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**Illinois State University Civil Service Council (CSC) Meeting August 3, 2010**

*Approved Minutes – motion by Blick, second by Cox*

**Present:** Barb Arbogast, Bob Blick, Valerie Bridson, Sarita Cox, Jean Darnall, Dara Gibson, Maureen Peel, Carol Pfoff, Andrea Rediger, Jan Jolynn Staley, Christa Lawhun, Theresa Sanchez, Jason Taylor

**Ex-Officio:** Dave Turner, Diane Ruch

**Absent**: Paul Collins, Tom Cotton

**Guest:** Jan Cook

The meeting was called to order by Chair Sanchez at 12:01 pm.

A motion was made by J. Taylor and seconded by M. Peel to accept the minutes of the July 20, 2010 meeting as presented. The motion was unanimously approved.

Chair Sanchez informed the Council that she had received a resignation of a member from Group IV. This results in the opening of a seat that will expire in June 2011. After a short discussion T. Sanchez made a motion to allow the two other representatives from Group IV to discuss and talk with people in their group that might be interested in filling the empty seat. This motion was seconded by C. Pfoff and approved by the Council. The name of one person will be brought up for action at the second August meeting.

Sanchez further noted that the new Civil Service Council web page was put up live today. Council members were encouraged to review the site and email their concerns to A. Rediger and C. Pfoff for action. The group also has a Facebook page and a volunteer was requested to do updates as needed. C. Lawhun will serve in this capacity. Committee information as distributed to council members for the committees they will serve on in the coming year. Inventory is being updated and item locations were discussed briefly.

A new request was recently received for Civil Service representation on the Stan and Sandy Rives Excellence in Undergraduate Education Award. J. Staley will serve on this committee.

Rediger reported that she had received a lot of comments from people after they learned she was the editor of the OpenLine. She also noted several items that she would like information on for the upcoming issue which carries a deadline of August 4.

D. Turner noted that he attended the quarterly EAC meeting held at UIS. There was discussion on SURS among other things.

J. Cook reported she had membership forms for anyone wishing to join the Annuitants group.

B. Arbogast reported on information she had been able to gather on the report that taxes would soon be deducted on health insurance. She suggested people review HB 3590 and HB 4872 to get more information.

A discussion was held on the OpenLine editor position and how the Council should move forward to appoint a permanent editor. J. Staley will get together with a couple others on the Council and present a couple of options that can be considered for this appointment. The OpenLine Editor reports to the Vice-Chair of the council.

A motion was made by J. Darnall and seconded by J. Staley to raise the rates on the CS Bus trip as follows: ISU people from $24 to $25; Community members from $28 to $30 and Child from $14 to $15. The motion was approved.

T. Sanchez noted that four names have been received of people that are interested in serving as a non-council member to the DSA/Scholarship committee. She will contact these people to verify their interest and make the appointment to the committee.

Electronic Access seems to be at a standstill right now. T. Sanchez will keep on top of any happenings and report that information to the Council.

Two new business items were briefly discussed.

The constitution addresses absence from Council meetings. It was noted that if you miss six meetings in one fiscal year you can be asked to resign if the group feels appropriate.

In addition, it is recommended that you notify a member of the executive committee if you are not able to attend a meeting due to a conflict.

T. Sanchez has talked to the A/P Council Chair and inquired from the Academic Senate on their interruption of a quorum. Both groups use a simple majority. It was requested that anyone having a specific request to be considered should present it to Chair Sanchez in written form.

The meeting was adjourned at 1:01 p.m. following a motion by J. Staley and a second by B. Arbogast.

Respectfully submitted,

Carol Pfoff, Secretary

**Reminders: Deadlines for next OpenLine –**September 8; October 6; November 3; December 8

**Upcoming CSC Meeting Dates –**August 17, September 7, September 21, October 5, October 19, November 2, November 16, December 7, December 21

**Upcoming CSC Event Dates –**

* Friday, September 10 – Annual Picnic
* Saturday, November 20 – Annual Shopping Trip
* Sunday, December 5 – Annual Holiday Party

**Websites of Interest:**

* Civil Service Council: http://www.cscouncil.ilstu.edu
* State Universities Civil Service System: http://www.succs.state.il.us
* SUCSS Classification Status Notices: http://www.sucss.state.il.us.cpm.asp
* ISU Annuitants Association: http://www.annuitants.ilstu.edu
* State Universities Annuitants Association: http://suaa.org
* Human Resources: http://www.hr.ilstu.edu
* A/P Council: http://www.apcouncil.ilstu.edu
* Academic Senate: <http://www.academicsenate.ilstu.edu>

**The next regular Civil Service Council Meeting will be August 17, 2010 in the Spotlight Room at Bone Student Center.**