

PLEASE POST, ROUTE, OR COPY TO CIVIL SERVICE STAFF

**Civil Service Council (CSC) Meeting
December 7, 2004
APPROVED**

Present: Martha Burk, Pam Burress, Paul Collins, Steve Lancaster, Christa Lawhun, John Moss, Tom D. Ryan, Pat Schnitker, Doris Shaw, Jan Jolynn Staley, Jack Wylie, Vicki Bryan, Tammy Carlson, Dave Turner

Absent: Julie Caplinger, Melody Palm, Theresa Sanchez, Marcia Strum, Elaine Thoennes,

Guests: Bill Cummins

Martha called the meeting to order at 12:05.

Bill Cummins, Director of University Data Administration, was invited to update the Council on the effort to eliminate unnecessary use of Social Security Numbers (SSNs) on campus. This process started in response to a letter from the Civil Service Council to Steve Bragg detailing the problem and some possible solutions. Further impetus was given by a number of new laws passed in other states that mandate such a change to help put a stop to identity theft.

A committee was formed in 2003 to perform a campus audit of SSN usage. Once the committee's extensive report was submitted, the committee was disbanded and four implementation committees were formed: Administration, Technical, Academic Practices and Student Awareness.

Everyone at Illinois State will be given a 9 digit number starting with 8 (SS does not use numbers starting with 8) and will be issued a new Redbird Card. SSNs will still be collected from everyone. Some uses are required by law (taxes, scholarships, etc.) All unnecessary computer use of SSNs will be disabled. The goal is to effect this change on Memorial Day weekend, 2005. More information on this subject can be accessed at www.ais.ilstu.edu/SSN.

The Civil Service Council/AP Council Holiday Party was a smashing success! Christa did her usual great job of organizing the party. Sixty two children and their family members attended. President Bowman made a special appearance. Gamma Phi Circus performed. Santa, Mrs. Claus, and their two elves were wonderful with the children. All of the children got refreshments and a take home bag of goodies. At the party were Christa, Jack, Martha, and Pat from the CSC and Kim Hays, Steve Klay, and Annette Levitt from the A/P Council

The Preferred Customer Shopping Night at K's was well attended.

Our OpenLine Editor, Pam Burress, has come up with a great new feature called Discount Information Exchange. "Besides the PERKS card (www.hr.ilstu.edu/benefits/perks.shtml) that HR distributes, there are other places around town and in the country that give ISU employees a monetary break. As we stumble across such offers, we can share that information with you." If you have discount information to share, please send the information to the Council Executive Officers (cscouncil@ilstu.edu) or to the OpenLine editor (paburre@ilstu.edu).

Tammy announced that there are new job posting out for Building Service Workers and Fireman's Assistants. Their office has been busy with applicants for these jobs.

Reminders:

Deadline for next 2 OpenLines— Dec. 7, Jan.4
Food Drive—after the first of the year

Web Sites

State Universities Civil Service System: <http://www.sucss.state.il.us>
SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
Annuitants: <http://www.annuitants.ilstu.edu>
Civil Service Council: <http://www.cscouncil.ilstu.edu>
A/P Council: <http://www.apcouncil.ilstu.edu>
Academic Senate: <http://www.academicsenate.ilstu.edu>
Human Resources: <http://www.hr.ilstu.edu>

Adjournment

The meeting was adjourned at 1:10.

The next regular Civil Service Council meeting will be held Tuesday, January 4, at Noon in the Bone Student Center Spotlight Room