

ILLINOIS STATE UNIVERSITY

Civil Service Scholarship Application

PURPOSE

To award financial assistance to a dependent of an ISU Civil Service employee, made possible through funds presented by the Illinois State University Foundation (contingent upon approval of the awards by the ISU Foundation) and the ISU Civil Service employee's fund-raising activities. The scholarship is awarded in the Spring and paid in the Fall semester

VALUE

Up to six scholarships each year will be awarded through the ISU Foundation in the amount of \$500 each (\$250 each semester). Recipients must be Illinois State University students.

Additional scholarships may be awarded at the discretion of the Civil Service Council. These scholarships will also be in the amount of \$500 each (\$250 each semester). Scholarships may be awarded to students attending other Universities or Community Colleges. The Civil Service Council will be responsible for funding these awards.

HOW TO APPLY

Complete the application form by typing all your answers and mail to Civil Service Scholarship, Campus Box 1830, Illinois State University, Normal, IL 61790-1830 or email to Juliana Nelson at jedunca@ilstu.edu. All information will be confidential, and all items must be completed.

PLEASE NOTE: A complete application includes the following:

1. Pages 3 & 4 of the Civil Service Scholarship Application must be typed.
2. Two letters of recommendation are required, written by current or past teacher, employers, etc. (do not submit letters from friends or neighbors).
3. Provide a copy of your most recent transcript (high school or higher education)
4. A copy of your FAFSA student aid report.
5. Signed release form, page 2 of application packet.

DEADLINE FOR APPLICATIONS

Only applications that are submitted online or mailed with a postmark on or before 11:59 p.m. on June 30th will be considered. Award recipients and/or parents will receive notification by **email before the end of September.**

ELIGIBILITY

1. Must be a child living in household and/or dependent of a full-time Illinois State Civil Service status employee who has at least two years of continuous service at Illinois State University.
2. Must be a full-time student working toward an undergraduate degree or diploma
3. Meet the requirements of the school he/she plans to attend and have a grade point average 2.5 out of a 4.00 scale or above in high school and/or college.
4. Financial need will be considered. Need will be verified by Financial Aid Office and your student aid report.

METHOD OF SELECTION

1. Illinois State Civil Service employees and candidates will complete the application form. The Selection Committee appointed by the Civil Service Council will screen applications.
2. The Selection Committee will notify each applicant of the action on his/her application.

SELECTION COMMITTEE

Shall consist of five or six members approved by the Civil Service Council.

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This application must be completed, and all requested information submitted by the deadline to be considered for a scholarship.

PLEASE NOTE: A complete application includes the following:

1. The Civil Service Scholarship Application
2. A copy of the applicant’s most recent FAFSA student aid report
3. Two letters of recommendation (not a relative, friend, or neighbor)
4. A copy of most recent transcript (high school or college)
5. The completed Release Information form.

Release Information

I hereby authorize the release of high school/college grades and any other related records to the Civil Service Scholarship Committee for the purpose of determining if I qualify for a Civil Service Scholarship Award.

Date: _____

Student Name (please print): _____

Illinois State University ID number (if applicable): _____

Student Signature: _____

Note: by typing your name in the “signature” blank above, you have agreed to and authorized the items above.

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Part I—Employee:

Name of ISU CS Employee: _____

Years of Service at ISU: _____

Telephone: _____

Home Address: _____

Email Address: _____

How many other dependents are you financially assisting through college currently? _____

Part II – Applicant:

Name of Applicant: _____

Address: _____

Telephone: _____

Email address: _____

Relationship to employee: _____

Date applicant plans to enter school: _____

*School applicant wishes to attend: _____

Have you applied? _____ Have you been accepted? _____

[***Please note:** Scholarships supported by ISU Foundation funds may only be awarded to Illinois State University students. If you change schools after submitting this application, please notify the scholarship chair. Scholarships for students attending other universities are supported by Civil Service Council fundraising.]

Schools Attended

1. High School: _____ GPA and scale: _____
Date of Graduation: _____

2. College(s): _____ GPA and scale: _____
Dates attended: _____
Date degree is expected: _____

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On a separate sheet of paper, please answer the following questions.

Personal Statement: In a brief essay discuss the following:

- What is your intended major?
- What are your educational plans?
- What or who influenced your decision to attend ISU (or other university)
- What are your future professional goals?
- Employment positions you have held.
- Share your academic achievements
- What extracurricular activities do you enjoy?
- What community involvement experience have you had?

Why should you be considered for this scholarship?

(Optional) Financial Impact Statement: This is a statement about any additional factors you may want to share such as unemployment, health expenses, etc.

Have you applied for other scholarships?

Are you receiving any other scholarships? _____

If so, please list:

Submit a copy of your current FAFSA student aid report with this application.

Send application to: Civil Service Council Scholarship Campus
Box 18330
Illinois State University
Normal, IL 61790-1830

Or email:

Juliana Nelson, Treasurer
jedunca@ilstu.edu
Civil Service Council, Scholarship Chair