

Members Present (box checked):

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson | <input type="checkbox"/> Jean Darnall | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig | <input checked="" type="checkbox"/> Narry Kim | <input checked="" type="checkbox"/> Tammie Beck |
| <input checked="" type="checkbox"/> Chris Roberts | <input checked="" type="checkbox"/> Patti Hoit | <input checked="" type="checkbox"/> Tom Cotton |
| <input checked="" type="checkbox"/> Bob Blythe | <input type="checkbox"/> Shayla Dennis | |
| <input checked="" type="checkbox"/> Dana Tuttle | <input type="checkbox"/> Stuart Palmer | |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore | |

Visitors & Ex-Officio Members Present (box checked):

- | | | |
|---|------------------------------------|---|
| <input checked="" type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr | <input type="checkbox"/> Andrea Rediger |
| <input type="checkbox"/> Tommy Navickas | <input type="checkbox"/> Jan Cook | <input checked="" type="checkbox"/> Becky Nelson, guest |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:04 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: A motion was made for the August 15, 2017 minutes. The motion was made by Tammie Beck and second by Dean Plumadore, all in favor.

Chair Comments: Bob Blythe – The A/P Council Chair, Ron Gifford, and CS Council Chair, Bob Blythe met with President Dietz on September 5 at 11:00am. This was the first meeting of the new academic year and no important news to share. Bob shared that Jean Darnall was not able to attend due to family death. Narry Kim offered to send card to Jean.

Vice Chair Comments: Jean Darnall- Not present

Open Line: Please forward any information you may have for the OpenLine to Tommy or Andrea Rediger on or before the 25th of this month.

Secretary: Amy Witzig reported that A/P Council asked our Council to join in the Krispy Kreme sale of donuts again, this year. The committee voted to participate and Patti Hoit will be the contact. Amy will email Hope Fine and connect her with Patti Hoit.

Treasurer: Patti Hoit provided balances of accounts and shared monthly financial report.

Human Resources- Colette Homan reported that there is an on-going External Investigation by the OEIG (Office of the Inspector General) of SUCSS regarding some of their Administrative Rules. The HR Directors from the State Universities as well as the EAC has been involved in providing feedback to SUCSS regarding any possible procedure and/or rule changes. There is a meeting on August 15 with SUCSS and the HR Directors as well as the EAC to discuss this issue.

EAC- Rick Marr – Not present.

Annuitants – Jan Cook – Not present.

Special Committee Reports: (bolded committees were discussed)

- A. **Awards:** Narry Kim reported that she is in agreeance with the A/P Council on moving the deadline for these award nominations up to November 17 and asked Dean to update this on our CS Council website. Amy Witzig motioned this decision with a second from Tom Cotton and all members were in favor.
- B. Governing Documents: Narry Kim, Dana Tuttle
- C. Elections: Jim Anderson (March-May)
- D. Legislative: Dean Plumadore
- E. **Marketing:** Holly Sanford
- F. Listserv Manager: Dean Plumadore
- G. **Scholarships** (July-Aug): Amy Witzig reported that the committee has met, made their decisions and awaiting some confirmations of applicants. Patti reported that there is additional scholarship funds and will follow up on further details.
- H. Webmaster: Dean Plumadore
- I. **Homecoming:** Holly Sanford provided the Council some ideas of giveaway for the parade. There was a suggestion made to seek out another provider of ISU promotional items for a better price. The stress balls, sunglasses, or lip balm ideas run about \$1200 from the online company that Holly researched. This will be tabled until the next committee meeting when we have a more detailed budget to be able to make a decision and a better estimate of the cost.
- J. **Raffle:** Amy Witzig asked members to be thinking about prize donations and more information will come at the next meeting.
- K. **Fall Drive:** Tom Cotton - no report.
- L. Spring Drive: Hayley Helpingstine
- M. **Discount Listings:** Amy Witzig - no report.
- N. **Academic Senate:** Patti Hoit reported that Academic Senate is looking for questions from Civil Service Council to give to the President for the State of the University Address. Please submit to Patti on or before September 19, 2017.
- O. **Campus Communication Committee:** Bob Blythe – no report.
- P. **Children’s Holiday Party:** Holly Sanford, Hayley Helpingstine were absent. Narry Kim reported on the event. Dec. 1, 2017, at Horton Fieldhouse, from 6pm to 8pm, registration begins Nov 1 and an additional email relay on Nov 15.
- Q. **University Foundation:** Shayla Dennis – Not present.
- R. Parking and Transportation Advisory: Jean Darnall
- S. Sick Leave Bank Appeals: Jim Anderson
- T. SURSMAC representative: Jean Ann Dargatz
- U. **Team Excellence:** Dana Tuttle had no report.
- V. Educating Illinois: Dean Plumadore

Old Business: None

New business:

Bob Blythe announced that Cheryl Fogler would visit, on behalf of Educating Illinois, with an update on October 10, 2017.

Announcements:

Bob Blythe reminded Council members to RSVP to the A/P and CS reception hosted by President Dietz on Thursday, September 28 at 6:00 pm at the University Residence.

Adjournment:

The meeting adjourned at 1:01 p.m., a motion from Tom Cotton and a second from Hayley Helpingstine.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, September 19, 2017, at noon in the Spotlight room, BSC.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2017 Dates – Sept 19, Oct 3, Oct 17, Nov 7, Nov 21, Dec 5, Dec 19, Jan 2, Jan 16, Feb 6, Feb 20, Mar 6, Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

Upcoming CSC Important Dates:

- Homecoming week of October 16-22, 2017.
- Children’s Holiday Party, December 1, 2017.