

**Civil Service Council (CSC) Meeting**

August 1, 2006

**APPROVED**

Present: Barb Arbogast, Vicki Bryan, Martha Burk, Pam Burress, Tammy Carlson, Sarita Cox, Linda Klawitter, Steve Lancaster, Pat Schnitker, Ron Thompson, Kevin Wiand, Jack Wylie  
Absent: Julie Caplinger, Jac Copes, Andy Monninger, John Moss, Melody Palm, Jan Jolynn Staley, Dave Turner  
Guests: Jan Cook, Carol Struck, Nancy Spangler

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Steve called the meeting to order at 12:05pm

**Guest –**

Carol Struck, Director of Anniversary Celebration, University Advancement, was present to give us information regarding the Illinois State 150<sup>th</sup> Anniversary Celebration. Carol presented each member present with a post-it pad with the 150<sup>th</sup> anniversary logo and passed around the ink pen and lapel pin with special 150<sup>th</sup> logo for all to view – she gave a synopsis of events currently planned or being planned for the year long sesquicentennial celebration to begin in January 2007.

In early January all ISU employees will receive a packet containing a post-it pad, ink pen and lapel pin, each bearing the sesquicentennial logo – if departments wish to order any of these items, must get permission from Carol's department.

There are two books about the history of Illinois State currently in progress, Bob Aaron, Executive Director of University Marketing and Communications, here at ISU is working on a pictorial history of ISU (with captions) and it is hoped that the book will be available for purchase during the holiday season. John Freed, retired ISU faculty member/Dept. Chair (History Dept), is in the process of writing a history of ISU – designed to capture point and time of various events that took place at ISU in comparison with what was happening elsewhere - locally and nationally.

Next year's issues of the ISU Alumni Magazine will concentrate on the 150<sup>th</sup> anniversary celebration.

It is anticipated that at upcoming events - such as homecoming - booths will be available for making testimonial type recordings of events from the past (i.e. meeting spouse while ISU student, and other memorable events in people's lives in connection with ISU either as a student or employee) – selected recordings will air on WGLT during the year long celebration.

The main kickoff to the celebration will be on Founders' Day in February – more elaborate activities such as bell-ringing and award ceremony – Distinguished Service Awards will be held at Founders' Day celebration rather than later in the year – kids from Metcalf will be involved – all award winners will be on stage and presentations will be made on stage – honored speaker will be David McCullough, author of *John Adams*.

All ISU departmental homepages will include an icon for linking directly to sesquicentennial website which will be updated regularly and contain information about celebration events, speakers' biography, etc – all speaker events will be open to the public free of charge – some events will not be open to public

The current list of speakers includes Robert Ballard (finder of Titanic), Robert Kennedy, Jr. and Naomi Judd (will not perform, only speak – sponsored by School of Nursing re: Judd is a registered nurse and has a chronic disease and is an activist for social issues) – more are being contacted and the list is expected to grow.

It is expected that the school year will kickoff with lots of information/announcements of the upcoming events – specially designed 150<sup>th</sup> logo shaped mousepads will be placed in all campus computer labs (it was asked if employees will have opportunity to purchase these mousepads and other sesquicentennial items – that has not yet been decided).

Jan Cook mentioned that perhaps the annuitants would like to be kept informed of these events and Carol mentioned that plans are being made to include/involve retirees and alumni, etc – throughout the year will be holding birthday parties at local senior facilities with ISU alumni/retirees as guests of honor, etc

The plans are to include the students as much as possible – event probably not as meaningful to current students as students are more involved with 'the act of being a student'

Specific groups are yet seeking additional funding for more events and activities – we can expect to see (not yet definite) the 150<sup>th</sup> logo on the basketball court – also "Founded in 1857" may be added to the College Avenue overpass

Carol seems very excited and enthusiastic about her position and it is evident she has done a lot of research and planning toward making the sesquicentennial celebration a memorable one. Carol encouraged us to keep an eye on the ISU homepage ([www.ilstu.edu/home/anniversary/](http://www.ilstu.edu/home/anniversary/)) for information and frequent updates on the festivities being planned. Carol noted that she and her committee hope to make this celebration meaningful to students as well as staff and faculty. Carol ended her presentation by expressing her gratitude for our allowing her to address the council.

**Approval of Minutes** — Minutes for July 18 were approved as written (Martha/Linda)

On-going:

- Scholarships – Martha reported her committee has not yet had a meeting but intends to do so soon
- Picnic – Steve turned in request for Milner location/no response but will follow up on this immediately – he has ordered the hand washing station – menu will remain the same as last year and cost of luncheon will remain the same at \$6
- Fall bus trip – Pam reported that the last fall bus trip was in 2004 – has been unable to contact Barb Dallinger but will try again / trip has traditionally been either the 1<sup>st</sup> or 2<sup>nd</sup> week in November – last trip went to Woodfield – Pam thinks folks might prefer Water Tower Place this time around (the hub – various choices not just a mall) – CSC will pay for buses – Pam said she has received a few suggestions mainly for Chicago area – Pam will reserve buses and continue gathering information re: Watertower Place
- Legislative/Marketing – no update / will touch base with David (Dr. Wallace/MKT), summer session will be ending soon and we should then have some updates on survey
- Annuitants Representative – no report on Springfield  
At quarterly meals the group has been collecting donations for soup kitchens, etc and she is thinking of suggesting that her group also start collecting the cereal box tops and Campbell's labels and then finding local schools to donate them to – Jan was just bringing up this idea to see if we thought it would be worth sharing at the annuitants luncheons – most of the group seemed to feel positive about this idea
- OpenLine – today (August 1) is deadline – Martha owes article – Pam needs info now – this being only OpenLine prior to fall picnic Pam will need that info immediately – Steve will confirm location and Pam will update article from last year
- Human Resources – Tammy reports HR representatives, Derek Story and Diane Ruch, will be attending September 5 CSC meeting to discuss ISU online application procedures and field questions from the council regarding the problems co-workers have been experiencing with this system / also Tammy reported that Nancy Spangler will now be the CSC Ex-Officio member representing HR (Tammy will accompany Nancy for an additional meeting or two)

Other:

Children's Holiday Party – Pat reported the date is set for December 2, and this date has been confirmed with Gamma Phi and facilities -- the committee is currently working to confirm a location

Reminders:

- Deadline for next 2 OpenLines—Aug. 1, Sept 5
- Fall Picnic—Friday, September 15
- Homecoming Parade—Saturday, October 14
- Holiday party—Saturday, December 2

Web Sites

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**Adjournment** - The meeting was adjourned at 12:55p.m. (Martha/Vicki)