

Present: Barb Arbogast, David Bagnell, Valerie Bridson, Vicki Bryan, Tom Cotton, Ted Coussens, Sarita Cox, Jeanette Harrison, Melody Palm, Theresa Sanchez, Jan Jolynn Staley, Nancy Spangler, Dave Turner, Pam Burress

Absent: Mark Buckley, Jac Copes, Jean Darnall, Brian Huonker, Kevin Wiand

Council Chair Melody called the meeting to order at 12:02 pm.

-Approved minutes: Sept 16 minutes, corrections submitted and done, Theresa/Tom to approve, motion carried.

Ongoing Discussion Topics:

- Committee Reports –

- Fall Picnic Wrap-up: Jeanette – \$225.60 to contribute to the scholarship fund. Weather was great, thank you everyone for all the help. Valerie – in the suggestion box, had 14 suggestions. All good comments, couple responses for retirees saying it was difficult to get the food, perhaps a drive-up or pick-up location, also some difficulty for retirees to get tickets. Brian was available for a period of time at a set location, that proved successful, perhaps more of the same in the future. Copies of all comments available, contact Valerie. Theresa – may make it easier to keep portion sizes of food the same if we pick up some of our own serving utensils, maybe with June funds, later in the year in preparation for next year. Thanks to Valerie for making the chip-n-dip bowl that Maureen Peel won in the raffle.
- Homecoming
 - Action Item: Approve Funds for Parade Candy. Theresa – the last few years we have spent about \$150, believes the last two years all the candy was used; guessing this year's crowd will be a little smaller without the 150-year anniversary, so \$150 should be fine. Jan Jolynn/Vicki motioned to approve, motion carried. Theresa – also will set up a time to meet a member of the council to drop off the candy, she will not be there for the parade. Ted volunteered to drive the truck in the parade, waiting for confirmation for truck reservation. Also Faculty/Staff luncheon will be on the 16th, scholarship recipients will be recognized at about noon. Melody – meeting for the parade, supposed to be in the lineup by 8:30, meet at Facilities parking lot by 8am. University Street closure (for demolition of Dunn-Barton and Walker halls) may complicate things.
- Fall Bus Trip – Reservation deadline Oct 7. Pam – 27 registered, so far, council in debt around \$300 with that many attending, need more attendees. Theresa – are there any on-campus alternatives to Peoria Charter? Dave B. – may get large van through the University that fits maybe fifteen-twenty people. Tom – need to have a special license and training to drive those, more than a standard drivers license. Theresa – if you're talking 30 people by the time you're done, may only need two or three passenger vans, may be considerably less expensive. Dave T. – don't forget if it's a shopping trip there's going to be bags, boxes, packages, etc. Nancy – also the vans could park in regular parking lots. Vicki – agrees, we need to look at alternatives, but has not had good experiences on the passenger vans. Pam – in the past, have extended the deadline and ran an ad in the Vidette, had a few more people sign up as a result. Tom volunteered to check the university garage to see what could take about 30 people with sizes/prices. Theresa – would opt to go ahead with the trip now, and in the future put a disclaimer that the trip is contingent on a minimum number of registered participants. Nancy – also may want to consider those people who signed up thinking they were going on a comfortable

bus with a restroom versus a passenger van, Gurnee is further than downtown Chicago.

Council agreed to extend the deadline to Oct 15th and look for more attendees, going to continue with a reserved charter bus, also going to include that seats are available for the Gurnee shopping trip only (no participants signed up for Six Flags), and may adjust the time since only one destination. Theresa – may want to include in listserv emails that there are only X number of seats left. Valerie – we are in competition with a Peoria event, Tom – and a home football game.

- **EAC-** Dave Turner – leaves tomorrow for Quarterly meeting at WIU Quad Cities campus, will report at next meeting.
 - **Annuitants Representative** – Jan Cook not present, no news.
 - **Academic Senate/Campus Info/Foundation** – No news.
 - **OpenLine** – Distinguished Service Award nominations will be included, deadline is tomorrow; Children's Holiday Party reminder will be included. Jeanette volunteered to submit info from Picnic Wrap-up.
 - **Human Resources** – Update on Technology/Email Access on Campus – Nancy – submitted document to Council – this is a "living document", being used to continue dialogue about this issue. Listed is who is on the committee, the objectives of the committee, there is truly a need for employees who do not have computers, electronic communications which is an every-day need; identified areas without computers – facilities and campus dining were prevalent, have the largest amount of ground to cover, actually identified the individuals in their areas who did not need computers for their job-assigned tasks. Also looked at where the open-access computers are, what the nearest location would be, went building-by-building. When we got done, committee recommended a dozen worker computer workstations would meet the minimum needs. Also identified some computer literacy issues, recommendations regarding training, access to workstations, and area/department/group-specific computers or laptops, computers available for employee check-out for off-campus use, computer use policy and discipline. Other details provided, contact Nancy for more information.
- Dave B. – all the people on the committee are managers or supervisors, not the people that are actually having the problems. Nancy – this is a draft, this is just a beginning, it is not meant to dictate policy but as a showing of what we know so far. Dave volunteered to talk to those employees who have trouble accessing computers and bring info/individuals back to the council. Tom – are we the first ones seeing this document? Nancy – yes, this is the first group to see the document, this is the first address to those issues, given to the Council for shared governance consideration.
- Dave T. – there's a certain value that is put upon the CSC and our input is respected, that's why this document is here, respect for the concerns for these committee members; I choose to think that's a good thing, there's ways to show that we are the first to look at this. It was said in the beginning, it's a draft, it's being worked on minute by minutes, I have some questions as probably do all these people. But I appreciate that this is being presented as a growing effort. Also, I am a supervisor, I have no problem letting an employee sit for 15 minutes to check these things, but there is lost time to take it out of the mailbox and read it too. Glad to see this is being acted upon. Melody – suggests everyone take some time to read and think and get questions in writing, go ahead and

Illinois State University
Civil Service Council
Campus Box 1830
Normal IL 61790-1830

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send them to Melody so we can read thru them in a group, next meeting continue discussion of forming a committee to continue the conversation and effort.

Jan Jolynn/Barb motioned to adjourn, motion carried at 1:15pm.

Reminders: Deadline for next two OpenLines – Oct 8, Nov 5

CSC meetings – Oct 21, Nov 4

ISU Homecoming

Thurs Oct 16 Faculty/Staff Appreciation Luncheon

Sat Oct 18 Parade, Football Game, Town&Gown 5K Run

Gurnee Mills Mall bus trip, Sat Oct 25

Children's Holiday Party – Sunday Dec 7

Web Sites of interest:

- State Universities Civil Service System:
<http://www.sucss.state.il.us>
- SUCSS Classification Status Notices:
<http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

The next regular Civil Service Council meeting will be held Tuesday, October 21, 2008 at Noon in the Bone Student Center Spotlight Room.