

Illinois State University

Civil Service Council (CSC) Meeting

March 19, 2013

Approved Minutes

Present: Barbara Arbogast, Bob Blick, Tom Cotton, Jean Darnall, Jacob DeGeal, Dara Gibson, Diana Nelson, Maureen Peel, Carol Pfoff, Amanda Smith, Lois Soeldner, Kathleen Webster, Diana Weekes

Not Present: Christa Lawhun

Ex-Officio: none

Guests: Tammy Carlson, Nancy Kerns

The meeting was called to order by chair Lois Soeldner at 12:04 p.m. in the Founder's Suite of the Bone Student Center.

Tammy Carlson, Assistant Vice President for Human Resources, was present to inform the Council about changes being made to classifications as a result of audit findings across the state. She noted that the rules have not technically changed, but the volume and nature of audit findings related to the rules have changed over the past several years. Today's interpretation of the rules by SUCSS is if a position fits in a Civil Service title, the position should be classified as Civil Service.

The minutes of the February 19, 2013 meeting were approved after a motion by Jacob DeGeal and a second by Tom Cotton.

OpenLine – The March issue is being held pending additional information on current projects of the Council.

Annuitants – Jan sent a handout that gave information on “Proposed SURS Benefits Legislation to watch as of 3/12/13”. The document was distributed by Jean Darnall on Jan's behalf.

The food drive to benefit Clare House will begin on April 1 and run the entire month. Ten or more areas will house receptacles to accept donations.

Nomination for electing members to the Civil Service Council for the coming year opened on Monday. People in the five groups can nominate colleagues or themselves until April 5. Cards will be sent to all civil service employees to make them aware it is time to nominate people for Civil Service Council.

The baseball game trip to watch the Chicago Cubs was discussed. May 17 is the date for the trip this year. The cost was set at \$40 per person which includes game tickets, bus transportation and a goodie bag. Additional details will be finalized shortly and publicity sent out to the University.

A motion was made by Barb Arbogast and seconded Jean Darnall to adjourn the meeting at 12:59 p.m.; motion carried.

Respectfully submitted,
Carol Pfoff

Reminders: Deadlines for 2013 *OpenLine* –March 27, April 24, May 29, June 26, July 31, August 28, September 25, October 30, November 27, December 18.

Upcoming CSC Meeting Dates – 2013 - April 2, April 16, May 7, May 21, June 4, June 18, July 2, July 16, August 6,

August 20, September 3, September 17, October 1, October 15, November 5, November 19, December 3, December 17

Next Meeting ~

The next regular Civil Service Council Meeting will be Tuesday, April 2, 2013 in the Spotlight Room at the Bone Student Center.

