

OpenLine

DECEMBER 21, 2004

VOLUME XXIX, NUMBER 6

DATES TO REMEMBER

December 25.....Next classified ad deadline
 January 4.....Next *OpenLine* article deadline
January 4.....Council meeting
 January 17..... Martin Luther King Jr. holiday
January 18.....Council meeting
 January 18.....Classes begin

INSIDE

End of University Modem Pool Extended p. 2
 University Policies/Procedures p. 2
 Did You Know p. 2
 Service Awards p. 2
 Potpourri p. 2
 Wellness Program p. 2
 Classified Advertisements p. 3
 Discount Information Exchange p. 3
 Open House p. 3
 Social Security Remediation p. 3
 State Reviewing Pension Options p. 4
 Noteworthy Web Links p. 4

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Frivolous Facts



"Rudolph, the Red-Nosed Reindeer" was conceived by author Robert May in 1939. Two other names he considered before deciding on Rudolph were Reginald and Rollo.

[Source: www.coolquiz.com]

Quick Quote

~ BALTASAR GRACIAN

"The great art of giving consists in this: the gift should cost very little and yet be greatly coveted, so that it may be the more highly appreciated.

[Source: www.quotationspage.com]



Holiday Party Success

~ CHRISTA LAWHUN

The Children's Holiday Party, co-sponsored by the Civil Service Council and the Administrative/Professional Council, on December 4, 2004 proved to be a big success again this year. A huge thank you goes to all those who helped make the party such a sensation:



- Al Light and the Gamma Phi Circus performers for putting on a terrific show.
- Charles and Judith Geigner who played Santa and Mrs. Claus so wonderfully with assistance from their two little elves, Luciana Weis and Sarah Larsen (neighbors).
- Tony Jennings Photography, with assistance from Karen and Emily Orrick, for taking photos of the children with Mr. and Mrs. Claus.
- V.P. Steve Bragg's department of Finance and Planning for purchasing the cookies.
- Denny's Doughnuts for giving us a discount on the cookies.
- Administrative/Professional Council for purchasing the gift certificates to Toys "R" US and other miscellaneous expenses.
- Civil Service Council for purchasing the orange drink.
- McDonald's for lending the orange bowl to use to distribute the drink, plus for donating the cups.
- The Athletics Department for setting up most of the chairs and tables so only a little rearranging was needed.
- CS Council members Julie Caplinger, Theresa Sanchez and Marcia Strum for putting together the bags that were given to the children.
- CS Council for purchasing the treats in the bags.
- The FTSS department for purchasing stickers for the treat bags.
- CS Council member, Christa Lawhun, for organizing the party.
- CS council members, Martha Burk, Christa Lawhun, Pat Schnitker and Jack Wylie for helping at the party.
- A/P Council members Steve Klay, Kim Hays and Annette Levitt, for helping at the party.
- Officer Pat for special assistance to Christa the morning of the party.

Photo compliments of and copyrighted by Tony Jennings Photography. Pictured from left to right and starting in the top row: Kim Hays / A/P Council, Jack Wylie / CS Council, Martha Burk / CS Council Chair, Pat Schnitker / CS Council Treasurer, Al Bowman / University President, Judith Geigner / Mrs. Claus, Charles Geigner / Santa Claus, Steve Klay / A/P Council, Luciana Weis / Elf, Annette Levitt / A/P Council, Sarah Larsen / Elf.

END OF UNIVERSITY MODEM POOL EXTENDED TO MAY 20, 2005

The original date for the elimination of all University supported residential dial up modem pool service was scheduled for January 1, 2005. This date has now been extended until May 20, 2005 to provide additional time for faculty, staff and students to complete the spring semester before transitioning to a new service provider of their choice. Regardless of which service provider is selected, it will be necessary to install and use the Cisco Virtual Private Network (VPN) client to access certain network resources of the University.

On July 1, 2004 modem pool telephone lines were reduced from 408 to 192 lines. Since this reduction, modem pool use has continued to decline. A further reduction from 192 to 144 modem pool telephone lines will take place on January 1, 2005. On May 20, 2005 all modem pool telephone lines will be removed and the existing University modem pool will be shut down along with the 438-8210 modem pool access number.

UNIVERSITY POLICIES / PROCEDURES

1.1.12 STATE OFFICIALS AND EMPLOYEES ETHICS ACT (SOEEA)

Civil Service, Non-Exempt Employees

All Civil Service, Non-Exempt employees are required to submit time cards bi-monthly (the 15th or the last standard work day prior to the 15th and the last standard work day of the month). These time cards document time spent on official university business, as well as any leave time. Pursuant to the Act, this time must be reported on at least a quarter-hour basis. However, according to University policy, this time is reported to the nearest tenth-hour.

Academic/Professional and Civil Service, Exempt Employees

All Academic/Professional and Civil Service, Exempt employees are required to report leave time, which may include sick leave, vacation leave, or any other appropriately approved leave on a monthly basis on the Employee Benefit Usage card. Pursuant to the Act, this time must be reported on at least a quarter-hour basis. However, according to University policy, this time is reported to the nearest tenth-hour.

More information is available pertaining to this and other University policies on the policy web site (www.policy.ilstu.edu).

DID YOU KNOW...

...that one of the objectives of the Civil Service Council of Illinois State University is to provide a means of effective communication between Civil Service employees and the administration, other University governance bodies, and the Board of Trustees?

For more information about the Council's constitution, visit our web site (www.cscouncil.ilstu.edu) under the documentation heading.



SERVICE AWARDS

~ TOM FOWLES

35 YEARS

- Dennis Richard Mays, 5700 School Of Theatre, 12/24/1969

25 YEARS

- Michael Warren Brown, 2610 Campus Dining Service, 12/10/1979
- Susan Carol Cameron, 1210 Student Accounts, 12/17/1979

10 YEARS

- Charles Eugene Summers Jr., 9240 University Police, 12/28/1994

POTPOURRI

~ DIANNE LIEBENSTEIN

SYMPATHY – OUR SINCEREST SYMPATHY TO:

- Connie Fletcher, Printing Services, on the death of her mother-in-law, Velma Fletcher, on November 11, 2004.

BIRTHS – CONGRATULATIONS TO:

- Kathy Lock, Office of Human Resources, on the birth of her son, Hunter Rilee Lock, on August 22, 2004. He was 9 lbs., 9 oz. and 22 inches long.
- Mickey McCombs, Sociology & Anthropology, on the birth of his granddaughter, Sofia, on October 25, 2004. She was 5 lbs., 10 oz. and 17 inches long.
- Desarae Topolski, Campus Dining Services, on the birth of her son, Trenton Michael, on October 20, 2004. He was 8 lbs., 1 oz.



WELCOME TO ISU – OCTOBER 2004

- Anne Marie Kilroy Campbell, Intercollegiate Athletics
- Debra C. Cummins-Bray, Campus Dining Services
- Lakesha A. Henderson, Campus Dining Services
- Erika Y. Hurtado, Campus Dining Services
- Ruth A. Watkins, Comptrollers Office

PROMOTIONS – OCTOBER 2004

- Craig L. Pollitt, Microcomputer Support Specialist III, Milner Library
- Katherine M. Sawyer, Library Tech. Assistant II, Milner Library

RETIREMENTS – OCTOBER 2004

- Doris Jane Friedman, School of Information Tech.
- Michael J. Krutke, Facilities Management
- Jerry E. Phelps, Facilities Management
- Daniel J. Sepesy, Classroom Tech Support Services



RESIGNATIONS – OCTOBER 2004

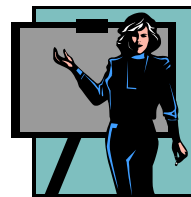
- Ransom L. Brank, Facilities Management

Your help in providing Potpourri information is needed and appreciated. Please feel free to contact Dianne Liebenstein by phone (438-8311) or by e-mail (dbliebe@ilstu.edu) to report births, marriages, or deaths of immediate family members.

WELLNESS PROGRAM

~ NIKKI BRAUER

The 3-part program "Positive Discipline for the Early Childhood Years--Toddlers through Grade 3" will be presented by Karen Stephens, Director of ISU Child Care Center and author of Parenting Exchange.com, will be available at a cost of \$25 per person (payroll deduction available). This program is offered on Tuesdays, February 8, 15, and 22 from noon to 1:45 p.m. in Turner 104 (pending approval for scheduling).



There is an enrollment condition that you must be present at the first meeting to participate in the following two sessions. This program covers basic fundamentals of positive discipline to explore constructive ways to guide children's emotional development and social behavior. Topics will include: influence of individual temperament and self concept on behavior; identifying and communicating developmentally appropriate expectations; how children gradually master emotional and social self control; encouraging responsibility and accountability; nurturing children's decision-making skills, and responding to children's behavior with respectful, consistent consequences.

Participant learning will be facilitated through group discussion related to topical readings and team leader lecture. Resource materials for parent's independent investigation will also be identified.

Contact the HR Customer Service Center at 438-8311 to register.

CLASSIFIED ADVERTISEMENTS

For Sale—Auto

- 1998 Pontiac GrandAm, 4-door, red, 150,000 miles, 4-cylinder, 2.4 liter, automatic, air, fair condition. \$2600. Phone 828-9001.
- 1993 Celega convertible, 5-speed, power windows, power door locks, newer top. Fun car! Great Christmas present. \$5,000. Call April, 309-242-1391.



For Sale—Other

- Antique oak desk/bookcase in excellent condition. Call 452-3065 during the day.
- Shop Furnace – hanging 184,000 BTU output. After 6 p.m., call 527-5542.
- Brand new 8x7 garage door with windows. New cost = \$250. Will sell for \$200. Call 309-726-2346 after 5 p.m.
- Kittens: pedigreed American Shorthair Silver classic, Tabby Parents, Grand Champions, ACFA, CFA, Silver, ASH, Cattery. Wonderful pets. Call 452-6933 after 5:00 p.m.

Personal Service

- Tree and shrub trimming. Please call Carl or Terry at 310-3397, 530-5137 or 527-4492.
- Radon questions or problems? Licensed radon professional. Over 700 systems installed with 100% success rate. Call David (Bud) Smith at 473-2955.

Advertising Rates:

- Vehicle \$5 ■ Personal Service \$5 ■ All Others \$2

To submit an ad:

- Complete the Classified Ad Submission Form.
- Send or deliver the form and payment to Pat Schnitker, 4040 Graduate School, Hovey 309.
- Ad must be received by the 25th day of the month (i.e. April 25 for the May issue).

OpenLine Classified Ad Submission Form

All information must be printed clearly.

First and Last name: _____

Employment status: Full time / part time / retired / _____

Home phone: (_____) _____ - _____

ISU phone: _____ - _____

Best time to reach you at your home phone: _____

Email: _____

Campus Box/Dept: _____

Check one category:

- | | |
|---|---|
| <input type="checkbox"/> Free Items | <input type="checkbox"/> Personal Service |
| <input type="checkbox"/> For Sale-Auto | <input type="checkbox"/> Wanted |
| <input type="checkbox"/> For Sale-Other | |

ONE word per box. 20 words or less.

Send this completed form and payment to:

Pat Schnitker, 4040 Graduate School.

(Make checks payable to: Civil Service Council - *OpenLine*.)

Visit www.ilstu.edu/depts/civilservice/documentation/openline/Ad.pdf for more information about advertising in the *OpenLine*.

DISCOUNT INFORMATION EXCHANGE

Besides the PERKS card (www.hr.ilstu.edu/benefits/perks.shtml) that HR distributes, there are other places around town and in the country that give ISU employees a monetary break. As we stumble across such offers, we can share some of that information with you.

- The **Barnes & Noble** bookstore in the Bone Student Center offers a 10% discount on most items (excludes text books and convenience items). A Discount card is available at either bookstore to allow for a 10% discount at the Bloomington store. Contact the stores directly for more information.
- **Club Quarters** (hotels in Chicago, New York, San Francisco, Washington D.C., Boston, Philadelphia and London) offers a discount per a contract with Illinois State University. This contract may be used for personal use and reservations can be made on-line (www.clubquarters.com). Use "illinois state university" as the password on-line and you must present your employee ID to get the discounted rate at check-in.
- ISU employees are offered discounts for personal-use cellular telephones through the State of Illinois contract with **VerizonWireless**. The State of Illinois and Local Government Employees flyer (<http://www.telecom.ilstu.edu/ordering/cellular/VerizonDiscount.pdf>) shows available packages for State employees. To be eligible for State discounts, Illinois State employees must contact the University-assigned VerizonWireless contact person, Trues Wheeler, either via e-mail (trues.wheeler@verizonwireless.com) or by calling (309) 212-4200.

No claims or warranties are expressed, implied or assumed by the ISU Civil Service Council by publishing this information. No fraud intended. We do not endorse doing business with any particular company over another.



If you have received a discount on a good or service and would like to share the information with other civil service employees, please send that information to the council executive officers (cscouncil@ilstu.edu) or to the editor (paburre@ilstu.edu) by the published deadline.

OPEN HOUSE

~ JASON BANE

The Comptroller's Business Office is having an open house on January 11, 2005 in Julian Hall, room 113. Our doors will be open to answer questions, share policy information, and give out Datatel secrets such as:

- Travel Voucher Guidelines and Regulations
- Bank One Credit Card Managers update
- Creating/Using/Reading Datatel reports



Watch for a comprehensive list of sessions on the Comptroller's web site (www.comptroller.ilstu.edu/datatel) and an email from the Datatel listserv.

SOCIAL SECURITY REMEDIATION

Visit www.ais.ilstu.edu/ssn for an update, a contact list, and committee and subcommittee charges on the initiative in creating a university ID system to replace the SSN as a file key in university information systems.



State Reviewing Pension Options

The Governor recently established a Pension Commission charged with recommending ways to address the State's severely under funded pension systems: SURS, SERS and TRS.

The commission is considering all options including decreasing the cost-of-living adjustment, cutting the interest rate credited to members' accounts, increasing the employee contribution, etc. According to James Hacking, executive director of State Universities Retirement System, such changes applied to current participants would constitute "a clearly unconstitutional diminishment of benefits." State Senator Bill Brady serves on this commission. Feel free to contact Senator Brady or other legislators to voice your concerns on this issue (see next column for web and email addresses).

If you are interested in receiving automatic e-mail updates from the State Universities Annuitants Association on a wide variety of SURS related topics, you can subscribe by visiting the following web address:
<http://lists.eiu.edu/mailman/listinfo/suaatalk>



*Have a safe, fun, relaxing, and
merry holiday vacation!*

*From
the Civil Service Council*

Noteworthy Web Links

ILLINOIS STATE UNIVERSITY'S SHARED GOVERNANCE

Academic Senate www.academicssenate.ilstu.edu
Annuitants Association..... www.annuitants.ilstu.edu
Administrative Professional Council..... www.apcouncil.ilstu.edu
Civil Service Council www.cscouncil.ilstu.edu
Student Government Association www.sga.ilstu.edu

ILLINOIS STATE UNIVERSITY

Campaign for Illinois State University www.ilstu.edu/campaign
Educating Illinois www.educatingillinois.ilstu.edu
The Green Team www.greenteam.ilstu.edu
Human Resources..... www.hr.ilstu.edu
The Master Plan www.masterplan.ilstu.edu
Policy Web Site www.policy.ilstu.edu

STATE OF ILLINOIS

State Universities Civil Service System www.sucss.state.il.us
SUCSS Classification Status Notices www.sucss.state.il.us/cpm.asp

U.S. Representative Jerry Weller..... weller.house.gov
11th Congressional District

State Representative Dan Brady www.rep-danbrady.com
88th Representative District

State Senator Bill Brady www.senatorbillbrady.com
44th Senate District

U.S. Senator Dick Durbin..... durbin.senate.gov

U.S. Senator Peter Fitzgerald fitzgerald.senate.gov

