

Members Present (box checked):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson | <input checked="" type="checkbox"/> Jean Darnall | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig | <input checked="" type="checkbox"/> Narry Kim | <input type="checkbox"/> Tammie Beck |
| <input type="checkbox"/> Chris Roberts | <input checked="" type="checkbox"/> Patti Hoit | <input checked="" type="checkbox"/> Tom Cotton |
| <input checked="" type="checkbox"/> Bob Blythe | <input type="checkbox"/> Shayla Dennis | |
| <input checked="" type="checkbox"/> Dana Tuttle | <input checked="" type="checkbox"/> Stuart Palmer | |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore | |

Visitors & Ex-Officio Members Present (box checked):

- | | | |
|---|--|---|
| <input type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr | <input type="checkbox"/> Andrea Rediger |
| <input type="checkbox"/> Tommy Navickas | <input checked="" type="checkbox"/> Jan Cook | |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:03 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: Motion made to approve minutes...

1. 12/05/17 first motion made by Dean Plumadore, second motion made by Stuart Palmer
2. 12/12/17 first motion made by Stuart Palmer, second motion made by Dean Plumadore
3. 01/16/18 HOLD until February 20 meeting.

Chair Comments: Bob Blythe reported:

1. A/P Networking - The next A/P Social is February 23
2. Attendance – Reminder to let someone know if you are not able to make the meeting
3. Committee Descriptions – Reminder to complete these and forward to Amy Witzig
4. Provost Candidate reminder – a candidate withdrew and another has been added; change of Open Forum from February 14th to February 19th, 10:45-11:30; think of questions you might have
5. Meeting with Pres – Postponed to February 26th

Vice Chair Comments: Jean Darnall – No report

A. Open Line: Narry Kim reported – – Instead of a December/January issue, the next OpenLine will be a January/February issue and will coincide with Founders Day.

- a. Kim raised concerns that Tommy and Andrea might be too busy to work on the OpenLine and get it out consistently on time. She thought Rachel Hatch of Media Relations could be a 2nd backup or fill in if needed. After some discussion, it was decided by executive decision to talk to Tommy and Andrea, and then ask Rachel to be the new OpenLine editor. Bob Blythe will talk to Tommy and then approach Rachel about the editor position. Bob will ask Tommy to please complete the February issue, with Rachel possibly starting with March if she agrees to be the new editor.

1.

Secretary: Amy Witzig – No report

Treasurer: Patti Hoit –

2. Monthly report of accounts attached
3. Next year consider sending art supply invoice (Holiday Party) through GR account
4. Motion to be reimbursed \$18.43

- a. First motion made by Jean Darnell, second motion made by Hayley Helpingstine

Human Resources- Colette Homan – Not present

EAC- Rick Marr – Not present

Annuitants – Jan Cook

1. Reported a proposed refinancing plan by SUAA
2. Expected to go before legislature this year

Special Committee Reports:

- A. Academic Senate: Patti Hoit – No report
- B. Awards (fall): Narry Kim –
 - a. Recipients will be honored, Thursday, February 15th at convocation
 - b. Everyone was invited to attend bell ringing ceremony at 10 a.m. and the convocation at 2 p.m. both Amy Witzig and Jean Darnall were also selected as bell ringers this year.
- C. Campus Communication Committee: Bob Blythe – this committee will meet February 12 to compile the letter to the Board of Trustees for the board meeting, Friday, February 16.
- D. Governing Documents (Annual): Dana Tuttle will review the covenant and by-laws.
- E. Elections (March-May): Jim Anderson – looked to Kim for the following information:
 - a. Kim got proofs for two postcards: the seeking nominations postcards and the election postcards. The quote for printing and mailing out 1,450 postcards (number of Civil Service staff on campus) is \$184.03 for each set of postcards.
 - i. First motion by Stuart Palmer, second motion by Dean Plumadore
 - b. Nomination, then vote; March 5th and April 16th
- F. Scholarships (July-Aug): Amy Witzig – will check to confirm deadlines are correct.
- G. Spring Drive (March-April): Hayley Helpingstine –
 - a. Project Oz will be the charity
- H. Webmaster: Dean Plumadore – No report
- I. University Foundation: Shayla Dennis – No report
- J. Team Excellence: Dana Tuttle
 - a. Winner and honorable mention will be announced at convocation
- K. Parking and Transportation Advisory Committee: Jean Darnall – February 23 next meeting

Non-action items (these items will not be discussed unless there is something to be discussed)

- A. Governing Documents: Dana Tuttle
- B. Elections(March-May): Jim Anderson
- C. Homecoming: Holly Sanford
- D. Raffle: Amy Witzig
- E. Donut sale: Patti Hoit
- F. Educating Illinois: Dean Plumadore
- G. Fall Drive: Tom Cotton
- H. Children’s Holiday Party- Hoit - Holiday party arts and crafts can be taken from GR account (note on committee description for next year)
- I. Legislative: Dean Plumadore
- J. Listserv Manager: Dean Plumadore
- K. Marketing: Holly Sanford –
- L. Discount Listings: Amy Witzig - No report.

- M. Sick Leave Bank Appeals: Jim Anderson – No report
- N. SURSMAC representative: Jean Ann Dargatz
- O. Educating Illinois: Dean Plumadore –
 - a. Blythe reported that the “Educate. Connect. Elevate” strategic plan has had a unanimous endorsement from all areas of the campus community

Old Business: None

New business: Dean Plumadore – suggested bringing back a conversation on the return of the Chili Cook-off; Blythe will discuss that with President Dietz and Ron Gifford at their next meeting.

Announcements: None

Adjournment:

The meeting adjourned at 12:57 with a motion from Dean Plumadore and a second from Stuart Palmer.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, March 6, 2018, at noon in the BSC.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2017 Dates – Mar 6, Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

Upcoming CSC Important Dates:

Spring Drive
Elections