

**ILLINOIS STATE UNIVERSITY
CIVIL SERVICE COUNCIL**

August 21, 2007

Approved Minutes

Present: Dave Bagnell, Mark Buckley, Pam Burress, Jac Copes, Tom Cotton, Ted Coussens, Jeannette Harrison, Brian Huonker, Melody Palm, Nancy Spangler, Theresa Sanchez, Jan Jolynn Staley, Dave Turner

Absent: Barb Arbogast, Vicki Bryan, Julie Caplinger, Sarita Cox, Linda Klawitter, Kevin Wiand

Guests: Jan Cook

Call to order - - Melody called the meeting to order at 12:00 pm
There were no minutes to approve today.

On-going discussions on the following:

- Election of Secretary - Ted was nominated/seconded by Jan Jolynn/Jac to be interim secretary until Sarita's return, motion carried.
- On-going discussion points:
 - Picnic - tickets printed, dispersed by Melody to council members for sale. Mark led discussion on the proposed \$325 for Campus Dining's providing for the picnic (includes 3% campus-wide adjustment increase), payment approved. Milner Plaza has been formally reserved for the picnic's Sept. 14th date. Melody has hand-wash station, other details (including drinks) still need to be sorted out. Need to organize council members' serving schedule for picnic at future meeting(s).
 - Fall Activities - reminder that Homecoming is 2nd week in Oct., which is fast-approaching, Melody pointed out that recognition for Scholarship Recipients will be at 12:30pm during the Oct. 9 Appreciation Luncheon in the Brown Ballroom of the Bone Student Center; Homecoming Committee members also need to reserve truck for council members to ride in during Homecoming parade. Possible dates for the fall Bus Trip to the Chicagoland area were discussed, no specific date yet proposed or selected, formal schedule of pick-up and drop-off points/times/procedures discussed, topic will be discussed at future meeting(s).
 - Employee Advisory Committee - David T.: Merit board meeting will be held soon in Urbana Civil Service Systems Office.
 - Annuitant Representative - Jan C.: SURS Q&A, Old Main Room, Bone Student Center, Sept. 6 at Noon.
 - Academic Senate - Mark pointed out they do not meet until August 29th, no new info.
 - Openline - to include larger article for the October 9 Faculty/Staff Appreciation lunch, perhaps bus trip (should info be available), Civil Service Constituent group changes (as they come). Melody recommended inclusion of info on CSC members and the election

process, will also bring camera to next meeting (Sept. 4) for pictures of new members to include on website.

- Human Resources - Nancy: Len Grinstead, new Associate Director of Human Resources, may be attending future CSC meetings to increase and facilitate communication between the council and HR. Also informed council of SURS One-Day Seminars to be held at its Champaign location. Seminars are scheduled for:
 - Weds., Sept. 12
 - Tues., Oct. 9
 - Tues., Oct. 30
 - Weds., Nov. 21

Seminars are from about 8:45am to 3:30pm, enrollment fee is \$15 per member and \$5 for non-member guest, please note that lunch will not be provided. Contact Karen Maggio of SURS by phone (217 378-8813) or email (kmaggio@surs.org) to register.

- Melody and Mark informed council that they met with Ira Schoenwald and Nancy Spangler concerning the lack of computers/access to some parts of campus (as discussed in previous meetings), potential computer locations are in the works. Dave B. brought up situation regarding a paper/physical posting of open jobs, Mark stated it was discussed but currently not decided. Jac expressed concerns that the meeting did not include all of the members of the internal council committee. Melody explained that the HR meeting was requested prior to information about the internal committee, and that both were viable options for working on the issues.
- Jan Jolynn motioned to adjourn, Tom seconded, motion carried at 12:55pm.

Reminders:

- CSC Picnic - Milner Plaza, Friday Sept. 14
- Deadlines for next 2 Open Lines - Oct. 2 and Oct. 16
- CSC Meetings - Sept. 18, Oct. 2
- Homecoming Appreciation Lunch - Tues. Oct. 9, 11-1:15pm, RSVP req'd

Websites

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- State Universities Retirement System: <http://www.surs.com>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

The next regular Civil Service Council meeting will be held Tuesday, Sept. 4, at noon in the Bone Student Center Spotlight Room.