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Illinois State University Civil Service Council (CSC) Meeting August 5, 2014

Present: Amy Witzig, Dana Tuttle, Amanda Smith, JR Gordon, Bob Blythe, Colette Homan, Jacob DeGeal, Dara Gibson, Lois Soeldner, Bob Blick, and Maureen Peel

Guests: Jan Cook

Not Present: Carol Pfoff, Kathleen Webster, Diana Nelson, Glen Dawson, and Capri Gonzalez

The meeting was called to order by Lois Soeldner.

Minutes from the July 15, 2014, meeting were approved.

There was no treasurer's report.

Chairs comments:

Lois thanked Amanda Smith for sitting in for her at some recent meets Lois was unable to attend. Lois stated that HR has been working on some developmental programs for its staff, and she hopes we will be able to offer similar developmental training in the future.

Lois commented on a recent e-mail that was sent recently to employees regarding the Shakespeare Festival. The e-mail contained some language not approved by the Civil Service Council before it was sent. Lois and Alex Skorpinski are planning to meet with Rachel Hatch to discuss ways to prevent this from happening in the future.

Jacob DeGeal reported the OpenLine is in the mail.

Human Resources—Colette Homan distributed statistics regarding civil service staff over the last three years.

EAC—No report.

Annuitants—No report.

Committee reports—

Raffle—Work will begin soon.

Scholarship—Meeting will be held soon.

Lois reviewed the committee assignments to fill in any spots still needing to be filled.

Lois reported the donut sale will again be held in conjunction with the AP Council. The sale will probably be held close to Halloween, and sales will be concentrated on departmental orders.

Council of Council Meeting—This meeting will be held at ISU in October, 2015. In addition to the meeting, a “meet and greet” will be held the night before. Breakfast and lunch will be served on the meeting day. Lois anticipates attendance may be better than in previous years because of our central location. Money has been set aside for this event.

Constitution committee—Deadline will be prior to spring elections.

There will be no Civil Service Council picnic this fall, but it is a possibility for the spring.

The committee for the Annual Children’s Holiday Party has met. The committee is looking into a date.

Lois discussed the creation of new constituent groups for election purposes. The groups have been changed so the number of individuals in each of the five groups is more equal. It is hoped that change will result in better representation on the council from across campus. There will be an article discussing this change in the next issue of the OpenLine.

Lois has received minutes from 1980-1989 Civil Service Council meetings from a former member of the council. These minutes will be sent to the archives.

Civil Service and AP Councils share an office space located in Hovey 408. This office can be used for committee meetings. Committee chairs should contact Lois regarding scheduling.

A motion to adjourn the meeting was made by Bob Blythe and seconded by Amy Witzig.

Respectfully submitted,

Maureen K. Peel