

**Members Present (box checked):**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson  | <input checked="" type="checkbox"/> Jean Darnall   | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig    | <input checked="" type="checkbox"/> Narry Kim      | <input type="checkbox"/> Tammie Beck                    |
| <input checked="" type="checkbox"/> Chris Roberts | <input checked="" type="checkbox"/> Tom Cotton     |   |
| <input checked="" type="checkbox"/> Bob Blythe    | <input type="checkbox"/> Shayla Dennis             |   |
| <input checked="" type="checkbox"/> Dana Tuttle   | <input checked="" type="checkbox"/> Stuart Palmer  |   |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore |   |

**Visitors & Ex-Officio Members Present (box checked):**

- |   |                                    |
|---|------------------------------------|
| <input checked="" type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr |
| <input checked="" type="checkbox"/> Rachel Hatch  | <input type="checkbox"/> Jan Cook  |

---

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:02 p.m., in the Spotlight Room, Bone Student Center.

**Approval of Minutes:** Motion made to approve minutes...

1. 05/01/18 motion made by Stuart Palmer and 2<sup>nd</sup> by Dean Plumadore

**Chair Comments:** Bob Blythe reported:

1. A/P Networking – Hy-Vee Market Grille will be the location of the May 25 Faculty/Staff social.
2. Meeting with President – Blythe and Ron Gifford met with President Dietz and discussed:
  - a. The INTO program has representatives currently working on campus, offices are being prepared.
  - b. House Bill #4956 – The University currently does not agree with graduating education majors in three years. This bill has gone to a committee where bills typically take no action.
3. The Board of Trustees is urged by the chair to make our voices be heard regarding funding. We get half the amount per student as what U of I gets for their students. ISU is currently receiving 22 million dollars less than we did in 1992 – 9% short of the last 2 funding years; Tom Cotton asked Blythe if there is any word on the allotted money that was never released for the Fine Arts building. Blythe stated there's no indication of when that money might be released.
4. The Board of Trustees did vote on a tuition increase of 1.9% due to the funding we are not receiving from the State of Illinois.

**Vice Chair Comments:** Jean Darnall –no report

- a. **OpenLine:** Narry Kim and Rachel Hatch suggested combining the June and July issue due to fewer events during the summer months. The June/July issue will include: Q & A with incoming new Civil Service Council members, years of service, Ewing Tours, Tip of the Hat, and Wellness Walks. Jean Darnall made a motion to approve the combining of the June and July OpenLine issue, Palmer seconded the motion, all in favor.

**Secretary:** Amy Witzig

1. Committee descriptions - Witzig reminded all to turn in committee descriptions.
2. Witzig reminded Council that printed materials have been ordered and received. We are waiting on the parade bags that have been ordered with A/P Council.

**Treasurer:**

1. Monthly report of accounts- no report this meeting.

2. Scanning in of previous year of records – Witzig has been working on scanning of treasurer’s records to upload to the shared drive.

**Human Resources - Colette Homan**

1. Homan reminded Council members that the Benefit Choice time period is under-way.
2. An email will go out to those possibly impacted by the Money Purchase factors under SURS. As always if anyone has questions, they may contact their Retirement Counselor in Human Resources.

**EAC-** Rick Marr – not present

**Annuitants** – Jan Cook – not present

**Special Committee Reports:**

- A. Academic Senate: Chris Roberts shared Provost Murphy’s report: enrollment this year has increased, mechanical engineering program (Rivian and Brandt) will roll out gradually.
  - a. Ron Gifford delivered a message to Academic Senate encouraging a larger representation for A/P and CS staff in the Academic Senate.
- B. Campus Communication Committee: Blythe reported that this committee met, created the letter, and read the letter at the May 11 Board of Trustees meeting. They will meet again prior to the next Board of Trustees meeting in July.
- C. Elections (March-May): Jim Anderson thanked Narry Kim and Dean Plumadore for their assistance with elections, procedures, and sending notification letters.
  - a. 126 total votes received.
  - b. Only 50 votes were cast until the second email relay was sent.
- D. Spring Drive (March-April): Hayley Helpingstine reported that she delivered totes with donated items to the Project Oz offices.
- E. Sick Leave Bank Appeals: Jim Anderson reported no appeals for this committee.
- F. University Foundation: Shayla Dennis – Bob Blythe will check to see if Dennis plans to attend the June Foundation meeting.
- G. Parking and Transportation Advisory Committee: Jean Darnall reported that the committee recently had a couple of appeals brought to their attention.
- H. Scholarships (July-Aug): Amy Witzig reported that a second email relay will go out the week before the due date of June 15.

**Non-action items (these items will not be discussed unless there is something to be discussed)**

- A. Awards (fall): Narry Kim
- B. Homecoming: Holly Sanford
- C. Raffle: Amy Witzig
- D. Donut sale:
- E. Educating Illinois: Dean Plumadore
- F. Fall Drive: Tom Cotton
- G. Governing Documents (Annual): Dana Tuttle
- H. Children’s Holiday Party- Holly Sanford
- I. Legislative: Dean Plumadore
- J. Listserv Manager: Dean Plumadore
- K. Marketing: Holly Sanford
- L. Discount Listings: Amy Witzig

- M. SURSMAC representative: Jean Ann Dargatz
- N. Team Excellence: Dana Tuttle
- O. Educating Illinois: Dean Plumadore
- P. Webmaster: Dean Plumadore

**Old Business:**

Blythe reported that he and Witzig met to discuss and recommend four names to recommend for the COE Dean Search committee

Chili Cook-off – Blythe heard from EMDH asking if this event will happen. Blythe let them know that budget is the issue and at this point the event is tabled.

**New business:** CS/AP Council reps to speak at U-Club. Include in OL that September 14 is the tentative date, 2-3 representatives from each council requested to speak.

**Announcements:**

1. The next A/P Social will be May 25, 2018 at Hy-Vee Market Grille.
2. Blythe made a motion to cancel the July 3<sup>rd</sup> meeting, Plumadore seconded the motion, all in favor.
3. Blythe stated the seating of new members will take place on July 17<sup>th</sup> so, be thinking about nominating the new leadership team.

**Adjournment:**

The meeting adjourned at 12:35 p.m. with a motion from Haley Helpingstine and a second from Dean Plumadore.

Respectfully submitted,  
Amy Witzig

**Next Meeting**

Tuesday, June 5, 2018, at noon in the third floor East lounge.

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2018 Dates** –Jun 5, Jun 19

**Upcoming CSC Important Dates:**

Scholarship Applications – due June 15