

**Civil Service Council (CSC) Meeting  
November 16, 2004  
APPROVED**

Present: Martha Burk, Pam Burress, Julie Caplinger, Paul Collins,  
Steve Lancaster, Christa Lawhun, John Moss, Melody Palm, Tom D. Ryan, Theresa Sanchez, Pat  
Schnitker, Doris Shaw, Jan Jolynn Staley, Marcia Strum, Elaine Thoennes, Jack Wylie  
Absent: Vicki Bryan, Tammy Carlson, Dave Turner  
Guests: Jan Cook

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Martha called the meeting to order at 12:05.

**Approval of Minutes**— Minutes for November 2, 2004 were approved as amended. (Christa/Julie)

Martha introduced Jan Cook, President of the ISU Annuitants Association. Information about the university Team Excellence award was distributed. The information is also available online at the CSC Website.

**On-going—**

Bus Trip— There were 52 participants. Three people cancelled on Friday, with one of them replaced from the waiting list. Refunds will be made to the three (Theresa/Jan). Future trip information should specify refund policies. Christa will put together feedback from participants, along with photos, on the website. Woodfield Shopping Center provided beanie babies for each participant. A motion was passed to donate a few extra beanies to the brotherhood tree (Julie/Pat).

Monical's Night— Christa will send a reminder out on listserv. Funds will go to activities and/or scholarships. Encourage anyone/everyone to take flyers and visit Monical's for dine-in or carry-out on November 23.

Holiday Party—Tony, the photographer, has created a pricelist. He'd like to collect money for orders before or at the event to avoid difficulties collecting. A motion was approved for \$50 payment to the photographer (Julie/Jack). (When contacted after the meeting, Tony indicated this payment wasn't necessary.) Theresa will coordinate gift bags. Pat has candy, and Julie has ordered some small items for the bags. There may be a few bags left from last year; the rest will need to be purchased. Julie, Theresa, and Marcia will fill bags beforehand. Theresa will contact McDonalds about drink, coolers, and cookies for the gift bags. Paul suggested that next year we might want to check with grocery stores earlier in the fall about possibilities for cookie donations, etc. Martha has contacted the AP Council about working with us on the party. (Following the meeting, Martha received word that four AP Council members plan to attend and help with the event.) Martha, Christa, and Pat will be at the party.

OpenLine—The Nov. 16 issue came out early. Pam lowered the quantity by 10 issues, and then was told there weren't enough. Pam talked to Karen Long in printing. They usually print what we ask for plus about 50. Mail Services is supposed to send extras to Diane in HR. Karen is going to compile a report of last several months print runs. Paul suggested we include something about Barnes & Noble discount available to staff & faculty. Christa has heard that Triple A is offering a discount on auto/home insurance to ISU Employees and wondered about including the information in a future Openline. Discussion was tabled until more information is available.

Human Resources— no report.

Annuitants Discussion—Jan Cook and Martha discussed the idea of sharing information through liaison members at each others' meetings. The Annuitants Website [www.annuitants.ilstu.edu](http://www.annuitants.ilstu.edu) has posted a list of area internet providers. The Annuitants can do a "partial" list of vendors/service providers without creating difficulties for the organization. They'd like to make better contact with CSC. Jan cited plans for a guest presentation from Social Security to discuss issues between Social Security and SURS. There were 30 responses in less than 24 hours of Christa sending a message through the Civil Service listserv, and the Annuitants Association added additional dates. Closer communication would benefit both groups and their constituents. Marcia expressed appreciation for

what the Annuitants Association does to fight for benefits. Jan offered a reminder that “one thing no law can protect you from is a change in the law”... and our benefits depend upon those changes. Including an Annuitants information table at CSC activities was discussed.

**Reminders:**

Monical's Night— Nov. 23  
Holiday Party —Dec. 4, 10 a.m.  
Preferred Customer Shopping Night at K's—Dec. 5  
Deadline for next 2 OpenLines— Dec. 7, Jan.4  
Food Drive—after the first of the year

**Web Sites**

State Universities Civil Service System: <http://www.sucss.state.il.us>  
SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>  
Annuitants: <http://www.annuitants.ilstu.edu>  
Civil Service Council:<http://www.cscouncil.ilstu.edu>  
A/P Council: <http://www.apcouncil.ilstu.edu>  
Academic Senate:<http://www.academicsenate.ilstu.edu>  
Human Resources: <http://www.hr.ilstu.edu>

**Adjournment**

The meeting was adjourned at 12:47 p.m. (Julie/Tom)

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The next regular Civil Service Council meeting will be held Tuesday, December 7, at Noon in the Bone Student Center Spotlight Room