

Illinois State University

Civil Service Council (CSC) Meeting
Unapproved Minutes

July 15, 2008

Present: David Bagnell, Valerie Bridson, Vicki Bryan, Jac Copes, Tom Cotton, Ted Coussens, Sarita Cox, Jean Darnall, Brian Huonker, Melody Palm, Theresa Sanchez, Jan Jolynn Staley, Dave Turner

Absent: Barb Arbogast, Mark Buckley, Jeanette Harrison, Nancy Spangler, Kevin Wiand, Pam Burress

Guests: Jan Cook

Council Chair Melody called the meeting to order at 12:05 pm.

-**Approved minutes** - July 1st minutes; Jean motioned to approve, Theresa seconded, motion carried.

-**Treasurer's Report for FY08**- Theresa - Review of General Revenue Account, Credit Union Accounts, and Foundation Accounts.

Ongoing Discussion Topics:

- **Council Committees FY08-**

- o **Picnic:** Jeanette, Jac, Tom, David B. Tentatively scheduled for either Sept 12 or 19, tentative menu set up with Dining Services, roughly same as last year. Discussions concerning a vegetarian option, perhaps print two different colors of ticket for either chicken or vegetarian. Jac – was there a difference in cost of chicken versus vegetarian? Melody –I was told the vegetarian entrée cost, and the full meal cost for chicken. Lasagna (vegetarian option) is bought by the pan, will likely end up with some leftovers from it. Pam sent a note – are there options other than chicken? Melody – recommend that be ironed out in subcommittee. Pam also submitted a roster for sign-up times. Jan Jolynn – did they allow us to have more white than dark meat? Melody – yes, dining was willing to do that in the past. May also be able to print different tickets for white/dark meat too.
- o **Homecoming:** (“Fire it Up”) Theresa, Sarita, Ted, Jan Jolynn.
- o **Shopping [Fall] Trip:** Valerie, Brian, Pam.
- o **Children's Holiday Party:** Barb, Jac, Jan Jolynn, Sarita.
- o **Brotherhood Tree:** Kevin Wiand, David B., Tom.
- o **Food Drive:** Theresa, Valerie, Brian.
- o **Raffle:** Barb, Jac, Ted, Pam. Jac – perhaps getting committee going very quickly this year, possibly ready for Holiday Party? Dave T. – or perhaps for the Picnic as well, would help sell more tickets.
- o **Cubs Trip:** Melody, Jean, Valerie.
- o **Bus Trip Policy Committee:** Melody, Jac. (hope to add at least one more)
- o **CSC 50th Anniversary Committee:** Valerie, Sarita, Jan Jolynn, Vicki
- o **Constituent Groups Committee:** [set aside for discussion]
- o **Distinguished Service Awards Committee:** Jan Jolynn, Vicki, Sarita, Ted, Melody.
- o **Elections:** Theresa, Jan Jolynn, Sarita, Vicki.
- o **Legislative/Marketing:** Brian, Tom.
- o **Scholarships:** Melody, Barb, Jan Jolynn, Sarita, Jeanette, as CS non-council members Dana Jones of ISU Foundation and Laura Retzer).
- o **Bylaws Review:** Melody, Theresa, Jac, Vicki

- **External Committees:**

- o **Campus Web Planning & Advisory Committee:** Brian
- o **Foundation Board:** Kevin Wiand
- o **Parking & Transportation Advisory Committee:** Vicki, non-CSC Dave Bentlin [Melody will verify]
- o **Sick Leave Bank Appeals:** Vicki
- o **Team Excellence Committee:** Theresa
- o **Campus Communications Committee:** Melody, Kevin Wiand
- **Non-voting members of the council:**
 - o **Employee Advisory Committee:** Dave Turner – elected position
 - o **Human Resources Representative:** Nancy Spangler
 - o **OpenLine Editor:** Pam Burress
 - o **OpenLine Layout/Design:** Narry Kim
 - o **OpenLine Proof Readers:** Patti Munster, Ramona Garner
 - o **Listserv Management:** Christa Lawhun, Brian, Melody
 - o **Web Master:** Pam Burress
- **EAC-** Next meeting this Thursday Morning (7-17-08) at Governor's State, will have news after.
- **Annuitants Representative** – Jan Cook – following up on last meeting, HR and annuitants have Bill Carter coming to campus, namely for new employees with Social Security experience but unaware of CS employment and Social Security. From Springfield, no news. Jac – does the Annuitant's Association give political donations? Jan – it is growing in it's activity, the main association hires a lobbyist, a spokesperson and that person is very well received. On the political side, they are empowered to give money to political campaigns, the distinction between people expressing their opinion in the eyes of the IRS is that SUA is covering both venues (lobbying and modest political contributions). Jac – are there political endorsements for specific politicians? Jan – they are putting out questionnaires now, will get info before elections.
- **Academic Senate/Campus Info/Foundation** – no news.
- **OpenLine** – no news.
- **Human Resources** – no news.
- Brian – sent an email regarding Alerts page from last meeting's discussion, would like feedback at next meeting. If someone asks you about anything in regards to these emails, send them to the Alerts page. Also, what is the CSC's relationship to the Clerical Union? Melody - Karen Dutton is the primary officer for the Clerical Union on campus, she would be the contact for any questions.
- Vicki – for minutes and records, inventory of cameras and laptop for start of the fiscal year; Melody – two cameras are in her possession, laptop is in Ted's possession.
- Jan Jolynn/Jean motioned to adjourn, motion carried at 1:09pm.

Reminders: Deadline for next two OpenLines –

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Web Sites of interest:

- State Universities Civil Service System:
<http://www.sucss.state.il.us>
- SUCSS Classification Status Notices:
<http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.escouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**The next regular Civil Service Council meeting will be held Tuesday,
August 5, 2008 at Noon in the Bone Student Center North Prairie Room.**