

Illinois State University Civil Service Council (CSC) Meeting October 4, 2011
Approved Minutes – motion by T. Cotton, second by K. Scott

Present: Seann Berrocales, Bob Blick, Tom Cotton, Dara Gibson, Christa Lawhun, Diana Nelson, Maureen Peel, Carol Pfoff, Andrea Rediger, Katherine Scott, Lois Soeldner, Amanda Smith

Not Present: Barbara Arbogast, Jean Darnall, Rick Marr, Jason Taylor, Troy Zeigler

Ex-Officio: none

Guests: Jan Cook

The meeting was called to order by vice-chair C. Lawhun at 12:04p.m. in the 2East Lounge of the Bone Student Center.

Minutes of the September 20, 2011 meeting were tabled until the October 18 meeting.

The *OpenLine* is being completed now and A. Rediger anticipates it will go to print yet this week.

J. Cook distributed copies of the Pensions-At-A-Glance to those attending with the understanding that copies can be made and distributed to co-workers. It is very likely that Senate Bill 512 will be brought back up reducing the amount of payment required by employees. She noted that the veto session begins the end of October.

A final report on the Picnic will be given in November. An idea brought up by A. Rediger was discussed briefly. She would like the council to consider renaming the event so that everyone knows they are invited and not just Civil Service Employees. Something such as a kick-off event hosted or sponsored by the Civil Service Council would make it more clear that everyone is invited to attend.

S. Berrocales would like to Council to consider a cash prize as a grand prize in the future. He noted that not all people shop at Best Buy and it also seems they are getting free advertising if we advertise that we are purchasing a gift card from their business as the grand prize for our drawing. Members were reminded to send the prize form to Jason who will forward that form to Amanda to get the items added to the web listing.

As a result of the Homecoming Committees discussions with the Administrative/Professional Council's representative relevant to Homecoming 2011 after the September 20th meeting, an email was sent to the entire Civil Service Council on Wednesday, September 28. The email asked if Council members were in favor of spending \$500 to purchase reusable bags to be distributed to children just prior to the ISU Homecoming Parade on October 15. Votes were received from all council members with the resulting vote being 14 Yes 1 No. The Civil Service Council will again be in a joint venture with the Administrative Professional Council for the annual homecoming parade. Civil Service volunteers will be needed to help with the distribution of the bags.

D. Nelson brought up a concern regarding smoking on the Illinois State Campus. The person raising the concern would like to see the campus become 100% smoke free. It was noted that in some buildings people are still smoking too close to the entrances and fresh air intakes which makes the smoke go

through the ventilation systems. A discussion was held on the issue but it was noted that there may be issues with designating the area covered by the campus.

The shopping trip will be announced in the upcoming *OpenLine*. Committee members have received some inquiries about the trip. Registration will begin after the distribution of the *OpenLine*.

A common place for Council members to post forms and documents needed by all members was discussed briefly. A. Rediger will be looking into the possibility of the use of SharePoint by the Council.

It was noted that photos of Council members are in need of update on the web page. Many members do not yet have pictures posted.

T. Cotton brought up a concern regarding accessing benefits information on iPeople. Many people have noted to him that they are not able to go back and check their old records to see if the use of vacation and sick time is being recorded correctly. After a discussion it was noted that several members of the Council have experienced similar inquiries. It was suggested that people send concerns through the iPeople helpdesk.

D. Nelson gave a brief report on the Parking Advisory Meeting she attended on September 23. It was noted that the School Street Parking garage will be converted to zone parking in the near future.

A motion was made by D. Gibson to adjourn the meeting at 1:03 pm. The motion was seconded by T. Cotton and carried.

Respectfully submitted,
Carol Pfoff

Reminders: Deadlines for next *OpenLine* –October 26, November 30

Upcoming CSC Meeting Dates –October 18, November 1, November 15, December 6, December 20, January 3, January 17

Websites of Interest:

- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us.cpm.asp>
- ISU Annuitants Association: <http://www.annuitants.ilstu.edu>

- State Universities Annuitants Association:
<http://suaa.org>
- Human Resources: <http://www.hr.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate:
<http://www.academicssenate.ilstu.edu>

NOTE LOCATION CHANGE ~

The next regular Civil Service Council Meeting will be October 18, 2011, in the Spotlight Room at Bone Student Center

