

Members Present (box checked):

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| <input type="checkbox"/> Jim Anderson | <input checked="" type="checkbox"/> Brooke Hermanowicz | <input checked="" type="checkbox"/> Dean Plumadore |
| <input type="checkbox"/> Tammie Beck | <input checked="" type="checkbox"/> Tony Herter | <input checked="" type="checkbox"/> Chris Roberts |
| <input checked="" type="checkbox"/> Bob Blythe | <input type="checkbox"/> Judi Khalilallah | <input type="checkbox"/> Holly Sanford |
| <input type="checkbox"/> Tom Cotton | <input checked="" type="checkbox"/> Narry Kim | <input type="checkbox"/> Dana Tuttle |
| <input type="checkbox"/> Hayley Helpingstine | <input checked="" type="checkbox"/> Stuart Palmer | <input checked="" type="checkbox"/> Amy Witzig |

Visitors & Ex-Officio Members Present (box checked):

- | | |
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| <input checked="" type="checkbox"/> Jan Cook | <input checked="" type="checkbox"/> Colette Homan |
| <input type="checkbox"/> Rachel Hatch | <input type="checkbox"/> Rick Marr |

Bob Blythe, Council Chairperson of the 2018-2019 academic year, called the meeting to order at 12:02 p.m., in the Third Floor East Lounge, Bone Student Center.

Approval of Minutes:

1. 5/7/19 motion made to approve minutes tabled until next meeting when there is quorum present.

Chair Comments: Bob Blythe

1. SURSMAC Update: Jean Ann Dargatz ... Looking for someone to take on her role. – Blythe said Dargatz would provide more information on what the role of SURSMAC representative entails and share the information with the council. Dargatz was unable to attend the council meeting to provide an update from the recent SURMAC meeting. Blythe will hear back from her about rescheduling.
2. Officer nominations for upcoming year – Blythe said that another election will need to be held within the council to select officers for the next fiscal year: Chair, vice chair, treasurer and secretary. He will call for nominations for each position at the next council meeting. Plumadore reminded everyone that on the day the officer elections take place, the chair needs to be elected first so he or she can oversee the election for the other three officers.
3. Meeting with President – Blythe will be attending the meeting with President Larry Dietz today at 2 p.m.

Vice Chair Comments: Amy Witzig

1. OpenLine: Rachel Hatch, Editor/Narry Kim, Proofing – Witzig shared that Hatch suggested having the June OpenLine go out on Wednesday, June 12 instead of on the 15th of the month because June 15 is also the deadline to apply for CS Scholarships and by having the newsletter go out a little earlier, it would give students more time to apply. The possible list of stories for the June OpenLine include: Applications for Scholarships (due June 15); Tuition waiver (also due June 15); Annuitants Association June 19 meeting; Fire suppression system testing during May and June; New trustees; Living Our Values – nomination open; Years of Service (May and June); and Tip of the Hat.

Secretary: Narry Kim – Kim reminded everyone that the next staff/faculty social will take place from 4:30 to 6 p.m. on Friday, May 31.

Treasurer: Hayley Helpingstine – No report.

Human Resources: Colette Homan – Homan said at the Joint Committee on Administrative Rules (JCAR) meeting on May 14, the committee approved the new rule on that would allow municipal police officers

who wish to apply for positions with any of the universities in the system to be exempted from taking the civil service test because they are already certified police officers. The rule will be effective in June, but Homan said an exact date wasn't specified yet. The State Universities Civil Service System (SUCSS) will reach out to all HR directors working at each of the related universities to work with them on getting the process in place.

Homan also said that with the new appointments and reappointments made for the ISU Board of Trustees, someone from the BOT will serve on the Merit Board, but she doesn't know who yet. She also reminded everyone that Benefits Choice month is still ongoing this month.

EAC: Rick Marr – Not present.

Annuitants: Jan Cook – Cook announced that the ISU Annuitants Association spring newsletter is out and available to read online. She also said the Annual ISUAA Dinner and Business Meeting will be held at 5:30 p.m. Wednesday, June 19, at the Alumni Center. The business meeting will include election of officers for the coming year, voting on proposed bylaws changes, and presentation of annual awards.

Special Committee Reports:

- A. Academic Senate:** Chris Roberts – Roberts provided the following report from the recent Academic Senate meeting that took place on May 8: He said President Dietz shared that enrollment numbers were up and the *Redbirds Rising* campaign was doing very well; Vice President of Student Affairs Levester Johnson reported that the campus housing plan is almost ready; and Office of Parking and Transportation Director Nick Stoff talked about the use of faculty permits.
- B. Educate – Connect – Elevate – Illinois State:** Nary Kim – No report. Kim said the ECE will start meeting again in the fall.
- C. Campus Communications Committee:** Bob Blythe, Amy Witzig – Witzig said the Civil Service Council will be taking the lead for writing the next letter that will be read at the Board of Trustees meeting on July 26. For the upcoming year, the council chair and one other council representative will need to be on the committee. Witzig asked council members to consider serving as the representative with the next council chair. She reiterated that the letter is written with input and assistance from the president, his Chief of Staff Brent Paterson, Academic Senate Chair Susan Kalter, and A/P Council representatives.
- D. Elections (March – April):** Jim Anderson, Dean Plumadore, Narry Kim – Kim is finishing up the committee report and will put it in the shared drive. Blythe asked Kim to send him the names of the new council members so he could send them a welcome email.
- E. University Foundation:** Tony Herter – No report.
- F. Parking and Transportation Advisory:** Stuart Palmer, Tony Herter – No report.
- G. SURSMAC:** Jean Ann Dargatz – Not present.
- H. Governing Documents:** Reviewing Council documents to maintain accuracy and relevance – Kim reminded everyone to please provide their feedback on the suggested revisions to the Civil Service Council Constitution and Bylaws that she had sent to all council members by Friday, June 14 so she

can update both documents by the end of the fiscal year.

I. **Discounts:** Amy Witzig – No updates.

Non-action items (these items will not be discussed unless there is something to be discussed)

- a. Legislative: Dean Plumadore
- b. Marketing: Holly Sanford
- c. Listserv Manager: Dean Plumadore
- d. Webmaster: Dean Plumadore
- e. Raffle: (Oct – Dec)
- f. Homecoming (Fall):
- g. Scholarships (July-Aug):
- h. Awards (Fall)
- i. Children’s Holiday Party: (Fall – Dec)
- j. Fall Drive: (Nov – Dec)
- k. Team Excellence: (Fall)
- l. Donut Fundraiser: Working with AP Council to sell Krispy Kreme Donuts as a fundraiser for Civil Service Scholarships (Potentially Spring)
- m. Spring Drive: (March – April)

Old Business: None.

New business: Bill Hamann was officially seated as a council member representing Group 5 to complete Plumadore’s term. Hamann also volunteered to serve as the webmaster for the council. Plumadore invited everyone to a retirement open house at this home at 3 p.m. on June 1.

Announcements: None

Adjournment: The meeting adjourned at 12:33 p.m. with a motion from Palmer and a second from Hamann.

Respectfully submitted,
Narry Kim

Next Meeting

Tuesday, June 4, 2019, at noon in the 3rd Floor East Lounge, Bone Student Center

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2019 Dates – June 4, June 18

Upcoming CSC Important Dates:

22nd Annual Council of Councils at UIC, October 18, 2019 from 8 a.m.-4 p.m. (with Meet and greet, October 17, 2019)