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**Illinois State University Civil Service Council (CSC) Meeting June 1, 2010**

***Approved Minutes***

**Present:** Barb Arbogast, Valerie Bridson, Tom Cotton, Sarita Cox, Carol Pfoff, Andrea Rediger, Jan Jolynn Staley, Christa Lawhun, Melody Palm

**Ex-Officio:** Dave Turner

**Absent**: David Bagnell, Paul Collins, Jean Darnall, Theresa Sanchez, Jason Taylor

**Guest:** Jan Cook

The meeting was called to order by Chair Bridson at 12:06 pm.

**-**Chair Bridson announced that Jason was not able to attend the meeting today so C. Pfoff would be taking minutes.

**-Approval of 05/18 Minutes:** A motion was made by M. Palm/seconded by S. Cox to approve the minutes of the May 18 meeting as presented. The motion was unanimously approved.

**-Old Business:**

* M. Palm reported that there were 216 reservations for the Cub trip resulting in four buses. A total of 232 tickets were sold to the game. It is anticipated that the trip will be in the black after all expenses are paid. A final number should be available to report at the next meeting.
* S. Cox told members that she had contacted Human Resources to ask about the ability to use general revenue funds for the purchase of a new Dell computer for use by the Civil Service Council. She didn’t have the exact amount available but believed it was around $1,200. The computer has been ordered and is expected to arrive in mid-July. After a question it was noted that the old computer can be turned into property control. Any historical information will be retrieved before the computer is turned in so it is available to the Council.
* V. Bridson expressed a big thank you to A. Rediger for the development and distribution of a flyer to advertise the openings on the Civil Service Council. T. Cotton expressed concern that he had not seen that flyer on campus and was given hard copies at the meeting.
* S. Cox gave a short update on the elections for the coming year. Multiple candidates have been received for most areas, except for Group 3. This group includes tech people, marketing, dining services, etc. Ballots will be mailed via campus mail later this week.

**-New Business:**

* J. Staley informed board members that she had been contacted regarding the availability of Scholarships for the coming year. The new application will be up on the web page later in the week and information will be included in the June OpenLine. The deadline for applications has been set for Friday, July 16. Members should encourage people to apply.
* V. Bridson noted that the Holiday Party will be held on Sunday, December 5.
* It was further noted that President Bowman has requested Brian Huonker, former CSC chair, complete his term as the Civil Service contact and attend meetings with the President. Brian noted that he did not have much information to share with the President for the past four months.
* V. Bridson told members that Brian informed her that office space will be available in Hovey Hall for the Civil Service beginning in FY11. It was later noted that no office space would be available but storage space will be available in Hovey for
* Civil Service Council items that need stored. They are currently spread across several offices and homes.
* V. Bridson distributed a letter for review by council members. She would like to send a letter of appreciation to the supervisors of members ending their term on the Council. She requested that people review the letter and send suggestions on edits to her. It will be discussed at a future meeting.
* D. Turner reported that the furlough language had been withdrawn from consideration. As a result the only way to have Civil Service employees miss days of work to save money would be to lay them off. The furlough

was originally discussed to save jobs, benefits, etc. but it is no longer under consideration.

* J. Cook said she would miss the second meeting of the month to attend the statewide annual SUAA meeting.
* Picnic date is set for Friday, September 10.
* A short discussion was held regarding the position of OpenLine Editor. Due to the interest of several Council members it has been decided to make this a position that is elected during the annual elections of the board. It has been suggested that a Co-Editor or Assistant Editor be added to help with the project. If the terms are staggered it could be made so the Co-Editor or Assistant Editor steps up as Editor for the next term. This will be discussed further in July.

The meeting was adjourned at 12:50 p.m. by Chair Bridson.

**Reminders: Deadlines for next OpenLine – June 2, July 7**

**CSC Meetings –June 15, July 6**

**Websites of Interest:**

* Civil Service Council: http://www.cscouncil.ilstu.edu
* State Universities Civil Service System: http://www.succs.state.il.us
* SUCSS Classification Status Notices: http://www.sucss.state.il.us.cpm.asp
* ISU Annuitants Association: http://www.annuitants.ilstu.edu
* State Universities Annuitants Association: http://suaa.org
* Human Resources: http://www.hr.ilstu.edu
* A/P Council: http://www.apcouncil.ilstu.edu
* Academic Senate: http://www.academicsenate.ilstu.edu

**The next regular Civil Service Council Meeting will be June 15 in the Spotlight Room at Bone Student Center.**

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