

Members Present (box checked):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson  | <input checked="" type="checkbox"/> Jean Darnall   | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig    | <input checked="" type="checkbox"/> Narry Kim      | <input checked="" type="checkbox"/> Tammie Beck         |
| <input checked="" type="checkbox"/> Chris Roberts | <input type="checkbox"/> Patti Hoit                | <input type="checkbox"/> Tom Cotton                     |
| <input checked="" type="checkbox"/> Bob Blythe    | <input type="checkbox"/> Shayla Dennis             |   |
| <input type="checkbox"/> Dana Tuttle              | <input checked="" type="checkbox"/> Stuart Palmer  |   |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore |   |

Visitors & Ex-Officio Members Present (box checked):

- |   |  |                                  |
|---|--|----------------------------------|
| <input checked="" type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr           |                                  |
| <input type="checkbox"/> Rachel Hatch             | <input checked="" type="checkbox"/> Jan Cook | <input type="checkbox"/> Visitor |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:01 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: Motion made to approve minutes...

- 04/03/18 HOLD until next meeting.

Guest Speaker: Jean Ann Dargatz, SURSMAC- Rescheduled for May 1, 2018.

Chair Comments: Bob Blythe reported: Guest Speaker – LJ waiting on date

- A/P Networking – Social, April 27, 4:30 p.m. at Maquires, downtown Bloomington
- Chili Cook-off – During Blythe’s meeting with the president, the idea of a larger meeting was brought up. Blythe plans to attend a meeting on April 18, 2018 at 8:15 with Danielle Miller Schuster, Stephanie Duquette, Kristie Kolwall, and Ron Gifford. More information to come.
- Meeting with President - Blythe and A/P Chair Gifford met with President Dietz, mention of Chilli Cook-off meeting. Next meeting with A/P and CS Chair will take place April 25.

Vice Chair Comments: Jean Darnall – No report

- OpenLine:** Narry Kim – Electronic and paper editions went out Monday; the scholarship application story will re-run in the next issue; also, future issue will feature results of elections.

Secretary: Amy Witzig

- Committee descriptions- reminder to submit those descriptions so they can be uploaded to shared drive for future councils.
  - Academic Senate- information was shared on sub policy.
- Printed materials status- notecards, envelopes, raffle tickets, and bags have been ordered.

Treasurer: Patti Hoit

- Hoit was not present.

Human Resources - Colette Homan – Shared a passport for savings to the Wisconsin Dells to add to the Employee Discounts webpage. Dean said he will get the passport added. Homan reported that the State of Illinois Benefits Handbook is available online on the HR website. She said there is also another handbook available covering the economic outlook of benefits, but she thought it’s more relevant and beneficial to read the actual benefits handbook instead.

She asked Holly Sanford and Tammy Beck what they thought about the iPeople user testing session they had attended, along with Tom Cotton. Sanford said the new iPeople program is more user-friendly. She added that the front page was customizable. Beck also liked the new format. She also appreciated how grateful the testing organizers were for their input. Beck commented that the new format for iPeople was going to be great.

**EAC-** Rick Marr – Not present however, Blythe reported that Marr would be attending the EAC meeting this week.

**Annuitants** – Jan Cook – explained that the purpose of SUAA membership is to show members how system works and how to make it better. It is open to anyone enrolled in SURS. Check out SUAA on ISU website and become a member for \$40 a year.

#### **Special Committee Reports:**

- A. Academic Senate: Stuart Palmer (back-up council representative and attended in place of Chris Roberts) - reported several things discussed at Senate:
  - a. An idea was brought up to make Illinois State's spring break coincide with the spring break that takes in the community for area schools.
  - b. Senate is discussing a housing master plan, sophomore "village", separate from freshmen & upperclassmen, Watterson, and a move toward diversifying housing while keeping all near to campus, students being surveyed
  - c. New review of by-laws are done and approved.
  - d. Provost Murphy brought up House Bill 49 (HB49), which would force public universities to have education degrees be completed in 3 years.
  - e. Dan Stephens announced the accommodation of INTO employees in Fell Hall.
  - f. The pie-shaped parking lot, G53 (SW Main & corner of College) will soon be paved.
- B. Campus Communication Committee: Bob Blythe – stated that this committee is not due to meet until two weeks prior to the May BOT meeting.
- C. Elections (March-May): Jim Anderson – reported that he has received all personal statements except one. He will contact the last person. We have 14 candidates running for Council.
- D. Spring Drive (March-April): Hayley Helpingstine – reported that the collection tubs are out; she will be at Nutrifest with a table and collection tubs on April 26 in Bone Student Center.
- E. Sick Leave Bank Appeals: Jim Anderson – No report
- F. University Foundation: Shayla Dennis – Not present
- G. Parking and Transportation Advisory Committee: Jean Darnall – No report
- H. Scholarships (July-Aug): Amy Witzig – reported that the committee, with the help of Narry Kim, will send out and email to let Civil Service staff know that applications are being received. A suggestion was made to send confirmations to applicants after they submit their applications.
- I. SURSMAC: Jean Ann Dargatz – rescheduled May

#### **Non-action items (these items will not be discussed unless there is something to be discussed)**

- A. Awards (fall): Narry Kim
- B. Homecoming: Holly Sanford
- C. Raffle: Amy Witzig
- D. Donut sale: Patti Hoit
- E. Educating Illinois: Dean Plumadore
- F. Fall Drive: Tom Cotton
- G. Governing Documents (Annual): Dana Tuttle
- H. Children's Holiday Party- Holly Sandford

- I. Legislative: Dean Plumadore
- J. Listserv Manager: Dean Plumadore
- K. Marketing: Holly Sanford
- L. Discount Listings: Amy Witzig
- M. Scholarships (July-Aug): Amy Witzig
- N. SURSMAC representative: Jean Ann Dargatz
- O. Team Excellence: Dana Tuttle
- P. Educating Illinois: Dean Plumadore
- Q. Webmaster: Dean Plumadore

**Old Business:** None

**New business:** None

**Announcements:** The next A/P social will be April 27, 2018 at Maguire's, downtown Bloomington. All Civil Service Council members and employees are welcome to attend.

**Adjournment:**

The meeting adjourned at 12:37 p.m. with a motion from Dean Plumadore and a second from Stuart Palmer.

Respectfully submitted,  
Amy Witzig

**Next Meeting**

Tuesday, May 1, 2018, at noon in the BSC.

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2018 Dates** –May 1, May 15, Jun 5, Jun 19,

**Upcoming CSC Important Dates:**

Spring Drive- April

Elections- nominations March; Election runs from April 23 to May 4

Scholarship Applications – Due June 15