

**Civil Service Council (CSC) Meeting**

November 1, 2005

**APPROVED**

Present: Barb Arbogast, Vicki Bryan, Martha Burk, Sarita Cox, Steve Lancaster, John Moss, Melody Palm, Pat Schnitker, Jan Jolynn Staley, Ron Thompson, Jack Wylie  
Absent: Pam Burress, Tammy Carlson, Julie Caplinger, Jac Copes, Linda Klawitter, Tom D. Ryan, Dave Turner  
Guests: Jess Ray

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Martha called the meeting to order at 12:04.

**Approval of Minutes**— Minutes for October 18 were approved (Sarita/Ron)

**On-going**—

- **Holiday Party:** Jess Ray shared Administrative/Professional Council ideas for expanding the Holiday Party and potentially making it more inclusive. Members of the APC are happy to help out, while sensitive to not wanting to “step on” any traditions. APC appreciated the opportunity to join CSC in the Homecoming parade. Suggestions: Have Reggie Redbird come, and perhaps play the role of “Santa.” Include games and/or displays from traditions such as Hanukkah and Kwanzaa. The intercultural center might be a resource (the department is now Diversity Advocacy). Discussion: Space may be a consideration due to Gamma Phi mat setup; are displays geared to children or parents? Melody will contact Diversity Advocacy and check into the potential for sharing some of the Student Affairs Holiday event displays. We might try adding a few things this year. Jess will coordinate APC volunteers as people to help the day of the event (chair setup, Santa’s area setup and tear down. Need help beginning about 9:15 on December 3) and also before the event to help get gift bags ready. Gift bags might include stickers that could reflect some of the diversity ideas. Barb is coordinating gift bags. Publicity will include the Openline and ISU Report. Forms need to be prepared for the photographer. Martha will check past Openlines for a form for the photographer at the party.
- **Legislative Committee:** Senator Durbin replied to our letter. His thank you indicated that letters about budgets, etc. might be better directed to the Finance Committee. Steve is revising the letter to send it to the committee. Steve also indicated to Tim Longfellow that CSC intended to proceed with the marketing class survey project.
- **Annuitants Representative-** no report
- **OpenLine:** Information for the current edition should be sent to Narry Kim. Martha checked with K’s Merchandise about the ISU employee discount night. No date is currently scheduled. The University Staff Association flyer will be in the November issue.
- **Human Resources-**no report

**Other**—

- Steve received a question from a constituent about staff being paid every two weeks instead of twice a month. Previous questions on this issue included information from the state that issuing checks twice a month resulted in cost savings and a better fit with fiscal periods. All but about 2 months a year, staff would receive 2 10-day pay periods in month, which would mean lower income (fewer paid work hours) these months than the existing system. A campus-wide vote several years ago supported the twice a month system. Martha will look up some of the prior information.
- **December/January Council meeting schedule:** 3rd Tuesday of December, 12/20: no business meeting. Those who are available will gather for lunch and socializing. No meeting the 1st Tuesday of January. 2006 meetings will resume January 17.

**Reminders—**

- Deadline for next 2 OpenLines – Nov 1, Dec 6
- Holiday party - Saturday, December 3, 10 a.m. Horton small gym.

**Web Sites—**

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

**Adjournment**

The meeting was adjourned at 12:46 p.m. (Ron/Jan Jolynn)

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The next regular Civil Service Council meeting will be held Tuesday, November 15, at Noon in the Bone Student Center Spotlight Room