

Present: Valerie Bridson, Tom Cotton, Sarita Cox, Jean Darnall, Christa Lawhun, Melody Palm, Carol Pfoff, Andrea Rediger, Diane Ruch, Theresa Sanchez, Jan Jolynn Staley,

Absent: Barb Arbogast, David Bagnell, Paul Collins, Brian Huonker, Jason Taylor, Dave Turner, Kevin Wiand

Guests: Jan Cook

The regular meeting of the ISU Civil Service Council (CSC) was called to order at 12:01 pm by Vice-Chair Valerie Bridson.

-Approval of Minutes: The approval of minutes of the October 6, 2009 meeting was tabled on a motion by Christa Lawhun and a second by Theresa Sanchez. This was due to the fact that members of the group had not received a copy for review.

-Jan Cook informed the council that she was still working on getting Dan Brady to attend a CSC meeting. Due to the busy legislative session, Brady is not available right now. Cook also commented that it would seem benefits could be very vulnerable during the tight budget times.

-Committee Updates:

-Homecoming – Andrea thanked the members that walked in the parade. It was noted that the group ran out of candy but that could be due to some eager youngsters helping distribute the treats. A special thanks to Sarita for driving her SUV in the parade, there was a mix up on the truck.

-Shopping trip – Carol reported that reservations continue to come in. There is not one bus full yet. Information needs resubmitted for the November OpenLine.

-Holiday Party – Barb is chair of this committee but those on the committee noted they are having a meeting next week.

-Brotherhood Tree – no update but Christa volunteered to make contacts to get information on the deadlines. It was noted by those on the committee that boxes are usually put out before the Thanksgiving break to get everyone interested in making purchases to donate.

-Distinguished Service Awards – a meeting is set

-Food Drive – no report

-Raffle – Theresa encourage everyone to keep selling tickets. More tickets are available by contacting Theresa.

-Cubs Trip – no updates will be available until after the first of the year.

-Website redesign – Brian plans to kick this off at the November 3 meeting.

Brian has requested a meeting with Dr. Bowman, VP of Finance and the Interim Associate Vice President of HR.

In response to recent inquiries received by members of the CSC, Melody explained the past process of selecting CS people for search committees. Christa suggested a small article could be put in an upcoming issue of the OpenLine to explain the process of selecting civil service representatives to search committees. If there continues to be concerns over the process a new process may need to be discussed by the CSC.

Council of Councils was tabled until the next meeting.

No additional information has been received on the possibility of getting storage space for the CSC. Christa will investigate the possibility of getting space at Warehouse Road so items will all be in the same location.

-Ongoing:

- OpenLine: Pam Burress told members of the committee that when Dianne Liebenstein retired she was given a sheet of address labels that were to be mailed copies of the OpenLine each month. This list included names of individuals that are not CS employees that had requested to receive a copy of the monthly newsletter. She asked if the group should continue to send these copies and noted that she does not have any idea if they were actually sent each month. They have not been sent the past few months. It was suggested that Pam send them out in October along with a note indicating this will be the last hard copy they received but they can go to the web to look at the publication.
- Diane Ruch noted that the guidelines for the handling of H1N1 are now available on the website. Diane also believes the new search for the HR Director will begin soon.

Jan Jolynn Staley made a motion to adjourn the meeting at 12:45 pm; the motion was seconded by Andrea Rediger and unanimously approved.

Respectfully submitted,

Carol Pfoff

Websites of Interest:

- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- State Universities Civil Service System: <http://www.succs.state.il.us>
- SUCSS Classification Status Notices: <http://www.succs.state.il.us.cpm.asp>
- ISU Annuitants Association: <http://www.annuitants.ilstu.edu>
- State Universities Annuitants Association: <http://suaa.org>
- Human Resources: <http://www.hr.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>

The next regular Civil Service Council Meeting will be November 3 at Noon in the Spotlight Room in Bone Student Center.-

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