeldner, noted that she will be discussing the possibility of a donut sale close to Halloween with the AP Council members.

A sign-up sheet was distributed for bag distribution and parade participation for Homecoming on October 4, 2014.

Jacob told the Council that he is receiving more responses to the option of online versus hardcopy for the *OpenLine*. The October issue could be the first issue to go to the online format. The September issue is currently being drafted.

Colette of Human Resources was asked questions regarding the transition for pay structure changes. One hundred seventy employees at Illinois State that are currently being paid monthly will be changed to hourly on October 1, 2014. Colette noted that HR representatives have cleared their calendars to be able to meet with those affected to answer questions. In the event that HR did not hear from employees they have reached out to the employees via telephone to give them an opportunity to set up an appointment to discuss the changes. This change is being made along with updating job descriptions for employees to get Illinois State in compliance before their next State Universities Civil Service System audit.

Those in attendance were asked to write down the name of the six businesses they are contacting to request donations for the raffle.

The children's Holiday Party is set for Friday, Dec. 12 from 6 to 8 pm. More information will be available later.

Letters have been sent to the scholarship winners.

President Dietz is hosting a Brown Bag lunch with Civil Service and Administrative/Professionals on October 14. The location and more details will be available soon.

The meeting was adjourned at 12:48 p.m. following a motion by Bob Blythe and a second by Maureen Peel.

Reminders: Deadlines for 2014 *OpenLine* – NOTE:
Deadline subject to change - September 25, October 25, November 25, no December deadline - January 9, 2015

Upcoming CSC Meeting Dates – 2014 Dates - October 7, October 21, November 4, November 18, December 2, December 16

Next Meeting ~

The next regular Civil Service Council Meeting will be Tuesday, October 7, 2014 in the 3rd Floor East Lounge at the Bone Student Center

Respectfully submitted,
Carol Pfoff

