

Illinois State University

Civil Service Council (CSC) Meeting

May 19, 2009

*Approved Minutes*

**Present:** Barb Arbogast, Valerie Bridson, Vicki Bryan, Jac Copes, Tom Cotton, Ted Coussens, Jean Darnall, Brian Huonker, Melody Palm, Theresa Sanchez, Jan Jolynn Staley

**Absent:** David Bagnell, Mark Buckley, Sarita Cox, Diane Ruch, Andrea Radliff, Dave Turner, Kevin Wiand, Pam Burress

**Guests:** Jan Cook

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Council Chair Melody called the meeting to order at 12:05 pm.

**-Approved minutes:** May 5<sup>th</sup> minutes, Jean/Theresa motioned to approve, motion carried.

**Ongoing Discussion Topics:**

- Committee Updates – Elections – Jan Jolynn – ballots are in the mail as of yesterday, offices started receiving them today. If you have not received them, they are coming. Deadline for voting is June 5<sup>th</sup>. Vicki – we’re looking at seating how many this election? Jan Jolynn – six.
- Wrigley trip – Melody – five busses are going, all tickets sold.
- **EAC Representative** – Dave T. not present, sent Mini Briefing dated May 17, 2009, from SUAA meeting. Items discussed include bills SB 1292, SB 0369, HB 4450, and SB1734, among other items. Contact Dave Turner for more information.
- **Annuitants Representative** – Jan Cook – we still want to stay connected to the issues related to online-only information circulation. Retirees are not quiet and unassuming and don’t want to make a fuss, making sure those individuals remain connected. Trying for a new initiative among retirees concerning recycling items students leave as they move out, looking for someone/someplace to head up taking them to local charities and organizing; food that can go to food pantries, leftover carpets, furniture, etc. Will be making a pitch at the June dinner for a collection of these things and sorting and getting them out to the community. ROTC has been doing this but they also have to take finals and have constant turnover. Looking for ideas to promote this pass-it-on project. Brian – student volunteer centers might be a place to check, they could pass it on from year to year, excellent volunteer opportunity for students. Theresa – maybe run a short paragraph in the OpenLine that an individual or group is needed to head this up. Further discussion followed.
- **Academic Senate/Campus Info/Foundation** – Brian – AS on break for the summer, no news.
  - Technology Access Updates – Melody – the CSC-drafted letter went to Pres. Bowman, met last week, indicated there are definitely those who are not being reached by electronic access. Proposed coming up with list of those without email access for paper copies of official ISU correspondence. He was very supportive of the concerns raised by CSC and open to ideas concerning this issue. Vicki – thanks again to Theresa for drafting the letter. Jac shared a response he received regarding the Report going online-only, from Jay Groves – asking all supervisors to give an approx count of employees who do not have electronic access for circulation of a paper copy, will also provide info to retirees on how to obtain a printed Report. Jan C. – also spoke with Mr. Groves and was not sure at the time what the details of the printed report would be. There is going to be a substantial push from retirees, the fact that there may be a few hundred retirees interested may help encourage mass production of the printed copies. Melody – wonder if we should put a form in the OpenLine to make it more obvious and a contact to receive the report after the switch to electronic distribution. Tom – all these other publications are going online,

have we received questions about the OpenLine going online-only? Theresa – we always have the funds for the OpenLine, it doesn’t put us over-budget, don’t see a reason to even worry about it. Jac – if you read what Pres. Bowman has written, he has subscribed to the idea that all news publications at the University will in the future transfer to a digital format. Brian – there is a sustainability initiative coming from upper levels, Marketing has not received a directive to put everything on the web; if our budget gets cut, that will likely be viewed as an easy target. Jac – we continue to digress from requiring the University to develop the infrastructure to support the transfer of digital-only information. I have difficulty understating the importance of this issue. We represent a significant number of people that are not being serviced here. Further discussion followed.

Brian – were we going to send the letter do Mark Walbert and other areas of campus to let them know? There was a committee assembled to investigate this issue. Vicki – thought Nancy had indicated that the group had been disbanded, Theresa – are there points of contact? Is it in their ballpark to see that it gets done? Are they trying to find funds or places to install computer workstations? Melody – the initiation of this a year ago included deans, directors, department heads, etc., and that’s what is particularly difficult about this, that there is no one person who can say ‘make this happen’. Further discussion followed.

Theresa – is there a way to find out where we are in getting these twelve additional workstations so we know where this process is right now? Melody will contact HR and return with news at next meeting. Brian – discussion about what happens to equipment that gets upgraded every few years (computers), example COB replaced all the labs, very low-tech to run an email program, the used computers could be a resource for this situation. The bigger problem is who will maintain and train others on the equipment? Theresa – so there are avenues, budget-wise. Vicki – Mark Walbert seems like the logical person to talk to about this, also suggest sending email/letter with a written response that we can share with the council. Tom – have been sharing some of this from our Union Steward, they have been waiting for response from Pres. Bowman. Our union members are the vast majority included in the 470+ individuals without electronic access. Melody – it was recommended in the letter to HR that Unionized staff be included in the committee; will also look into HR’s position at this time. Jac – a written response would have been appreciated from the President, would like a written response from Ira Schoenwald as well. Further discussion followed.

- **OpenLine** – Pam not present, no news.

- **Human Resources** – No rep, no news.

Jan Jolynn/Barb motioned to adjourn, motion carried at 12:55pm.

**Reminders:** Deadline for next two OpenLines – June 3, July 8

CSC meetings – June 2, June 16

ISU Day at Wrigley Trip, May 27

(Reservation deadline was 4-3-09)

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**Web Sites of interest:**

- State Universities Civil Service System:  
<http://www.sucss.state.il.us>
- SUCSS Classification Status Notices:  
<http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.escouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**The next regular Civil Service Council meeting will be held Tuesday,  
June 2, 2009 at Noon in the Bone Student Center Spotlight Room.**