

**Members Present (box checked):**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Jim Anderson  | <input checked="" type="checkbox"/> Jean Darnall  | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig    | <input checked="" type="checkbox"/> Narry Kim     | <input type="checkbox"/> Tammie Beck                    |
| <input checked="" type="checkbox"/> Chris Roberts | <input type="checkbox"/> Patti Hoit               | <input type="checkbox"/> Tom Cotton                     |
| <input type="checkbox"/> Bob Blythe               | <input type="checkbox"/> Shayla Dennis            |   |
| <input checked="" type="checkbox"/> Dana Tuttle   | <input checked="" type="checkbox"/> Stuart Palmer |   |
| <input checked="" type="checkbox"/> Holly Sanford |   |   |

**Visitors & Ex-Officio Members Present (box checked):**

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Colette Homan  | <input type="checkbox"/> Rick Marr           | <input type="checkbox"/> Andrea Rediger |
| <input checked="" type="checkbox"/> Tommy Navickas | <input checked="" type="checkbox"/> Jan Cook |   |

Jean Darnall, Vice-Chairperson of the 2017-2018 academic year, in the absence of Bob Blythe, Chairperson, called the meeting to order at 12:03 p.m., in the Spotlight Room, Bone Student Center.

**Approval of Minutes:** There was a motion for the minutes with edits, from July 18, 2017 to be approved. The motion was made by Jean Darnall, all approved.

**Chair Comments:** Bob Blythe – not present.

**Vice Chair Comments:** Jean Darnall- No report.

**Open Line:**

Tommy Navickas informed the Council that the next OpenLine would be a combined, July/August issue. Please forward any information you may have for the OpenLine to Tommy or Andrea Rediger on or before the 25<sup>th</sup> of this month. Narry Kim will help Tommy and Andrea with proofing the OpenLine.

**Secretary:** Amy Witzig reviewed the new agenda format.

**Treasurer:** Patti Hoit – Not present.

**Human Resources-** Colette Homan shared the following message from Derek Story regarding My.Illinoisstate.edu. “The only big change is that Campus Solutions upgrade has pushed address self-service to another place temporarily, and that we continue to work with WEB and AT to find-tune plans for My.IllinoisState.edu to house timesheets, personal info changes , etc. there. At this time we are updating our tutorials on our website for any iPeople how-to’s. We will continue to change these as things evolve and changes are made to better integrate our systems with the campus solutions system.”

**EAC-** Rick Marr – Not present.

**Annuitants** – Jan Cook advised to be watching Springfield for a suggestion for a tier 3 to come about along with other things that will affect retirees. She will keep reporting, check SUAA website for further legislation information.

**Special Committee Reports:**

There was a review of committees and volunteers to serve on these committees.

**Awards:** Narry Kim, Tom Cotton, Tammie Beck, Jim Anderson

**Governing Documents:** Narry Kim, Dana Tuttle

**Elections:** Jim Anderson (March-May)

**Legislative:** Committee members in attendance were unclear of how/what this committee serves. Amy Witzig will ask previous Chairs for advice.

**Marketing:** Holly Sanford, Amy Witzig

**Listserv Manager:** Dean Plumadore

**Scholarships (July-Aug):** Amy Witzig, Lois Soeldner, Chris Roberts, Patti Hoit, Jean Darnall

**Webmaster:** Dean Plumadore

**Homecoming:** Shayla Dennis, Hayley Helpingstine, and Holly Sanford

**Raffle:** Jean Darnall, Amy Witzig. A question was brought up about needing a raffle permit.

**Fall Drive:** Tom Cotton with assistance from the Marketing Committee

**Spring Drive:** Hayley Helpingstine with assistance from the Marketing Committee

**Discount Listings:** Amy Witzig

**Academic Senate:** Patti Hoit

**Campus Communication Committee:** Bob Blythe, Amy Witzig

**Children's Holiday Party:** Holly Sanford, Hayley Helpingstine  
Dec. 1, 2017, at Horton Fieldhouse, from 6pm to 8pm, registration begins Nov 1st

**University Foundation:** Shayla Dennis

**Parking and Transportation Advisory:** Jean Darnall

**Sick Leave Bank Appeals:** Jim Anderson

**SURSMAC representative:** Jean Ann Dargatz

**Team Excellence:** Dana Tuttle

**Educating Illinois:** Dean Plumadore

Dean was not in attendance but forwarded the following report: "My apologies for not attending today, I'm in the CIT workshop today and presenting on Project Management. Thank you for the opportunity to represent the CSC in the Educating IL Task Force. The group met last Thursday afternoon, to begin the finalization process for the revised Values, Goals, and sub-goals. The meeting had a number of lively discussions about a number of the goals and sub-goals with wordsmithing galore. The group did work thru all of the goals with a number of

them tweaked for more inclusion and better relevance. The group met again on 8/10 to “put a pin in it” and move the verbiage to the VPs. There seems to be some interest from the folks to look at new names for “Educating Illinois”. So we may see something being shopped around for feedback in the next few months. I’d like to thank Amanda for her work on behalf of the CSC on this Task Force. I’m coming in as we cross the finish line and I feel like she’s gotten us to this point.....so, many thanks for her efforts.”

**Old Business:**

**Children’s Holiday Party-** Holly Sanford asked if the Horton invoice was taken care of from the previous Children’s Holiday Party. No one present knew the answer. Colette Homan volunteered to check on the payment and will notify Civil Service Council of her findings.

**New business:**

None

**Announcements:**

None

**Adjournment:**

The meeting adjourned at 12:56p.m. with a motion from Stuart Palmer and a second from Holly Sanford.

Respectfully submitted,  
Amy Witzig

**Next Meeting**

Tuesday, August 15, 2017, at noon in the Spotlight room, BSC.

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2017 Dates** –Aug 15, Sept 5, Sept 19, Oct 3, Oct 17, Nov 7, Nov 21, Dec 5, Dec 19, Jan 2, Jan 16, Feb 6, Feb 20, Mar 6, Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

**Upcoming CSC Important Dates:**

Next meeting August 15, 2017.