

Illinois State University

Civil Service Council (CSC) Meeting

June 18, 2013

Approved Minutes

Present: Barb Arbogast, Bob Blick, Tom Cotton, Jean Darnell, Jacob DeGeal, Dara Gibson, Diana Nelson, Maureen Peel, Carol Pfoff, Amanda Smith, Lois Soeldner, Kathleen Webster

Not Present: Christa Lawhun, Diana Weekes

Ex-Officio: Rick Marr, Andee Radliff

Guests: Bob Blythe, Glen Dawson, Capri Gonzalez, Amy Witzig, Colette Homan

The meeting was called to order at 12:04 p.m. by chair Lois Soeldner in the Spotlight Room of the Bone Student Center.

A motion was made by Jean Darnall to approve the minutes of the June 4 meeting as presented. The motion carried on a second by Barb Arbogast.

The treasurer will give her report at the July meeting.

Lois welcomed the newly elected members as guests to the Council Meeting. The group then did self-introductions to give the new members to meet those in attendance.

Next meeting will be the election of officers. A list of committees for the Council was distributed to all those attending. The list included short descriptions for each committee. Committee assignments will be a topic in July for the coming year.

It was announced that Liz Larson is the new *OpenLine* editor and she will attend the July meeting to meet everyone.

Andee Radliff, HR representative, noted that the Benefits Choice period has ended. Anyone making changes will see those go into effect on July 1, 2013. Andee also noted that she was attending her last meeting at the HR representative after accepting a new CS position on campus. Colette Homan will be the new HR representative.

Rick Marr reported that the EAC meeting will be held in July in Springfield. Rick is now a member of the executive committee of the EAC, serving as secretary. The Executive Committee is currently revising the bylaws of the EAC. Contacts will be made to see if Rick can be a Civil Service spotlight in The Report so that people are aware he is on campus and serving those in Civil Service positions.

Barb Arbogast reported that the deadline extension resulted in additional applications being received. The scholarship committee will be meeting soon to discuss the applications and select winners.

Maureen Peel shared with the group an idea she has about a public service project for the Council. The project would be to have a arts/crafts fair type event that employees of ISU could use to showcase their hobbies. Participants would be charged a minimal fee to cover expenses of the Council. After a short discussion it was decided that the best way to start this project would be with a short survey to make sure there was enough interest by participants to pursue the project.

Members of the Council were reminded to turn in any old files so they can be put in archives. It is especially important for people that served on committees and chaired committee to submit material that will help others as they work on that committee in the future.

It was noted that as part of Shared governance, Lois as chair of the Civil Service Council, attends the Academic Senate meetings. They are held two times each month during the school year. She noted that Civil Service is the large group of employees on campus.

A motion was made by Tom Cotton and seconded by Kathleen Webster to adjourn the meeting. The motion carried.

Respectfully submitted,
Carol Pfoff

Reminders: Deadlines for 2013 *OpenLine* –June 28, July 31, August 28, September 25, October 30, November 27, December 18.

Upcoming CSC Meeting Dates – 2013 - July 2, July 16, August 6, August 20, September 3, September 17, October 1, October 15, November 5, November 19, December 3, December 17

Next Meeting ~

The next regular Civil Service Council Meeting will be Tuesday, July 2, 2013 in the Spotlight Room at the Bone Student Center.

