

Members Present:

Sarah Bollman
Stuart Palmer

Aubrey Henson
Beth Porter

Tony Herter
Sean Thornton

Judi Khalilallah

Members Not Present:

Leslie Green
Kacy Rader
Beth Theobald

Nancy Kerns
Elisabeth Reed

Juliana Nelson
Dominique Schauer

Jamie Neville
Lyndsie Schlink

Visitors & Ex-Officio Members Present:

Colette Homan

Stuart Palmer, Council Chairperson, called the meeting to order at 12:03 pm. We did not have a Zoom option for this meeting.

Approval of Minutes:

We did not have a quorum to approve minutes.

Chair Comments: Stuart Palmer – Meeting with President – Will meet next week.

Vice Chair Comments: Beth Theobald – No report

OpenLine: Sarah Bollman – Successfully did next OpenLine and people are sending information for publication.

Annuitants: Beth Theobald – No Report

Secretary: Beth Porter – No Report

Treasurer: Juliana Nelson – Juliana sent her report: Balance reported was \$3,827.32.

Human Resources: Colette Homan – Lisa Mason, Director, Executive Search Services and Learning and Development, has the first cohort of trained Search Advocates ready and available for new employment searches. You may reach out to her for your hiring/search needs.

EAC: Rick Marr – (not present; no report)

Special Committee Reports:

- **Academic Senate: Stuart Palmer** – N
 - Stuart met with the subcommittee of Planning and Finance to deal with policy language changes but are waiting on more updates to move forward.
 - The full Academic Senate then met with a presentation by Dan Stephens, Sandi Cavi, and Amanda Hendrix on the Operating and Capital Funding Request to the State of IL.

- The funding request the Academic Senate has prepared to send up to the state was endorsed.
- Power Outages were experienced at the beginning of the meeting.
- During the Administrator's remarks Jelani Day was remembered and a reminder of the upcoming memorial services were mentioned.
- Provost Tarhule and others on campus took part in the Institutional Transformation Assessment which is going to help ISU create plans to increase student success.
- Advisory Items: Title 9 updates | Action items: Many updates Blue Book language to make current | Information Items: Upcoming changes to the textbook affordability policy were announced.
- Ongoing – Stuart and Megan McCann, AP council chair, met with the Subcommittee of Rules to further discuss the petition letter to increase Academic Senate representation with more representation of CS and AP members. The members of the Subcommittee of Rules asked for more time for consideration before this petition is made to the Academic Senate as it will require Academic Senate By Laws to be updated.

- **COVID Work Groups:** Sarah Bollman – the COVID TRAVEL working group still meets, but no report.
- **Educate • Connect • Elevate Coordinating Team, ECE:** Sean Thornton – Next meeting in November.
- **Campus Communications Committee:** Beth Theobald – No Report
- **University Foundation:** Juliana Nelson – No Report
- **SURSMAC:** No update
- **Parking and Transportation Advisory:** **Stuart Palmer, Tony Herter** – No Report
- **Discounts:** Sarah Bollman (chair) and Judi Khalilallah – No Report
- **Awards (fall):** Lindsey Schlink (Chair), Judi Khalilallah. Information has been advertised and emails sent out to staff for nominations.
- **ISU Police Chief Advisory Board:** Sarah Bollman: Chief, Aaron Woodruff has set a meeting for next week.
- **Team Excellence:** Sarah Bollman: The committee will meet later this month.
- **Scholarships:** (June – August) Juliana Nelson (chair), Judi Khalilallah – No report.

Special Committees: (Non-Active)

- **Marketing/Legislative** – (Sean Thornton) – Angell Howard is the next SpotLight.
- **Webmaster** – (Sarah Bollman) – No Report
- **Governing Documents Review** – (Sarah Bollman) – No Report
- **Homecoming** - (Beth Porter) – No Report
- **Chili Cookoff** – (Sarah Bollman) – Suspended this year. – No Report
- **Fall Drive** – (Nancy Kerns, Leslie Greene) – No Report
- **Elections** - (March-May): (Sarah Bollman) – No Report
- **Raffle** – (Juliana Nelson) – Stuart wanted to discuss the annual CS Scholarship raffle despite Juliana not being present, due to Homecoming duties, as the raffle is coming up quickly. It was shared that a list of donation ideas and contacts maybe on the Civil Service drive to draw ideas on where to solicit donations from. It was also brought up that due to COVID many of our restaurants and small

businesses are hurting and may not donate this year. Do we have the funds to support next year's scholarships if we don't do a fundraiser? Can we do a CS employee scholarship appeal to donate to the CS scholarship – a "un-fundraiser"? Beth Porter will check in with foundation. Stuart will check with Juliana on the status of our accounts. Beth and Stuart will put information on Teams as to what is found out.

- a. Sean suggested reaching out to Juliana and Van in Foundations.
 - b. When does our Civil Service funds distribution from the University come to our council's accounts and what can it be used for? Is the bulk of our fund balance from the unused children's parties funds?
- **Fall Drive** – (Nov-Dec) (Chair), Leslie Green – No Report
 - **Children's Holiday Party** – (Fall-Dec): (Lyndsie Schlink) – Suspended for this year.
 - a. From 9/28/21 minutes: Stuart asked for alternative service ideas to be discussed on the Teams chat since time is running out on for further discussion at this meeting.

Old Business:

- a. How can we better communicate to our Civil Service Employees and share their questions and concerns?
 - i. (ongoing)

New business:

- a. Are there other civil service programming pieces we could do to engage with Civil Service Employees? Socials?
 - i. Tabled until survey has been collected.
- b. I read that AP employees receive a plaque for being on the Council when they step down. I think this is something we should start doing for our members as they exit the council. Start with the individuals that just stepped off?
 - i. Tabled until next meeting.

Announcements:

- a. Next Zoom meeting on October 26, 2021 (Spotlight Room and Zoom)

Adjournment: Adjourn at 12:49 p.m. (no quorum)

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month.

NOTE: Deadline is subject to change. Please ensure you submit any information to Sarah Bollman.

Upcoming CSC Meeting Dates:

2021 Dates - October 26, November 9, November 23, December 7, December 21

2022 Dates - January 4, January 18, February 1, February 15

Upcoming CSC Important Dates: