

Illinois State University

Civil Service Council (CSC) Meeting
Approved Minutes

August 19, 2008

Present: Barb Arbogast, David Bagnell, Valerie Bridson, Tom Cotton, Jac Copes, Sarita Cox, Jean Darnall, Jeanette Harrison, Melody Palm, Theresa Sanchez, Jan Jolynn Staley, Nancy Spangler

Absent: Vicki Bryan, Mark Buckley, Ted Coussens, Brian Huonker, Dave Turner, Kevin Wiand, Pam Burress

Guests: Jan Cook

Council Chair Melody called the meeting to order at 12:03 pm.

-Approved Minutes – Motion was made by Theresa Sanchez and seconded by Tom Cotton to approve the minutes of the August 5, 2008 meeting. Discussion included that the following corrections were to be made: correct the spelling of “Lerner” to Learner in the EAC paragraph; and to include Jean Darnall as seconding the motion to adjourn. With these corrections the motion was carried to approve August 5 minutes.

Ongoing Discussion Topics:

- Committee Reports

Fall Picnic – tickets have been printed, to be distributed to Council members today, tickets sales can begin immediately – will need a count of tickets sold at September 2 meeting in order to give Dining Services an estimated number of dinners to prepare – tickets can continue to be sold after that date – up to Sept 16th. Vegetarian lasagna is an option this year (bright yellow tickets) and all meals are \$6.00. Ticket sellers should keep a record of the number of each type of ticket sold. This is a social event with the intent of all profits going to our scholarship fund. It was suggested that we have a display table at the picnic to show awareness of CSC 50th anniversary. The “anniversary celebration” committee will meet soon and attempt to prepare a short survey, flyer, and other items to display. Valerie Bridson will donate a chip and dip set as a door prize.

Children’s Holiday Party – no confirmation from “Santa” yet – committee will be looking for alternative, “just in case”. Otherwise, plans seem to be going well for the December 7 event.

- EAC – no representative/no report.

- Annuitants Representative – Jan Cook had nothing new to report but asked the group for advice re: how to refer to University employees in letters and other correspondence with state legislators and administration -- “Faculty and Staff”; “All Employees of . . .”; “Faculty, Civil Service, and Administrative Professional Employees . . .” Looking for some simple terminology to use that will indicate the various levels of employees to which they are referring. After discussion it was determined that “Faculty and Staff” should be sufficient as some community colleges do not have AP staff and the correspondence will include those colleges as well as universities.

- Academic Senate/Campus Info/Foundation – No Report – Academic Senate should become active very soon – so we should expect a report in the near future.

- OpenLine – deadlines for next 2 issues are September 3, October 8; current issue had a slight delay so that it could include a message from President Bowman.

- Human Resources – Nancy reports that ratification is expected soon and we should know the details of the 2nd round of benefits choice. A second round is being offered this year as there may have been some changes made (i.e. additional/different insurance options) from the time we had the first round.

Other Business:

- Comments and discussion re: including “public interests” statements in Council Minutes – impossible to include all – so perhaps it is best to not include any. (In reference to the closing of Pontiac Correctional Center town meeting that was included in previous minutes.) Some thought that because this is a major issue involving many in the campus community it was worthwhile to mention in our meeting and in the minutes.

- Special thanks to Sarita for taking minutes in Secretary’s absence.

Barb/Jan Jolynn motioned to adjourn, motion carried at 12:46pm.

Reminders: Deadline for next two OpenLines – Sept 3, Oct 8
CSC Meetings – Sept 2, Sept 16

Web Sites of interest:

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

The next regular Civil Service Council meeting will be held Tuesday, September 2, 2008 at Noon in the Bone Student Center Spotlight Room.