

Illinois State University

Civil Service Council (CSC) Meeting

June 16, 2015

**Present:** Bob Blick, Bob Blythe, Jacob DeGeal, Dara Gibson, JR Gordon, Diana Nelson, Carol Pfoff, Amanda Smith, Lois Soeldner, Dana Tuttle

**Not Present:** Glen Dawson, Kathleen Webster, Amy Witzig, Dana Tuttle

**Ex-Officio:** Colette Homan

**Guests:** Barb Arbogast, Tom Cotton, Daniel Enomoto, Kristen Grimes, Rachel Menken, Patti Munster

The meeting was called to order by chair Lois Soeldner in the Spotlight Room of the Bone Student Center.

Minutes of the June 2, 2015 meeting were approved as corrected following a motion by Dara Gibson and a second by Bob Blythe.

The guests were welcomed by Chair Lois Soeldner. All the guests attending are the newly elected members of the Civil Service Council and will be installed at the July 7 meeting.

Jacob DeGeal reported that the latest edition of the *OpenLine* was sent out electronically. The print edition will be completed soon. Since Jacob's term on the Council is ending he noted that the Council will need someone to take over the production of the *OpenLine*. It is open to volunteers. The *OpenLine* was recently changed and is now done through InDesign. He noted it would be helpful if the new person has an understanding of InDesign. This is just one aspect of the job, however there is a possibility it could be split up in the future.

Colette reports some "Fun Facts" pertaining to employees at Illinois State University. Some of the information included: there are a total of 1,496 status civil service employees; 925 of our employees hold a doctoral degree, 747 hold degrees from ISU and 50 have a degree from another country.

The State Universities Civil Service System (SUCSS) is currently accepting applications/nominations for their Director position. Tom Morelock will retire at the end of June.

Amy Witzig distributed a listing of locations that should be contacted to request tickets for the upcoming CSC raffle. She asked members to volunteer to contact the places to get donations. The raffle raises funds for scholarships of dependents of Civil Service employees at Illinois State.

Illinois State University will be hosting the Council of Councils in October 2015. This will be the first time this meeting has been held on campus. It was requested that all council members request time off now so they are available to help with the event on Friday, October 16.

A review of committees of the Council was discussed. Members, new and old, were asked to consider what committees they would like to serve on during the upcoming year.

Election of officers will take place at the July 7 meeting. Offices are chair, vice-chair, secretary and treasurer. These are one-year terms and are elected the first meeting of the fiscal year. The Council meets the first and third Tuesday of each month at noon in the Bone Student Center.

The meeting was adjourned at 12:46 pm following a motion by Bob Blythe and a second by Amy Witzig.

Respectfully submitted,  
Carol Pfoff

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change* –

**Upcoming CSC Meeting Dates –2015 Dates** –July 7, July 21, August 4, August 18, September 7, September 21, October 6, October 20, November 3, November 13, December 1, December 15 – **2016 Dates** – January 5, January 19, February 2, February 16, March 1, March 15, April 5, April 19, May 3, May 17, June 7, June 21

**Next Meeting ~**

*The next regular Civil Service Council Meeting will be Tuesday, July 7, 2015 in the Spotlight Room at the Bone Student Center*

