

**PLEASE POST, ROUTE, OR COPY TO CIVIL SERVICE STAFF**

**Civil Service Council (CSC) Meeting  
February 17, 2004  
APPROVED on March 2, 2004**

Present: Vicki Bryan, Martha Burk, Julie Caplinger, Christa Lawhun, Andy Monninger, Melody Palm, Theresa Sanchez, Pat Schnitker, Jan Jolynn Staley, Jack Wylie, Marcia Strum, Dave Turner, Doris Shaw, Steve Lancaster, Pam Burrell, Tammy Carlson  
Absent: Elaine Thoennes, Paul Collins, Christa Lawhun  
Guests: Kevin Wiand, Joe Rives

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Martha Burk opened the meeting at 12:05pm

Approval of Minutes was postponed pending the Secretary's return.

**Educating Illinois**

Joe Rives came today to give an annual report of the progress made this past year through Educating Illinois. He showed us some of the achievements made at ISU, such as an increased ACT interquartile range for incoming freshmen, increased minority applications and admissions, and capital funding from the state. Joe will be presenting the updated Educating Illinois to the Board of Trustees this Friday for approval.

**Foundation Report**

Kevin Wiand reported to the Council about the last Foundation meeting. The FY05 budget is lean. Dr. Bowman spoke to the Foundation. He discussed some of the statistics of enrollment and retention. He also talked about looking for money for Milner renovation. The Foundation trustees toured the new College of Business building. The Foundation approved the creation of a limited liability corporation under the auspices of the Foundation. This will make real estate purchases quicker. Also, the Foundation approved a request by some students to create a Student Foundation.

**On-Going Issues**

- **Renaming Building for Monninger** – No report.
- **Bus Trip** – Melody will be bus trip coordinator.
- **OpenLine** – No report
- **Human Resources** – The issue of upward evaluations has been brought to the Council. Tammy Carlson reported that currently there is no official structure for this. Human Resources used to have a list of conversation starters that employees could use to engage in discussion with supervisors, etc. Also, Tammy reported on the new union laws. Previously the signing of card was an indication that you supported a vote for organizing. The new law allows that card signing to be seen as the actual vote.
- **Raffle** – Elaine will send all electronic information to Theresa, such as letters, lists, etc.
- **Display board** – Vicki ordered the display boards. We will be getting 2 of them, at \$14 each. There will be an interchangeable date section so that they can be used from year to year.

**Other**

- **Questions for Steve Bragg** – Send possible questions to Martha by email. She will compile a list. We hope to get the questions to Steve ahead of time.
- **1101 N. Main Facility** – Martha toured the facility with the Chairs. There are 250 parking spaces at this location. It is unsure yet as to what the University will use it for. We are leasing the space, not purchasing.

**Reminders**

- Deadline for next two OpenLines – March 2, April 6
- Joint CS/AP Awards Ceremony – April 7, 2004, 1:00-3:00pm
- Guest on March 2 – Steve Bragg

The meeting adjourned at 1:10pm (Jan, Julie)

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The next regular Civil Service Council meeting will be held Tuesday, March 2, at Noon, in the Bone Student Center Spotlight Room.