

Members Present (box checked):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson | <input type="checkbox"/> Jean Darnall | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig | <input checked="" type="checkbox"/> Narry Kim | <input checked="" type="checkbox"/> Tammie Beck |
| <input checked="" type="checkbox"/> Chris Roberts | <input checked="" type="checkbox"/> Patti Hoit | <input checked="" type="checkbox"/> Tom Cotton |
| <input checked="" type="checkbox"/> Bob Blythe | <input checked="" type="checkbox"/> Shayla Dennis | |
| <input checked="" type="checkbox"/> Dana Tuttle | <input checked="" type="checkbox"/> Stuart Palmer | |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore | |

Visitors & Ex-Officio Members Present (box checked):

- | | | |
|---|---|---|
| <input type="checkbox"/> Colette Homan | <input checked="" type="checkbox"/> Rick Marr | <input type="checkbox"/> Andrea Rediger |
| <input type="checkbox"/> Tommy Navickas | <input type="checkbox"/> Jan Cook | |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:05 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: The motion to approve the minutes from 11/21/17 will take place at the January, 16, 2018 meeting.

Chair Comments: Bob Blythe reported:

1. CS Council will be meeting with A/P Council in the New Year and discuss events we can do together to network such as: socials, homecoming parade, any other ideas our members or their members might have.
2. Blythe and Ron Gifford met with President Dietz for their monthly meeting, today at 11:00 am. There were no time sensitive issues. President Dietz reminded Councils of the Educating Illinois strategic meetings, Civil Service meets on December 12, and that there may be some revisions.

Vice Chair Comments: Jean Darnall not present.

- A. **Open Line:** Narry Kim reminded members that the January/December OpenLine would be a combined issue with the deadline of materials to be submitted on or before December 21. Email all of your reports to Tommy Navickas, copy Andrea Rediger and Kim.

Secretary: Amy Witzig had no report.

Treasurer: Patti Hoit had no report.

Human Resources- Colette Homan was not present.

EAC- Rick Marr had no report.

Annuitants – Jan Cook was not present.

Special Committee Reports: (action items)

- A. **Awards:** Narry Kim reported that the CS Distinguished Service Award would have four winners announced this year.
- B. **Marketing:** Holly Sanford

- C. Scholarships (July-Aug): Amy Witzig
- D. Homecoming: Holly Sanford
- E. **Raffle:** Amy Witzig had no report. Drawing to take place today.
- F. **Fall Drive:** Tom Cotton reported boxes for Toys for Tots are out until December 19.
- G. Campus Communication Committee: Bob Blythe will report when there is a meeting. These meetings come prior to Board meetings.
- H. **Children's Holiday Party:** Narry Kim reported that there more children in attendance than previous year. The event ran would past 8:30 p.m. Tom Cotton shared an article in the Vidette about the event. Patti reported that all expenses for this event have been paid with the exception of the facility rental, which that bill will come later.
- I. University Foundation: Shayla Dennis had no report.
- J. **Team Excellence:** Dana Tuttle reported that the committee met Friday, December 1. They had good quality submissions for this award. Committee coordinator, Vicki Shawd will notify award winners.
- K. **Educating Illinois:** Dean Plumadore reminded everyone that the Educating Illinois committee has chosen a name, "Educate, Connect, Elevate". The task force is now done for this session. A representative will report to the CS Council one final time, December 12, and at that time, the CS Council plans to endorse the new Educating Illinois report. Bob Blythe thanked Plumadore for his work on this committee, as well as past Council member, Amanda Smith.
- L. Parking and Transportation Advisory Committee: Hoit had no report. Hoit stated this committee meets quarterly.

Non-action items (these items will not be discussed unless there is something to be discussed)

- A. Governing Documents: Dana Tuttle
- B. Elections(March-May): Jim Anderson
- C. Donut sale: Patti Hoit
- D. Legislative: Dean Plumadore
- E. Listserv Manager: Dean Plumadore
- F. Webmaster: Dean Plumadore
- G. Spring Drive: Hayley Helpingstine
- H. Discount Listings: Amy Witzig - no report.
- I. Academic Senate: Patti Hoit
- J. Sick Leave Bank Appeals: Jim Anderson
- K. SURSMAC representative: Jean Ann Dargatz

Old Business: None

New business: None

Announcements:

- Tuttle reminded Council that nominations are being sought for the David Strand Diversity Award. It was also brought to her attention that next year, the committee for the David Strand Award would like to participate in the postcard that is sent out for Team Excellence, CS, and A/P awards.
- A friendly reminder that the December 12 CS Council meeting will be held on the 3rd Floor Lounge. There will be no meeting Tuesday, January 2, 2018.
- Kim reminded Council of the Holiday Open House at the President's residence on Sunday, December 10, 2017.

Adjournment:

The meeting adjourned at 12:53 p.m. with a motion from Holly Sanford and a second from Stuart Palmer.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, December 12, 2017, at noon in the Third Floor Lounge, BSC.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change. PLEASE NOTE THE NEXT DEADLINE OF DECEMBER 21!*

Upcoming CSC Meeting Dates:

2017 Dates –Dec 12, Jan 2, Jan 16, Feb 6, Feb 20, Mar 6, Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

Upcoming CSC Important Dates:

- CS Scholarship Raffle, December 5, 2017
- CS Council board meeting moved from December 19 to December 12.
- Toys for Tots fall/winter drive, through December 19, 2017