

Members Present (box checked):

- Jim Anderson
- Amy Witzig
- Chris Roberts
- Bob Blythe
- Dana Tuttle
- Holly Sanford
- Jean Darnall
- Narry Kim
- Tom Cotton
- Shayla Dennis
- Stuart Palmer
- Dean Plumadore
- Hayley Helpingstine
- Tammie Beck

Visitors & Ex-Officio Members Present (box checked):

- Colette Homan
- Rachel Hatch
- Rick Marr
- Jan Cook
- Judi Khalilallah
- Tony Herter

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:00 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: Postponed

Chair Comments: Bob Blythe reported:

1. Thank you to Shayla Dennis and Jean Darnall for their service and dedication to Council this past term.
2. The next A/P Networking will be June 29, at Pub II, Normal.
3. Meeting with President took place on May 31st. Ron Gifford ~~resented~~ presented President with letter to Academic Senate, to be discussed later this meeting, by Chris Roberts.
- 3.4. [Alumni Relations has been renamed to Alumni Engagement.](#)

Vice Chair Comments: Jean Darnall thanked the Council for a successful term.

1. **OpenLine:** Narry Kim /Rachel Hatch reminded Council that the June/July issues will be combined. There will be a Q &A of new members of Civil Service Council, an article about Alumni Engagement’s new title, Shakespeare Summer Theatre, Tip of the Hat, and Years of Service will be featured.

Secretary: Amy Witzig

1. No updates

Treasurer:

1. No report this meeting. Blythe will be checking to assure accounts are updated and invoices are paid.

Human Resources - Colette Homan

1. Tammy Carlson [retired from ISU on May 31st. is officially retired and](#) Janice Bonneville will be serving as [a one-year](#) interim [Assistant Vice President](#). Kelly Walker will also serve as interim Director of [Employee bBenefits](#).
2. [Currently, HR is testing the new look of iPeople tiles.](#) The new look ([iPeople tiles](#)) should roll out this week. Homan provided a handout of what the tiles will look like. [An email will go out to campus about the change shortly.](#)

EAC- Rick Marr – not present

Annuitants – Jan Cook – no report

Special Committee Reports:

- A. Academic Senate: Chris Roberts discussed the letter that was presented to President Dietz in an effort to keep the President informed and aware of what A/P Council and CS Council will be presenting to the Academic Senate. Provost Jan Murphy is also being kept in the loop.
- B. Elections: Dean Plumadore shared ideas and created guidelines for the election of leadership roles within the Council. Here's Below is the process:
 - Call for nominees
 - Those serving for the first time on council are recommended to serve a year prior to taking on a leadership role.
 - SCouncil to submit nominationsees to election committee on or before July 11.
 - Election committee will confirm nominees wish to serve by July 13.
 - Nominations will be brought to the July 17 meeting for silent voting.
- C. Campus Communication Committee: Blythe reported that this committee will not meet until prior to the August Board of Trustees meeting.
- D. Sick Leave Bank Appeals: Jim Anderson reported no appeals for this committee.
- E. University Foundation: Shayla Dennis – no report
- F. Parking and Transportation Advisory Committee: Jean Darnall - no report
- G. Scholarships (July-Aug): Witzig reported that a reminder email would be going out with extended deadline of June 29.
- H. Governing Documents: Dana Tuttle has reviewed and possibly one change/update to discuss in August.

Non-action items (these items will not be discussed unless there is something to be discussed)

- A. Awards (fall): Narry Kim
- B. Homecoming: Holly Sanford
- C. Raffle: Amy Witzig
- D. Donut sale:
- E. Educating Illinois: Dean Plumadore
- F. Fall Drive: Tom Cotton
- G. Children's Holiday Party- Holly Sanford
- H. Legislative: Dean Plumadore
- I. Listserv Manager: Dean Plumadore
- J. Marketing: Holly Sanford
- K. Discount Listings: Amy Witzig future article OL
- L. Spring Drive (March-April)
- M. SURSMAC representative: Jean Ann Dargatz
- N. Team Excellence: Dana Tuttle
- O. Educating Illinois: Dean Plumadore
- P. Webmaster: Dean Plumadore

Old Business: none

New business: Witzig ~~none~~ reminded members that discounts are on the Council's website.

Announcements: none

Adjournment:

The meeting adjourned at 12:40 p.m. with a motion from Jean Darnall and a second from Dean Plumadore.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, July 17, 2018, at noon in Spotlight Room, Bone Student Center.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2018 Dates –July 17

Upcoming CSC Important Dates:

Scholarship Applications – due June 15- this has been extended until June 29.