

PLEASE POST, ROUTE, OR COPY TO CIVIL SERVICE STAFF

**Illinois State University      Civil Service Council (CSC) Meeting**  
*Approved Minutes*

**August 4, 2009**

**Present:** Pam Burress, Valerie Bridson, Paul Collins, Tom Cotton, Sarita Cox, Jean Darnall, Brian Huonker, Melody Palm, Carol Pfoff, Andee Radliff, Andrea Rediger, Theresa Sanchez, Jan Jolynn Staley, Jason Taylor, Dave Turner

**Absent:** Barb Arbogast, David Bagnell, Christa Lawhun, Diane Ruch, Kevin Wiand

**Guests:** Jan Cook

Council Chair Brian called the meeting to order at 12:11 pm.

**-July 21<sup>st</sup> Meeting Minutes:** Motion to Approve: Theresa S/Jean D; motion approved.

**-Committee Updates:** Discussion was held to get volunteers for the following committees; Homecoming, Fall Shopping Trip, Scholarships, Fall Holiday Party. The following individuals were nominated to serve on the Homecoming Committee: Barb Arbogast, Valerie Bridson, Tom Collins, Christa Lawhun, Andrea Rediger (Chair). Fall Shopping Trip: Carol Pfoff and Jason Taylor volunteered to serve as Co-Chairs for the 2009 Fall Holiday Shopping Trip. Fall Holiday Party: Barb Arbogast, Valerie Bridson, Sarita Cox, and Jan Jolynn Staley volunteered to serve on the Fall Holiday Party committee; Barb Arbogast will serve as Chair for the Fall Holiday Party committee. Food Drive: Paul Collins and Theresa Sanchez volunteered to serve on the Food Drive committee. Website Re-Design Committee: The following individuals have volunteered to serve: Paul Collins, Sarita Cox, Jean Darnall, Brian Huonker, Jason Taylor, Dave Turner. Elections and Scholarships Committees: These committees will be assigned at the next meeting.

Motion to let Committees decide dates for Fall Shopping Trip, Fall Holiday Party: Tom C/Theresa S; motion carried.

**-Raffle:** Paul Collins is working with Tech Zone to see if we can get a laptop computer as the Grand Prize. There was a discussion about printing the raffle tickets. It was decided to go ahead and have the tickets printed without knowing for certain what the Grand Prize is.

**-Milner Dean Search:** Will begin after January 1<sup>st</sup>, 2010. Need the names of 4 individuals who currently work in Milner Library for the Search Committee.

**-Council of Councils:** Dave Turner spoke briefly on this. It might be a good idea to try hosting the meeting here at ISU next year. No fee to register for Council of Councils meetings. Paul C-ask if President Bowman can support ISU holding Council of Councils meeting.

**-Storage Location of CSC Materials:** The subject of the CSC having our own office in Hovey was discussed. The council needs to have a space with access to a computer, printer, and to lock up items for the raffle. Brian H is going to meet with President Bowman to discuss further.

**-Annuitants Update:** Jan C-There is currently talk to raise the amount of dues for ISUAA and SUAA for the state and campus. The proposal is to raise the amount by \$4.00 per year.

**-Potpourri Section of OpenLine:** Valerie B asked if we want to continue to have this section published in the newsletter since the HR person who coordinated this, Dianne Liebenstein, has retired. Motion to continue publishing this section in the newsletter: Sarita C/Tom C; motion carried. If people on campus will send us the info to [cscouncil@ilstu.edu](mailto:cscouncil@ilstu.edu) we will get the items to the OpenLine.

**-Link to Meeting Minutes through the website:** There was a discussion to have a link of approved minutes sent out via the CS-Listserve.

-Motion to adjourn at 1:20 pm by Jan Jolynn/Valerie B; motion carried.

**-Annuitants Representative** – Jan Cook

**-Open Line** – Deadline is tomorrow

**-Human Resources** – no news

**-Reminders:** Deadlines for next 2 Open Lines – August 5, September 2

**CSC Meetings** – August 18, September 1

**Web Sites of Interest:**

- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- ISU Annuitants Association: <http://www.annuitants.ilstu.edu>
- State Universities Annuitants Association: <http://suaa.org>
- Human Resources: <http://www.hr.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academic senate.ilstu.edu>

Illinois State University  
Civil Service Council  
Campus Box 1830  
Normal, IL 61790-1830

NON-PROFIT ORG  
U.S. POSTAGE PAID  
**ILLINOIS STATE  
UNIVERSITY**