

Illinois State University

Civil Service Council (CSC) Meeting

November 4, 2014

**Present:** Jacob DeGeal, Dara Gibson, JR Gordon, Carol Pfoff, Amanda Smith, Dana Tuttle, Amy Witzig

**Not Present:** Bob Blick, Bob Blythe, Glen Dawson, Capri Gonzalez, Diana Nelson, Maureen Peel, Lois Soeldner, Kathleen Webster

**Ex-Officio:** none

**Guests:** Jan Cook

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The meeting was called to order by vice-chair Amanda Smith in the Spotlight Room of the Bone Student Center at 12:04 p.m.

Amanda gave the chair comments for Lois – a Civil Service Representative is needed for the Smoke Free Campus Task Force. It can be any interested CS employee.

The donut sale was successful.

One CS person will be on the search committee for the Vice President of University Advancement. The search will start in late January and wrap up in May.

The IT Strategic Plan will be presented at the next CS meeting, followed by the raffle drawing at the December 2 meeting. Committees are asked to send reports to Lois for the remainder of the year to allow for discussions on topics of importance on the agenda.

Jacob reported that the October *OpenLine* was sent to print and should be distributed soon.

Jan Cook distributed a one page summary on “SURS and SUAA what is the difference?”

Additional prizes have been received for the raffle. Members will continue to sell tickets until the morning of the drawing.

Carol Pfoff reported that there are currently only 8 people signed up for the Shopping Trip on December 6. The article is in the *OpenLine* and will be in *The Report* very soon.

Information is being distributed about the Children’s Holiday Party set for December 12.

The “Toys for Tots” campaign kicks off this coming weekend. Boxes will be distributed on campus on Monday, November 10. Last year 6,000 children in McLean County were served by the program. There will be at least seven drop off locations on campus. A good rule to follow is if someone in your family would enjoy a certain gift, pick up two and donate one to Toys for Tots. All gifts should be unwrapped.

The meeting was adjourned at 12:33 p.m.

Respectfully submitted,  
Carol Pfoff

**Reminders: Deadlines for 2014 *OpenLine* – NOTE:**

*Deadline subject to change* - November 25, no December deadline - January 9, 2015

**Upcoming CSC Meeting Dates – 2014 Dates** - November 18, December 2, December 16 – **2015 Dates** – January 6, January 20, February 3, February 17, March 3, March 17, April 7, April 21, May 5, May 19, June 2, June 16

***Next Meeting ~***

**The next regular Civil Service Council Meeting will be Tuesday, November 18, 2014 in the Spotlight Room at the Bone Student Center**

