

Civil Service Council (CSC) Meeting

June 1, 2004

APPROVED

Present: Vicki Bryan, Martha Burk, Steve Lancaster, Christa Lawhun, Andy Monninger, John Moss, Melody Palm, Theresa Sanchez, Pat Schnitker, Jan Jolynn Staley, Elaine Thoennes, Jack Wylie, Tammy Carlson, Marcia Strum, Pam Burress
Absent: Julie Caplinger, Paul Collins, Doris Shaw, Dave Turner
Guests: Paul Jarvis, Ira Schoenwald

Martha Burk opened the meeting at Noon.

Introductions were made on behalf of our guests, the new Associate Vice President for Human Resources Ira Schoenwald and Administrative Professional Council Chair Paul Jarvis.

Martha and Paul gave their presentation "A Day in the Life of Illinois State University Staff" that they had presented to the Board of Trustees at their last meeting. With the help of various staff, they developed an excellent presentation which represents the diversity of staff at Illinois State University. The presentation highlighted staff at work in a variety of positions during a 24 hour day - Midnight to 11:59pm. Positions reflected front line personnel and the "invisible" personnel making up the infrastructure of the University. Some items noted that positions directly or indirectly effect student lives, a large number of evening hours are required for staff, some staff members are working up to 80 hours a week as a regular part of their jobs, the huge complexity of University, and the campus is a city. The Board of Trustees response was that of very interested in the information presented.

Committee Reports

• **Activities**

- *Bus Trip-Cubs vs Giants* – Final Report – The weather was good and the Cubs won! 162 rode up on the buses and included Civil Service, A/P, faculty, students, and retirees. A drawing for \$10 was held on each of the three buses. Council will pay \$1,610 to Bone Student Center for the tickets and \$2,308.80 to Peoria Charter for the buses. Everyone had a great time; we've already received requests to do again. The Council thanked Melody for her excellent job in organizing.
- *Raffle* – Final Report – Thank you letters will go out by Tuesday. Most of the prizes have been delivered. The Council made \$1,412 for our scholarship fund.
- **OpenLine** – Pam distributed the FY2005 production schedule. Pam has agreed to be Editor again next year – Great Job Pam!! For June issue Martha will submit info on Scholarships for front page, Melody will submit comments (sans names) and blurb about all our activities being open to all, and Ira will submit a comment as new Associate VP-HR.
- **Human Resources** – Tammy was pleased to announce Ira has arrived on campus! Benefits Choice newsletter has gone out – healthcare providers will not change and new provider HealthLink in recruiting physicians. A vendor fair will be held June 7 from 10a-3p main focus on healthcare providers and hospitals. Managed Care Dental has been eliminated – make sure you read your book. VSP will continue as the vision care plan. MCAP will now cover over-the-counter drugs due to IRS change. Central Management Services (CMS) will send out books June 7 to your home. Benefits Choice period is June 7 – 18. Rebidding process is still going on and could take 6 months. Rates are still undecided.
- **Scholarships** – Deadline for applications is June 30.

Other Business

- **Renaming of Building for Bob Monniger** – President Bowman was very interested and will take to committee. He complimented the Council on our work.
- **ADSL** – A Constituent asked about cost of new service since they have to access files at home. ADSL will be discontinued October 1 and dial up January 1. Martha stated that in a conversation with President Bowman he realizes that staff will have burden of additional expense, however the cost of \$210,000 to keep up the service was weighed against cutting staff to cover the expense. Bowman felt not cutting staff was a higher priority. The University will not pay for an individual staff member's service; some departments may have arrangements

with staff. For more information about how to connect to your files using another service (VPN or Virtual Private Network), please see the TNSS website www.tnss.ilstu.edu.

- **Andy Monniger** – The Council bid farewell to Andy since today was his last meeting. We thanked him for his service and expressed our expectation that he'll still be there to help us out.

Reminders

- Deadline for next OpenLine – June 1
- Upcoming Guest: JUNE 15 – VP, Academic Affairs and Provost John Presley
- Upcoming Guest: AUGUST 17 – VP, Student Affairs Helen Mamarchev & Associate VP, Student Affairs Brent Paterson

The meeting adjourned at 12:50pm (Christa, Theresa)

The next regular Civil Service Council meeting will be held Tuesday, June 15, at Noon, in the Bone Student Center Spotlight Room.