

Members Present (box checked):

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Jim Anderson  | <input type="checkbox"/> Jean Darnall              | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig    | <input checked="" type="checkbox"/> Narry Kim      | <input checked="" type="checkbox"/> Tammie Beck         |
| <input checked="" type="checkbox"/> Chris Roberts | <input type="checkbox"/> Patti Hoit                | <input checked="" type="checkbox"/> Tom Cotton          |
| <input checked="" type="checkbox"/> Bob Blythe    | <input checked="" type="checkbox"/> Shayla Dennis  |   |
| <input checked="" type="checkbox"/> Dana Tuttle   | <input checked="" type="checkbox"/> Stuart Palmer  |   |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore |   |

Visitors & Ex-Officio Members Present (box checked):

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Colette Homan | <input checked="" type="checkbox"/> Rick Marr | <input type="checkbox"/> Andrea Rediger |
| <input type="checkbox"/> Tommy Navickas           | <input checked="" type="checkbox"/> Jan Cook  |   |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:04 p.m., in the Spotlight Room, Bone Student Center.

Approval of Minutes: Motion made to approve minutes...

- 01/16/18 first motion made by Dean Plumadore, second motion made by Stuart Palmer
- 02/06/18 first motion made by Tammie Beck, second motion made by Dean Plumadore

Chair Comments: Bob Blythe reported:

- A/P Networking - The next A/P Social is February 23
- Attendance – Reminder regarding Constitution and that a representative may not miss more than six meetings a year.
- Chili Cook-off – Blythe contacted Kristie Kowall asking why this event was dropped. It was dropped due to budget issues. Blythe will ask about the chilli cook-off at his next meeting with President Dietz.
- Meeting with Pres – Postponed to February 26<sup>th</sup>
- Provost Candidate meetings- Blythe reported there was a good turnout from Civil Service Council regarding the campus visits.

Vice Chair Comments: Jean Darnall – Not present

- Open Line:** Narry Kim reported that Tommy Navickas and Andrea Rediger have stepped away from this responsibility. Rachel Hatch will begin with the March issue as the new OpenLine editor. She will invite Rachel to the next meeting.

Secretary: Amy Witzig

- Witzig reminded everyone of committee descriptions to be uploaded to the shared drive. Submit those to Witzig as soon as your activity or event is completed.

Treasurer: Patti Hoit – Not present

Human Resources- Colette Homan – reported that Lisa Mason, Human Resources, would like to thank the Council for their representation at the Provost candidates campus visits.

EAC- Rick Marr – reported that he missed the last EAC Council meeting due to illness and the minutes are not available as of today.

**Annuitants** – Jan Cook – referenced an article from *The Chronicle of Higher Ed* about “Why Students are Leaving Illinois in Droves” citing reasons such as tuition, MAP grant funding, etc. Cook also encouraged councilmembers to check the SUAA site, under the Legislation tab for other current news.

**Special Committee Reports:**

- A. Academic Senate: Patti Hoit – not present
- B. Campus Communication Committee: Bob Blythe – this committee will meet prior to the next Board of Trustees meeting.
- C. Governing Documents (Annual): Dana Tuttle will soon be reviewing By-Laws and Constitution.
- D. Elections (March-May): Jim Anderson – is working with Dean Plumadore and Narry Kim for the upcoming election.
- E. Scholarships (July-Aug): Amy Witzig – no report.
- F. Spring Drive (March-April): Hayley Helpingstine – will be in contact with Project Oz to get their “wish list”. A/P Council has agreed to assist with advertising the drive. More information will be included in the March OpenLine issue.
- G. University Foundation: Shayla Dennis – Foundation will be meeting soon
- H. Parking and Transportation Advisory Committee: Jean Darnall – not present

**Non-action items (these items will not be discussed unless there is something to be discussed)**

- A. Awards (fall): Narry Kim
- B. Elections(March-May): Jim Anderson
- C. Homecoming: Holly Sanford
- D. Raffle: Amy Witzig
- E. Donut sale: Patti Hoit
- F. Educating Illinois: Dean Plumadore
- G. Fall Drive: Tom Cotton
- H. Children’s Holiday Party- Patti Hoit
- I. Legislative: Dean Plumadore
- J. Listserv Manager: Dean Plumadore
- K. Marketing: Holly Sanford
- L. Discount Listings: Amy Witzig
- M. Sick Leave Bank Appeals: Jim Anderson
- N. SURSMAC representative: Jean Ann Dargatz
- O. Team Excellence: Dana Tuttle
- P. Educating Illinois: Dean Plumadore
- Q. Webmaster: Dean Plumadore

**Old Business:** None

**New business:**

**Announcements:** Dana Tuttle brought up the question of records retention and our Civil Service Council minutes on our website. She will follow-up and see how many years we need to keep documents.

**Adjournment:**

The meeting adjourned at 12:47 p.m. with a motion from Tom Cotton and a second from Holly Sanford.

Respectfully submitted,  
Amy Witzig

**Next Meeting**

Tuesday, March 6, 2018, at noon in the BSC.

**Reminders:** The deadline for submitting materials to the *OpenLine* is the 25<sup>th</sup> day of each month. – *NOTE: Deadline is subject to change.*

**Upcoming CSC Meeting Dates:**

**2017 Dates** –Mar 20, Apr 3, Apr 17, May 1, May 15, Jun 5, Jun 19,

**Upcoming CSC Important Dates:**

Spring Drive  
Elections