



CIVIL SERVICE COUNCIL MEETING MINUTES

Tuesday, August 30, 2022

Noon – 1 p.m. – ZOOM only

Members in Attendance:

Judi Khalilallah
Beth Porter

Lyndsie Schlink
Sean Thornton

Members Absent:

Aubrey Henson
Lawrence Lair
Stuart Palmer

Chris Roberts
Evelyn Whitfield
Dominique Schauer

James Neville

Visitors and Ex-officio Members Present:

Colette Homan

1. Call to Order

- a. The Council did not have a quorum and too few in attendance to hold any discussions. The meeting was tabled until next date, 9/13/22.

2. Approval of Minutes 8/16/22

3. Civil Service Council One Year Appointments to fill empty council seats.

- a. Chris Roberts has agreed to serve for one year in Beth Theobald's place.
- b. Congratulations to Lyndsie Schlink on her new position at Wake Forest University – Winton-Salem, NC. Lyndsie will be missed at ISU and here on the council. Her position will also need filled.

4. Officer Reports

- a. **Chair:** Stuart Palmer - absent – educational trip
- b. **Vice-Chair:** Chris Roberts
- c. **Secretary:** Beth Porter
- d. **Treasurer:** Aubrey Henson
 - i. Aubrey will be getting access to financials within the week.
 - ii. **Foundation**
 - 1805030 Employee Donation CS Scholarship
 - 1803590 Foundation CS Scholarship
 - 1806537 Carl Johannsen
 - i. **Custodial Account** 50701-99-1800000515-240000
 1. Current Balance:
 - a. Use: Non-ISU Scholarships

ii. **Contractual and Commodities** 10100-06-18000000

1. Current Balance:

- a. Use: Print pieces, events (holiday/parade/picnics/nametags)

5. **Civil Service Representatives Reports:**

- a. **Academic Senate:** Stuart Palmer
- b. **ISU Annuitants Association:** Need Volunteer
- c. **Campus Communication Committee:** Need Volunteer
- d. **Employee Advisory Committee Representative (EAC)** – Rick Marr
- e. **ISU Police Chief Advisory Council:** Won't meet until September 2022.
- f. **Parking and Transportation Advisory Committee:** Stuart Palmer, Need Volunteer – will not meet again until fall
- g. **State Universities Retirement System Members Advisory Committee of IL (SURSMAC):** Kelly Walker
- h. **University Foundation:** Need Volunteer

6. **Human Resource Report:** Colette Homan

7. **Standing Committee Reports**

- a. **Discounts:** (Chair, need volunteer), Judi Khalilallah
- b. **Governing Documents Review:** Need Volunteer
- c. **OpenLine:** Need Volunteer
- d. **Marketing/Legislative:** Sean Thornton
- e. **Webmaster:** Lawrence Lair

8. **Ad Hoc Committees:**

- a. **Review for Potential Merger of A/P Council & CS Council Subcommittee:** Sean Thornton and Beth Porter
- b. **Elections (March-May):** Need Volunteer
 - i. Tabled until Volunteer is in place.
 - ii. Revise election guidelines later this year.
 - iii. Decide if election policies need to be updated in bylaws later in the year.
- c. **Review of Years of Service Committee** – Need Volunteer
- d. **Scholarships: (June – Aug):** Need Volunteer
- e. **Fall Drive:** (Oct – Dec. – Toys for Tots Collection): Need volunteers
- f. **Spring Drive:** (March – April – School Street Food Pantry): Beth Porter

9. **Old Business:**

- a. Collaboratory (Center for Civic Engagement): Sean Thornton – Will invite Center for Civic Engagement -Christine Bruckner to speak about this later in the year.

10. **New business:**

11. **Announcements:** Note Nov. 8th we will not have a meeting due to University closure for Election Day. (Beth Porter)

12. **Adjournment**

Next meeting: Tuesday, Sept. 13

Reminders:

The deadline for submitting materials to the OpenLine is the 25th day of each month. NOTE: Deadline is subject to change.

Upcoming CSC Meeting Dates:

Sept. 13, Sept. 27, Oct. 11, Oct. 25, **Nov. 22****, Dec. 6, Nov. 8*; **Dec. 20****, **Jan. 3****, Jan. 17, Jan. 31, Feb. 14, Feb. 28, Mar. 14, Mar. 28, Apr. 11, Apr. 25, May 9, May 23, June 6, June 20.

*** University Closed**

*** Possible dates to cancel meetings due to holidays/vacations**

Upcoming CSC Important Dates:

Minutes submitted by Beth Porter