

Civil Service Council (CSC) Meeting

May 20, 2003

APPROVED on June 3, 2003

Present: Vicki Bryan, Martha Burk, Julie Caplinger, Paul Collins, Barb Dallinger, Lin Hinds, Christa Lawhun, Andy Monninger, Melody Palm, Pat Schnitker, Elaine Thoennes, Ron Thompson, Jack Wylie, Tammy Carlson, Marcia Strum, Dave Turner, Pam Burress

Absent: John Moss, Theresa Sanchez

Guests: Nancy Barrington, Anita Embree, Linda Staley, Maggie Volk, Teka Wooten

Martha Burk opened the meeting at 12:00pm.

Minutes for May 6 were approved (Lin, Andy).

On-Going Issues

- **Release Time Memo** – Lin and Chris are meeting Thursday. Will have at next meeting.
- **OpenLine** – No report.
- **Transfer of Files** – All files of past officers or committee members should be passed on to a current officer.
- **Renaming Building for Monninger** – Waiting for information from Jan Bremner.
- **Classified Ads** – We can sell classified ads if we have monthly newsletter, ads are not over 75% of content, and we don't sell ads for items such as travel. Classified ads selling items between staff is permissible. We will discuss procedures at future meeting.

Committee Reports

- **Activities**
 - *Raffle* – Held drawing for 94 prizes. Please see our activities page on our website for a complete list of winners and their prizes at <http://www.ilstu.edu/depts/civilservice/activities/>. Congratulations to all our winners. Thank You to all our donors and ticket purchasers for your support of our scholarships.
- **Human Resources** – Benefits Choice is going on through end of this month. Discussed issue of release time not being available to everyone. Some departments say staff can only use their lunch hour, not additional release time. Tammy explained release time is based on operating needs of unit and with staffing situation this could happen more often. Discussed moving Fair to another time of day to allow more people to attend, such as 3p-6p. Discussed issue with Comp Dent managed care dental plan. Tom Fowles sent out a survey of participants and received 21 pages of responses. CMS is reviewing.
- **Election Committee** – Results from election were announced.
 - ◆ Group I – Vicki Bryan
 - ◆ Group II – Jan Jolynn Staley
 - ◆ Group III – Doris J. Shaw
 - ◆ Group IV – Had no nominations but Andy Monniger graciously accepted to remain for another year. Next year we will elect two representatives from Group IV, one for a three-year term and one for a two-year term.
 - ◆ Group V – Steven J. Lancaster

Congratulations to all our new council members. The new members will officially begin their terms on July 1 but they have been invited to attend our last meeting in June.

Reminders

- Deadline for next OpenLines – June 3, July 1

The meeting adjourned at 1:25pm (Christa, Elaine)

The next regular Civil Service Council meeting will be held Tuesday, June 3, at Noon, in the Bone Student Center Spotlight Room.