

Illinois State University Civil Service Council (CSC) Meeting

November 1, 2016

Members Present (box checked):

- | | | |
|----------------------------------------|-----------------------------------------|----------------------------------------|
| <input type="checkbox"/> Amanda Smith | <input type="checkbox"/> Dana Tuttle | <input type="checkbox"/> Lois Soeldner |
| <input type="checkbox"/> Amy Witzig | <input type="checkbox"/> Daniel Enomoto | <input type="checkbox"/> Michael Lullo |
| <input type="checkbox"/> Barb Arbogast | <input type="checkbox"/> Diana Nelson | <input type="checkbox"/> Patti Hoit |
| <input type="checkbox"/> Bob Blythe | <input type="checkbox"/> Holly Sanford | <input type="checkbox"/> Rachel Menken |
| | <input type="checkbox"/> Shayla Dennis | <input type="checkbox"/> Tom Cotton |

Ex-Officio Members Present (box checked):

- | | | |
|-----------------------------------------|------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr | <input type="checkbox"/> Andrea Rediger |
| <input type="checkbox"/> Tommy Navickas | <input type="checkbox"/> Jan Cook | |

The meeting was called to order at 12:02 p.m. by Amanda Smith, Council Chairperson, in the Spotlight Room of the Bone Student Center.

Minutes: Minutes from October 18, 2016 approved as amended.

Chair Comments:

Amanda Smith attended the October 26, 2016 Academic Senate meeting to answer any questions the Senate had on Constitution wording updates regarding the Civil Service population on campus.

Amanda attended the October 28 Board of Trustees meeting general announcements were made and Civil Service Council and AP Council submitted five names for the search committee for the Vice President of Finance and Planning to begin soon.

It was also announced that the new benefit site was up and could be accessed through iPeople.

Standing Reports:

Treasurer report: Patti Hoit was not present. Amanda Smith is handling money and receipts in Patti’s absence.

Open Line – Amy Witzig will touch base with Tommy Navickas on the October/November issue. If you have not submitted your committee/event news to Tommy Navickas or Andrea Rediger, please do so as soon as possible. The next issue will go out very soon.

Human Resources – Colette Homan reported also, that the new benefit site is up. They are working through some enrollment issues but, Human Resources is available to help new hires and answer any question you may have.

EAC – Rick Marr was not present.

Annuitants –Jan Cook was not present.

Committee Reports:

Raffle – Amy Witzig reminded members, drawing to take place December 6, prizes and raffle money/tickets are coming in. Continue to work on prizes.

Donut Sale – Amanda reported the donuts cost \$350, paid out of Civil Service account, we recouped our money and made \$228. AP Council also made \$228 for their efforts as well.

Holiday Party- December 2, 2016. Lois Soeldner is seeking volunteers to work the event. She passed around a sign up.

Toys for Tots Drive- Bob Blythe and Tom Cotton will be working with Troy Ziegler on box distribution and getting the word out about the collection.

New business:

Colette Homan reminded members that the Espirit de Corp award nominations are being accepted.

Amy Witzig and Holly Sanford are working on the Council Marketing committee. They are looking at website and updating pictures. If you see broken links or items that need updated, let Amy or Holly know.

Amanda made a motion to move Michael Lullo from a one-year term to a three-year term. The motion was made, with a second by Lois Soeldner. Discussion occurred among Council members present. The motion was unanimously opposed. Michael Lullo will remain in the one-year term and can run again in the new election period. The three-year term remains vacant.

The meeting was adjourned at 12:58 p.m. following a motion by Tom Cotton and a second by Barb Arbogast.

Respectfully submitted,
Amy Witzig

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2016 Dates – Nov 15, Dec 6, Dec 20, Jan 3, Jan 17, Feb 7, Feb 21, Mar 7, Mar 21, Apr 4, Apr 18, May 2, May 16, Jun 6, Jun 20

Upcoming CSC Important Dates:

Raffle drawing December 6, 2016

Next Meeting ~

The next regular Civil Service Council Meeting will be **Tuesday, November 15, 2016, location BSC Spotlight Room.**

