

Illinois State University

Civil Service Council (CSC) Meeting

November 3, 2015

Present: Amanda Smith, Amy Witzig, Barb Arbogast, Daniel Enomoto, Dara Gibson, Glen Dawson, Kristen Grimes, Lois Soeldner, Patti Hoit, Rachel Menken, Tom Cotton

Guests: Colette Homan, Jan Cook

Not Present: Bob Blythe, Diana Nelson, JR Gordon, Patti Munster, Rick Marr

The meeting was called to order at 12:03 p.m. by Lois Soeldner, Chair, in the Spotlight Room of the Bone Student Center.

Minutes of the October 20 meeting stand as corrected.

Treasurer report: Glen Dawson reported recent deposits and expected expenses with Children's Holiday Party.

Chair Comments: Lois reported Academic Senate does not have a lot going on concerning CS. HR policy is changing but, nothing notable.

Standing Reports:

OpenLine - Kristen Grimes reported Open Line has gone out. Paper copy may be a little different format

Human Resources – Colette Homan said that Janice Bonneville (Director of Benefits) reported 400 employees have not responded to the dependent audit. The deadline was October 30 and dependents may lose coverage. Anyone who has not yet submitted the required documentation should do so immediately. Jeff Brownfield, Executive Director SUCSS, has suspended the Bi-Annual audit process for all Universities for a six month period to review the process and receive feedback from HR Directors.

EAC – Rick Marr was not present.

Annuitants – Jan Cook reported that the Chicago Tribune ran an article in which President Dietz was quoted, trying to put pressure on legislature.

Committee Reports:

Raffle – Amy Witzig reported that sales are going well. Turn in tickets and money today. \$199 worth of tickets were sold at the Faculty/Staff luncheon. Currently collecting raffle tickets, money and prizes.

Council of Councils Amanda Smith reported results of survey. Mostly positive feedback with a few suggestions.

Scholarships –Winners were announced at the faculty/staff luncheon.

Homecoming – Amy Witzig reported that the parade was a success. Extra bags went back to CS Office. Purchased candy was filled with empty wrappers and

open candy. Recommend review of where we purchase candy for next year.

Distinguished Awards – Bob Blythe is working on.

Children's Christmas Party – Lois Soeldner reported event will take place December 4, from 6:00 to 8:00 p.m. Expenses have been approved. Registration is open.

New business – Lois Soeldner reported that JR Gordon will not be able to fulfill the remainder of his term due to other conflicts. Amanda Smith will check into the protocol.

Amanda Smith asked the Council if we are interested in selling Cubs/Cards tickets for next summer. It was decided that we would link with Town of Normal and refer people to them since they have a bus. Colette Homan asked about the Esprit de Corp award.

The meeting was adjourned at 1:01 p.m. following a motion by Kristen Grimes and a second by Glen Dawson.

Respectfully submitted,
Amy Witzig

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2015 Dates –November 17, December 1, December 15

2016 Dates – January 5, January 19, February 2, February 16, March 1, March 15, April 5, April 19, May 3, May 17, June 7, June 21

Upcoming CSC Important Dates:

Tuesday, December 1 – Raffle drawing

Friday, December 4, 2015 – Children's Holiday Party

Next Meeting ~

The next regular Civil Service Council Meeting will be Tuesday, November 17, 2015 in the Spotlight Room at the Bone Student Center

