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Illinois State University Civil Service Council (CSC) Meeting March 18, 2014

Present: Jean Darnall, Amy Witzig, Amanda Smith, Dara Gibson, Glen Dawson, Capri Gonzalez, Bob Blythe, and Maureen Peel

Ex-Officio: Rick Marr

Guests: Jan Cook

Not Present: Carol Pfoff, Kathleen Webster, Colette Homan, Jacob DeGeal, Lois Soeldner, and Bob Blick

The meeting was called to order by Amanda Smith.

Minutes from the March 8 meeting were approved.

There was no treasurer's report.

Chairs comments:

Amanda reminded council members to vote as today is an election day.

She asked if council members were spreading the word about the Cubs v. Cardinals game. She will send a message detailing information about the game to civil service employees.

Amanda gave a report on upcoming elections. Postcard reminders have been sent to civil service staff. Nominations of individuals must be made from individuals within the same group. Individuals can also nominate themselves. Nominations are being accepted through April 4. Group 1 does not have an opening this year due to a past mistake in slating candidates. This problem will be resolved next year. Group 2 will have two seats open because two individuals from that group have resigned from the Council. One of those seats will fill a one-year term. The other seat will be a full three-year term.

Surveys to rate the President and Vice-Presidents were recently distributed to the campus community. Amanda reported that responses to the survey are not technically anonymous since an individual has to log in before completing the survey. Some people have voiced concerns over this. Amanda stated that anyone with the concern can print out the survey, complete it, and return it to the Academic Senate Office.

OpenLine deadline is March 31.

There was no report from HR.

EAC—Rick Marr announced there is an upcoming meeting on April 10-11. Orientation of new members will take place at this meeting. Rick is attempting to find out whether this orientation can be open to anyone interested in attending. The orientation is an overview of what the system does including roles, titles, and what representatives do. He would like to suggest that maybe 1 or 2 representatives from each university may attend if they are interested.

EAC is already using an electronic ballot for its elections. Rick will give Amanda the contact information for the EAC person in charge of elections so that she can possibly run the EAC election to coincide with the timing of the election of council members.

Food Drive—Amy Witzig reported the drive will take place during the month of April. Jacob DeGeal has prepared a flier that provides information regarding the drive. The committee would like to purchase 4-6 additional bins for food collection. He estimated the cost to be \$34. Glen Dawson made a motion for the Council to purchase these additional bins. Jean Darnall seconded the motion. Amy stated the committee is still looking for a charity to receive the collected food. The committee is looking for a charity that typically does not receive as much support as some of the major charities in the area.

Jean Darnall reported that Facilities Management will no longer allow “yard” signs to be posted on campus grounds. He is uncertain whether this type of sign is used to advertise the annual children’s holiday party. If so, it will be necessary to find alternate means of advertising.

A motion to adjourn the meeting was made by Jean Darnall. The motion was seconded by Bob Blythe.

Respectfully submitted,

Maureen K. Peel