

**Civil Service Council (CSC) Meeting
September 3, 2002**

Present: Vicki Bryan, Martha Burk, Julie Caplinger, Barb Dallinger, Christa Lawhun, Andy Monninger, Theresa Sanchez, Pat Schnitker, Elaine Thoennes, Ron Thompson, Jack Wylie, David Turner, Pam Burress

Absent: Terry Brown, Paul Collins, Lin Hinds, John Moss, Tammy Carlson, Marcia Strum

Guests: Gene Cornell, David Swearingen, Boyd Spencer, Charles Strickland

Martha Burk opened the meeting at Noon.

Minutes for August 20 were approved with no changes. (Christa, Julie)

Committee Reports

- **Treasurer** – Report was read and there were no questions.
- **Parking** – No Report. Martha Burk has received a few requests from people interested in filling the additional spot on the parking committee and she is requesting a written statement from each.
- **OpenLine** – Looks like it will be 6 pages. Will include information on Carl Johanson scholarship and shopping trip.
- **Election** – Pat Schnitker will serve as third committee person. Vicki Bryan will chair.
- **Scholarship** – Information on the new Carl Johanson scholarship will appear in the next OpenLine. Committee will establish a meeting schedule.
- **Activities**
 - *Fall Shopping Trip* – Set date of November 9th for Shopping Trip to Coral Ridge Mall and added a second location in the area of Amana Colonies. In case of bad weather everyone will go to Coral Ridge. We have two busses reserved. We will hold a prize drawing on each bus for \$20. Guests are welcome. Cost will be \$20 per person. Look for information in September OpenLine.
 - *Homecoming* – Jerry Carlson has approved the use of a truck. Need to get straw. Christa will make requests for beer nuts. Approved spending up to \$100 on nuts and balloons (Andy, Barb).
 - *Holiday Party* – Party will be held Saturday, December 7. Keith will contact Jerry Polacek about Gammi Phi Circus. Approved \$75 for Gamma Phi (Christa, Elaine). Christa will submit request for South Gym. All Council members should pick up freebies when possible to use for gift bags. We will ask Lin to request cookie donation since she has done in past years. Andy will donate the Santa Suit and Christa will contact our Santa from last year and invite back.
- **Constituent Groups** – Held to next meeting.
- **Committee List** – Distributed committee list. Will add to OpenLine. Need Paul Collins on a committee since parking committee he chose was still within term limits of Terry Brown.

Human Resources

- *SURS* – The SURS estimator has been updated.
- *Opt Out of State's Group Insurance* – The Opt Out program will happen allowing staff to Opt Out of the State's Group Insurance with proof of other coverage. Flyers will be distributed to staff shortly.

Unfinished Business

- Civil Service Telephone Information Line – Elaine will submit information for the OpenLine asking for feedback from constituents.
- Minutes – Council members have received some feedback on new distribution of minutes such as, they would like receiving minutes in an email message rather than just a link to our website and they have already read minutes on our website before hard copy arrives.
- Social Security Numbers – Lin will forward draft of memo to Council members by end of week.

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- Conklin Theater trip – A mystery with audience participation will be held March 6 – April 20. They require a \$100 deposit. Guests are welcome. Julie will forward information for September OpenLine requesting feedback for interest in this trip. Julie will report back to Council on interest before we take further action.

New Business

- Motorcycle Parking – Discussed inequities for parking motorcycles. At issue, there are few locations available and they are shared with students making availability of space even worse; permits purchased for cars are not transferable to a motorcycle so staff must purchase two permits, one for a car and one for a bike; whereas, if a staff member has two cars they can transfer the permit between them. The Council will draft a letter to Parking regarding this issue.
- 2005 Accreditation visit – Committee has been formed and will be co-chaired by Jan Shane and Paul Borg. They wish to speak at the next council meeting, September 17th, for 10-15 minutes.

Reminders

- Council of Councils Meeting – Meeting is in October. Martha will email out information to Council members.
- 9-11 Remembrance – Will be Noon-1pm on the Quad. President Boschini has authorized release time subject to departmental needs. Clarified that staff are welcome to bring flags.

The meeting adjourned at 12:58 p.m. (Christa, Julie)

The next regular Civil Service Council meeting will be held Tuesday, September 17th, at Noon, location TBA. Guest Speakers: Jan Shane and Paul Borg regarding the 2005 Accreditation visit.