

Members Present (box checked):

- | | | |
|---|--|---|
| <input type="checkbox"/> Jim Anderson | <input type="checkbox"/> Jean Darnall | <input checked="" type="checkbox"/> Hayley Helpingstine |
| <input checked="" type="checkbox"/> Amy Witzig | <input checked="" type="checkbox"/> Narry Kim | <input type="checkbox"/> Tammie Beck |
| <input checked="" type="checkbox"/> Chris Roberts | <input type="checkbox"/> Tom Cotton | |
| <input checked="" type="checkbox"/> Bob Blythe | <input type="checkbox"/> Shayla Dennis | |
| <input checked="" type="checkbox"/> Dana Tuttle | <input checked="" type="checkbox"/> Stuart Palmer | |
| <input checked="" type="checkbox"/> Holly Sanford | <input checked="" type="checkbox"/> Dean Plumadore | |

Visitors & Ex-Officio Members Present (box checked):

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Colette Homan | <input type="checkbox"/> Rick Marr | <input checked="" type="checkbox"/> Judi Khalilallah |
| <input type="checkbox"/> Rachel Hatch | <input checked="" type="checkbox"/> Jan Cook | <input checked="" type="checkbox"/> Tony Herter |

Bob Blythe, Council Chairperson of the 2017-2018 academic year, called the meeting to order at 12:01 p.m., in the 3rd Floor East Lounge, Bone Student Center.

Approval of Minutes: Motion made to approve minutes...

- 05/15/18 motion made by Dean Plumadore and 2nd by Stuart Palmer, all in favor.

Chair Comments: Bob Blythe reported:

- State of Illinois budget approval with a modest 2% increase to the University.
- Meeting with President – Blythe and Ron Gifford will meet with President Dietz next week.

Vice Chair Comments: Jean Darnall – not present

- OpenLine:** Narry Kim reminded members that the June and July issue will be combined.

Secretary: Amy Witzig

- Committee descriptions - Witzig reported that a few more committee descriptions have been received and she will be in touch with those members who still need to submit them.
- Witzig reminded Council that the costs for printed materials should be hitting the GR account soon. Witzig will upload receipts to shared drive.
- Witzig shared with members that old receipts were scanned and uploaded to the shared drive. There are still more to be uploaded and that will take place before July 1.

Treasurer:

- Monthly report of accounts - no report this meeting.
- Scanning in of previous year of records – Witzig mentioned above that this project will be complete by July 1.

Human Resources - Colette Homan

- Homan had nothing to report.

EAC- Rick Marr – not present

Annuitants – Jan Cook – reaffirmed that the State of Illinois has approved a budget with a 2% increase. This brings up questions for the future like will the budget be balanced? How is Illinois going to save money? Cook says it's going to be a challenge but, stay tuned.

Special Committee Reports:

- A. Academic Senate: Chris Roberts reported that there is no meeting until August.
- B. Campus Communication Committee: Blythe reported that this committee will not meet until prior to the August Board of Trustees meeting.
- C. Elections (March-May): Jim Anderson had no report. Blythe reported that he is exploring ways to improve the voting process for Council leadership. Plumadore suggested that since the three members of the Election Committee are still present on the council (Anderson, Plumadore, and Kim), they could work on setting up the voting for the Council leadership. Dean offered to come up with a ballot form so council members can nominate fellow members for leadership positions and committee roles ahead of the July 17 meeting.
- D. Sick Leave Bank Appeals: Jim Anderson reported no appeals for this committee.
- E. University Foundation: Shayla Dennis – no present however she does plan to attend the June meeting.
- F. Parking and Transportation Advisory Committee: Jean Darnall not present.
- G. Scholarships (July-Aug): Witzig and Kim reported that a second email relay will go out on June 8, the week before the due date of June 15. With the lack of scholarship applications received so far, Witzig suggested, and it was agreed, that the scholarship application deadline be extended to Friday, June 29 to give people more time to apply. Witzig asked Kim to order an email relay for June 14, the day before the original deadline, to let Civil Service staff know that the deadline has been extended to June 29.

Non-action items (these items will not be discussed unless there is something to be discussed)

- A. Awards (fall): Narry Kim
- B. Homecoming: Holly Sanford
- C. Raffle: Amy Witzig
- D. Donut sale:
- E. Educating Illinois: Dean Plumadore
- F. Fall Drive: Tom Cotton
- G. Governing Documents (Annual): Dana Tuttle is reviewing.
- H. Children's Holiday Party: Holly Sanford
- I. Legislative: Dean Plumadore
- J. Listserv Manager: Dean Plumadore
- K. Marketing: Holly Sanford
- L. Discount Listings: Amy Witzig
- M. Spring Drive (March-April): Hayley Helpingstine
- N. SURSMAC representative: Jean Ann Dargatz
- O. Team Excellence: Dana Tuttle
- P. Educating Illinois: Dean Plumadore
- Q. Webmaster: Dean Plumadore

Old Business:

Robert reported that he will be working with A/P Council, Ron Gifford and Amelia Noel-Elkins this summer to devise new language in hopes to add a greater Civil Service and A/P Council presence to Academic Senate.

Witzig announced that the Civil Service and A/P Councils will speak at the U-Club discussion hour in September.

New business: none

Announcements:

1. Blythe stated the seating of new members will take place on July 17th so, be thinking about nominating the new leadership team.

Adjournment:

The meeting adjourned at 12:50 p.m. with a motion from Stuart Palmer and a second from Dean Plumadore.

Respectfully submitted,
Amy Witzig

Next Meeting

Tuesday, June 19, 2018, at noon in Spotlight Room, Bone Student Center.

Reminders: The deadline for submitting materials to the *OpenLine* is the 25th day of each month. – *NOTE: Deadline is subject to change.*

Upcoming CSC Meeting Dates:

2018 Dates – Jun 19

Upcoming CSC Important Dates:

Scholarship Applications – due June 15 - this has been extended until June 29.