

Civil Service Council (CSC) Meeting

July 19, 2005

APPROVED

Present: Barb Arbogast, Vicki Bryan, Martha Burk, Julie Caplinger, Tammy Carlson, Jac Copes, Sarita Cox, Linda Klawitter, Steve Lancaster, John Moss, Melody Palm, Pat Schnitker, Jan Jolynn Staley, Marcia Strum, Dave Turner, Ron Thompson, Jack Wylie
Absent: Pam Burress, Tom D. Ryan,
Guests: Jan Cook

Martha called the meeting to order at 12:05.

Approval of Minutes— Minutes for 6/21 & 7/05 were approved (Vicki/John)

Constitution, By-Laws, Confidentiality Statement—

Copies of the CSC Constitution and By-Laws were distributed. (These are also available online at the CSC website.) The CSC Confidentiality Statement was also distributed. Martha reminded all members that the purpose of the statement was to reassure constituents that those issues discussed with a CSC member would be treated confidentially, and that follow up steps would be taken only with the constituent's agreement.

Committee Selection—

A summary of committee purposes and membership was distributed. Volunteers were identified for most committees.

Children's Holiday party: Martha, Jac, Jack, Pat, Barb

Homecoming: Martha, Julie, Pat (will purchase candy)

Shopping Trip: revisit at a later date

Cubs Game Trip: Melody, Julie, Linda

Picnic: Jan Jolynn, Julie, John, Steve, Vicki, Martha

Raffle: Paul Collins, John, Jac, Sarita, Barb

Food Drive: Julie, John, Jack, Jac

Awards: Jan Jolynn

Brotherhood Tree: John, Bob Sipes, Julie

Constituent's Groups : Executive officers, (Tammy recommends including an HR Partner in this)

Distinguished Service awards: Jan Jolynn, Sarita

Elections: Jan Jolynn, Vicki, Linda

Legislative: Steve, Tom, Julie, Jac (work with Marketing Dept)

Scholarship: Jan Jolynn, Barb. (Only two CSC members, in addition to the CSC Chair, are on this committee.

Additional volunteers aren't needed at this time.)

Sick Leave Bank: Ron

Team Excellence: Steve

Parking (Ron as CSC, Paul might serve as non-CSC)

On-going—

- Scholarships—15 applications for student scholarships and 4 applications for the Carl Johanson staff scholarship have been received. Committee will be receiving information to review this week.
- Legislative Committee—Steve has been doing internet research about contacts at other universities/councils. At some universities nothing was found about a CS or Staff Council. Names of the councils vary. There are 12 state universities in Illinois with 17 campuses. The most recent report (through March 31, 2005) indicates a total of 25,107 Civil Service employees. This includes both status and non-status (temporary, trainee, learners, apprentices, extra help and provisional) employees. The total for status employees is 20,835. ISU numbers are 1,256 Status CS employees, and a total of 1,412 CS employees of all types.

Our CSC website is more comprehensive than others Steve has reviewed. Steve has emailed Tom Morelock about ideas for making contacts with other universities. Dave indicated that he has shared our Council's interest

in exchanging information with other campuses to those in attendance at Employee Advisory Committee statewide meeting.

Steve distributed copies of information from the National Education Association website concerning Social Security offsets and windfall information.

- Annuitants Representative—Jan Cook shared concerns from the annuitants association with the resignation of Jim Hocking from SURS. The new person in this position will be appointed by the governor. In addition, there are a couple of others who are rotating off the SURS board.
- Campus Communication Committee—Marcia reported that at the recent CCC meeting, at least one faculty leader and an administrator indicated they were unaware of the Social Security offset/windfall elimination legislation. Tammy indicated that all new hires sign off on receiving information about these issues.
- OpenLine- issue out today. Comments about excellent layout.
- Human Resources- no report.

Other—

- The Fall Staff Picnic has been the third week of September in recent years. Martha/Steve will check on plaza reservation. (Picnic date confirmed after meeting as Friday, September 16.)

Reminders:

- Ira Schoenwald will attend the August 2 CSC meeting and provide HR information updates.
- Deadline for next 2 OpenLines - Aug. 2, Sept. 6

Web Sites

State Universities Civil Service System: <http://www.sucss.state.il.us>

SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>

Annuitants: <http://www.annuitants.ilstu.edu>

Civil Service Council: <http://www.cscouncil.ilstu.edu>

A/P Council: <http://www.apcouncil.ilstu.edu>

Academic Senate: <http://www.academicssenate.ilstu.edu>

Human Resources: <http://www.hr.ilstu.edu>

Adjournment

The meeting was adjourned at 12:37 p.m. (Jack/ Jan Jolynn)

The next regular Civil Service Council meeting will be held Tuesday, August 2, at Noon in the Bone Student Center Spotlight Room