

**Members Present (box checked):**

<input checked="" type="checkbox"/> Jim Anderson	<input type="checkbox"/> Jean Darnall	<input checked="" type="checkbox"/> Hayley Helpingstine
<input checked="" type="checkbox"/> Amy Witzig	<input checked="" type="checkbox"/> Narry Kim	<input checked="" type="checkbox"/> Tammie Beck
<input checked="" type="checkbox"/> Chris Roberts	<input checked="" type="checkbox"/> Patti Hoit	<input checked="" type="checkbox"/> Tom Cotton
<input checked="" type="checkbox"/> Bob Blythe	<input type="checkbox"/> Shayla Dennis	
<input checked="" type="checkbox"/> Dana Tuttle	<input checked="" type="checkbox"/> Stuart Palmer	
<input checked="" type="checkbox"/> Holly Sanford	<input checked="" type="checkbox"/> Dean Plumadore	

**Visitors & Ex-Officio Members Present (box checked):**

<input checked="" type="checkbox"/> Colette Homan	<input type="checkbox"/> Rick Marr
<input checked="" type="checkbox"/> Rachel Hatch	<input checked="" type="checkbox"/> Jan Cook

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Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:01 p.m., in the Spotlight Room, Bone Student Center.

**Approval of Minutes:** Motion made to approve minutes...

1. 03/06/18 first motion made by Stuart Palmer, second motion made by Dean Plumadore.

**Guest Speaker** – Lisa Thompson and Cheris Larson, Project Oz

1. Provided presentation and handouts about Project Oz and their current needs in regard to our April drive.

**Chair Comments:** Bob Blythe reported:

1. A/P Networking – Blythe shared the next AP Social is March 23, 2018, 4:30 p.m., 8 bit, downtown Bloomington.
2. Chili Cook-off – Blythe is still gathering information, meeting with Danielle Miller-Schuster later this month to learn more about this past event and see if it's possible to introduce again.
3. Meeting with Pres- Blythe met with the president on March 7<sup>th</sup>, and brought up a concern identified by Council Member Holly Sanford regarding rec center charges on student fees regardless of use. Currently since the rec center does not offer child care, which is commonly offered at other health clubs in the community, nontraditional students pay fees for a facility they may be unable to use. President Dietz thanked the council for registering the concern and stated he would bring the issue to vice president Johnson.

**Vice Chair Comments:** Jean Darnall – No report

- A. **OpenLine:** Narry Kim – reminded everyone of the March 25<sup>th</sup> deadline, April OpenLine will include years of service, tip of the hat, scholarship article, and more.

**Secretary:** Amy Witzig

1. Lunch bags - Witzig encouraged members to bring ideas of how we can best utilize the lunch bags in staff-related events.
2. Parade Bags - Witzig asked for approval to spend up to \$600 on homecoming/promotional bags with our name. We will go in on the bags jointly, with A/P Council. These will be paid with out of our remaining budget for the year per Patti Hoit. Tom Cotton asked for a motion and Chris Roberts second the motion.

3. Note/raffle - Witzig asked for approval to purchase Civil Service Council notecards with envelopes for Council use throughout the year. These will be paid with out of our remaining budget for the year per Patti Hoit. Tom Cotton asked for a motion and Chris Roberts second the motion.

**Treasurer:** Patti Hoit

1. Hoit passed around monthly report of accounts.
2. Hoit asked for a motion for the \$90 transfer of funds from agency to GR to correct funds from donut sale. Tom Cotton asked for a motion and Jean Darnall second the motion.

**Human Resources - Colette Homan –**

1. Homan reported that on Thursday, March 29, SUCSS will be on site conducting an audit in which she requested volunteers to attend. The leadership team, Blythe, Darnall, Witzig, and Hoit agreed to attend.
2. Homan asked for a few volunteers, who do not necessarily use iPeople on a daily basis, to test iPeople and provide feedback. Tom Cotton, Holly Sanford, and Tammie Beck volunteered to assist with this user testing for IT.

**EAC-** Rick Marr – Not present

**Annuitants – Jan Cook –**

1. Cook reported on the proposed bill to refinance the pension. This will promote idea of stable funding. Cook encouraged members to stay tuned and see what becomes of this.

**Special Committee Reports:**

- A. Academic Senate: Chris Roberts – reported that he and A/P representative, Amelia Noel-Elkins have filed a motion with Academic Senate and are working on three amendments to present to the faculty relating to searches. The Academic Senate will vote on this tomorrow.
- B. Campus Communication Committee: Bob Blythe –
- C. Governing Documents (Annual): Dana Tuttle
- D. Elections (March-May): Jim Anderson – reported postcards are sent, nominations under way for the next term’s elections. There have been a few questions regarding eligibility and groups that the committee has answered. Dean Plumadore made an update to the website to simplify language in regard to campaigning.
- E. Spring Drive (March-April): Hayley Helpingstine – Project Oz representatives were guest speakers today. Drive begins in April and will run all month long.
- F. Sick Leave Bank Appeals: Jim Anderson – No report
- G. University Foundation: Shayla Dennis – Not present
- H. Parking and Transportation Advisory Committee: Jean Darnall – No report

**Non-action items (these items will not be discussed unless there is something to be discussed)**

- A. Awards (fall): Narry Kim
- B. Homecoming: Holly Sanford
- C. Raffle: Amy Witzig
- D. Donut sale: Patti Hoit
- E. Educating Illinois: Dean Plumadore
- F. Fall Drive: Tom Cotton
- G. Children’s Holiday Party- Patti Hoit
- H. Legislative: Dean Plumadore
- I. Listserv Manager: Dean Plumadore

- J. Marketing: Holly Sanford
- K. Discount Listings: Amy Witzig
- L. Scholarships (July-Aug): Amy Witzig
- M. SURSMAC representative: Jean Ann Dargatz
- N. Team Excellence: Dana Tuttle
- O. Educating Illinois: Dean Plumadore
- P. Webmaster: Dean Plumadore

**Old Business:** None

**New business:** None

**Announcements:** The next A/P social will be April 27, 2018 at Maguire's, downtown Bloomington.

**Adjournment:**

The meeting adjourned at 1:08 p.m. with a motion from Jean Darnall and a second from Dean Plumadore.

Respectfully submitted,  
Amy Witzig

**Next Meeting**

Tuesday, April 3, 2018, at noon in the BSC.

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2018 Dates** –Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

**Upcoming CSC Important Dates:**

Spring Drive- April

Elections- nominations March