

**Illinois State University      Civil Service Council (CSC) Meeting      October 6, 2015**

**Present:** Amy Witzig, Bob Blythe, Daniel Enomoto, Dara Gibson, Kristen Grimes, Lois Soeldner, Patti Hoit, Patti Munster, Rachel Menken, Rick Marr, Tom Cotton

**Not Present:** Amanda Smith, Barb Arbogast, Diana Nelson, Glen Dawson, JR Gordon, Colette Homan, Jan Cook

The meeting was called to order at 12:02 p.m. by Lois Soeldner, Chair, in the Spotlight Room of the Bone Student Center.

Minutes of the September 15 meeting stand as corrected.

**Treasurer report:** Glen Dawson was absent.

**Chair Comments:** Lois deferred her comments to standing reports.

**Standing Reports:**

**OpenLine** - Kristen Grimes has not been sent as she is still looking for content. She asked councilmembers for input and suggestions.

**Human Resources** – Colette Homan was absent. Colette submitted her report via email to let members know that Jeff Brownfield in the new Executive Director of SUCSS. He has been with SUCSS for many years and was previously the Assistant Director.

**EAC** – Rick Marr had nothing new to report. EAC will hold their conference Oct 14 and Oct 15.

**Annuitants** – Jan Cook was absent

**Committee Reports:**

**Raffle** – Amy Witzig talked about volunteers for table at faculty/staff appreciation lunch. Kristen will add this to Open Line. Currently collecting raffle tickets, money and prizes.

**Council of Councils** Rooms, speakers, topics, times are confirmed. Members will be needed for the event. Volunteer list will be forwarded via email. Amy will touch base with caterers.

**Scholarships** – This committee met and waiting on reply from Financial Aid regarding winners. Winners will be announced at the faculty/staff luncheon.

**Homecoming** – Lois reported that bags are on order. Meet at HOV entrance at 8:30 a.m. to distribute bags along parade route. If walking/riding in parade, meet near Rec Center at 9:30 a.m.

**Distinguished Awards** – Bob Blythe distributed revised app for review.

**Children's Christmas Party** – Lois reported this event will take place December 4, from 6:00 to 8:00 p.m. Santa is requesting more money since there are twice the amount of kids expected last year. Amy approved motion and Tom seconds this motion. Lois will consult with Narry Kim regarding previous year's expenses and additional expenses.

**New business** – none

The meeting was adjourned at 1:04 p.m. following a motion by Bob Blythe and a second by Dara Gibson

Respectfully submitted,  
Amy Witzig

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2015 Dates** –October 20, November 3, November 13, December 1, December 15

**2016 Dates** – January 5, January 19, February 2, February 16, March 1, March 15, April 5, April 19, May 3, May 17, June 7, June 21

**Upcoming CSC Important Dates:**

**Thursday, October 15, 2015** – Council of Councils Welcome Reception

**Friday, October 16, 2015** – Council of Councils Conference

**Next Meeting ~**

*The next regular Civil Service Council Meeting will be Tuesday, October 20, 2015 in the Spotlight Room at the Bone Student Center*

