

Illinois State University

Civil Service Council (CSC) Meeting

August 20, 2013

Approved September 3, 2013

Present: Bob Blick, Bob Blythe, Jean Darnall, Glen Dawson, Jacob DeGeal, Dara Gibson, Capri Gonzalez, Diana Nelson, Maureen Peel, Carol Pfoff, Amanda Smith, Lois Soeldner, Kathleen Webster, Diana Weekes, Amy Witzig

Not Present: Diana Weekes

Ex-Officio: Rick Marr

Guests: Jan Cook

The meeting was called to order by chair Lois Soeldner in the Spotlight Room of the Bone Student Center at 12:06 p.m..

A motion was made by Jean Darnall and seconded by Dara Gibson to adjourn. The motion carried.

After asking for changes to the August 6, 2013 minutes and receiving no feedback the minutes were declared approved as presented.

Respectfully submitted,
Carol Pfoff

Lois announced that Alex Skorpinski is the new chair of the A/P Council at Illinois State. She has been in contact with him to discuss cooperative projects from the past.

Reminders: Deadlines for 2013 *OpenLine* – September 30, October 31, November 29, December 18.

A report on audits done has been received and all comments are within the realm of normal.

Upcoming CSC Meeting Dates – 2013 - September 3, September 17, October 1, October 15, November 5, November 19, December 3, December 17

The next deadline for the *OpenLine* is Friday, August 30. An article is being written to explore the Civil Service Council, what it is and what it does. If anyone has a story idea they were encouraged to contact Liz Larson.

Next Meeting ~

The next regular Civil Service Council Meeting will be Tuesday, September 3, 2013 in the Spotlight Room at the Bone Student Center.

Jan Cook reported that there are rumors going around Springfield about a report that will be coming out soon. She noted "you won't like it".

Maureen once again encouraged all members of the Council to ask businesses for prizes for the upcoming raffle. They need collected soon so that each prize can be named on the list that will be used during publication of the prizes available. A short discussion was held on the top prize for the raffle. After a motion by Bob Blick and a second by Bob Blythe the Civil Service Council will purchase a \$300 Visa Gift Card as the top prize for the raffle being held in December. The motion unanimously carried.

It was noted that although some grievances had been filed and others were pending resolutions were made without additional incident.

Amanda and Jacob with the support of Liz requested that the format of the *OpenLine* be changed and updated. In order for this to take place the Council would need to purchase InDesign software. After a discussion of changes and how the work would be handled a motion was made by Kathleen Webster and seconded by Diana Nelson to purchase the software. The software will be the property of the Council and used by those working with layout. The motion was unanimously approved.

Printing of the *OpenLine* was also discussed by the group. Prices were received to publish in color but the cost is not within the budget of the Council. Changes to the distribution may be coming at a later date.

