

Members Present (box checked):

- Jim Anderson
- Amy Witzig
- Chris Roberts
- Bob Blythe
- Dana Tuttle
- Holly Sanford
- Jean Darnall
- Narry Kim
- Patti Hoit
- Shayla Dennis
- Stuart Palmer
- Dean Plumadore
- Hayley Helpingstine
- Tammie Beck
- Tom Cotton

Visitors & Ex-Officio Members Present (box checked):

- Colette Homan
- Rick Marr
- Tommy Navickas
- Jan Cook
- Andrea Rediger

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:03 p.m., in the Third Floor Lounge, Bone Student Center.

Approval of Minutes: The motion to approve the minutes from 11/21/17, 12/05/17, and 12/12/17 will take place at the January, 16, 2018 meeting. Amy Witzig will send out for all to review.

Chair Comments: Bob Blythe had no report.

Vice Chair Comments: Jean Darnall had no report.

A. Open Line: Narry Kim had no report.

Secretary: Amy Witzig had no report.

Treasurer: Patti Hoit had no report.

Human Resources- Colette Homan shared the reminder of the December 13 timesheet deadline. Homan also reported that the HR directors had a brief call with Jeff Brownfield, and SUCSS, a draft has been provided, the audit committee has decided to NOT create a ruling and to work with the procedures at this time. The HR directors, EAC, and HRDAC, will meet the week prior to break with Chairman Cole, sometime before February.

EAC- Rick Marr had no report.

Annuitants – Jan Cook was not present.

Special Committee Reports: (action items not discussed this meeting due to Educating Illinois endorsement request)

- A. Awards: Narry Kim
- B. Marketing: Holly Sanford
- C. Scholarships (July-Aug): Amy Witzig
- D. Homecoming: Holly Sanford
- E. Raffle: Amy Witzig.
- F. Fall Drive: Tom Cotton
- G. Campus Communication Committee: Bob Blythe
- H. Children’s Holiday Party: Narry Kim

- I. University Foundation: Shayla Dennis
- J. Team Excellence: Dana Tuttle
- K. Educating Illinois: Dean Plumadore
- L. Parking and Transportation Advisory Committee: Patti Hoit

Non-action items (these items will not be discussed unless there is something to be discussed)

- A. Governing Documents: Dana Tuttle
- B. Elections(March-May): Jim Anderson
- C. Donut sale: Patti Hoit
- D. Legislative: Dean Plumadore
- E. Listserv Manager: Dean Plumadore
- F. Webmaster: Dean Plumadore
- G. Spring Drive: Hayley Helpingstine
- H. Discount Listings: Amy Witzig - no report.
- I. Academic Senate: Patti Hoit
- J. Sick Leave Bank Appeals: Jim Anderson
- K. SURSMAC representative: Jean Ann Dargatz

Old Business: None

New business: None

Announcements: None

Adjournment:

The meeting adjourned at 12:30 p.m. with a motion from Holly Sanford and a second from Stuart Palmer.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, January 16, 2017, at noon in the BSC.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – **NOTE:** *Deadline is subject to change. PLEASE NOTE THE NEXT DEADLINE OF DECEMBER 21!*

Upcoming CSC Meeting Dates:

2017 Dates –Jan 16, Feb 6, Feb 20, Mar 6, Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

Upcoming CSC Important Dates:

- We will not be meeting Tuesday, January 2, 2018