

**ILLINOIS STATE UNIVERSITY  
CIVIL SERVICE COUNCIL**

**August 7, 2007**

*Approved Minutes*

Present: Barb Arbogast, Dave Bagnell, Mark Buckley, Pam Burress, Julie Caplinger, Tom Cotton, Jac Copes, Ted Coussens, Jeannette Harrison, Brian Huonker, Linda Klawitter, Nancy Spangler, Jan Jolynn Staley, Dave Turner  
Absent: Vicki Bryan, Sarita Cox, Melody Palm, Theresa Sanchez, Kevin Wiand  
Guests: Jan Cook

-Call to order - - Mark called the meeting to order at 12:04 pm  
-There were no minutes to approve today.  
-On-going discussions on the following:

- Election of Secretary : the matter was discussed but no one offered to fill Sarita's role as secretary, so the item was tabled until the next meeting.
- Picnic: Campus Dining agreed to cater the food for the picnic again this year, in return for our taking care of providing the drinks, paper goods, and clean-up and tear down. This is the same agreement as last year. Motion was made and seconded by Julie/Barb to accept this agreement. Motion carried.
- Scholarships: A report from the recent Scholarship Selection Committee submitted by Melody Palm to the general committee was reviewed. A motion to discuss the scholarship opportunities was made and seconded by Tom/Linda, and carried by the general council. After some discussion as to whether or not non-ISU students should be offered scholarship monies by the Council, the motion to accept the Scholarship Committee's recommendations of honoring four (4) ISU-attending students with scholarship, three (3) non-ISU-attending students scholarships, and the exception of offering both Johansen nominees scholarships (one from the Johansen account and one from our general account) was made and seconded by Tom/Linda. The motion carried, with Jac opposing.
- Employee Advisory Committee: Dave noted that the recent EAC meetings held here on campus on July 19 and 20 went very well. He was very appreciative of the Council members and many campus civil service employees who dropped by during these open meetings. There are still many issues to resolve (i.e., replacing Civil Service positions with A.P. positions), but progress is being made.
- Annuitants Representative: Jan Cook had nothing to report.
- Academic Senate/Campus Information: No Academic Senate meeting until after the start of the academic year.

- Open Line: Pam mentioned that there was a little room in the upcoming edition. Dave Turner asked to include a thank you to the Civil Service Community for its support of the EAC meetings. Pam also noted that last year's fall bus trip was November 4, 2006, and if the Council wanted to host one this year, it was time to consider a destination and check into securing buses.
- Human Resources: Nancy Spangler reported to the Council that in re: to the job notification letter sent out a few weeks ago, a second notification letter had been sent to the same folks, listing areas on and off campus where computers would be available for job applicants' use. She indicated that meetings with upper management continued in regards to the communication issue and lack of computer access for present ISU employees in specific work areas on campus. After a lively discussion ensued on these issues, a motion was made to form a committee that would draft a letter to Human Resources. The motion was made by Jac Copes and seconded by Brian Huonker. The motion passed. Pam Burress suggested that since there were five (5) groups of Civil Service Employees on campus, the committee should consist of one Council Representative from each of the five groups. This was accepted and the committee selected was as follows: Melody Palm, Jac Copes, Brian Huonker, Julie Caplinger, Barb Arbogast, and Jeanette Harrison.
- Other News: Barb Arbogast had received a telephone request from Roberta Thomas, Scheduling and Space. Passages is underway the following weekend and administration was still looking for faculty and staff volunteers to assist with the program. She asked us to pass this on and encourage interested employees to gain on-line access and register to participate.

#### Reminders:

- CSC Picnic – Milner Plaza, Friday Sept. 14
- Deadlines for next 2 Open Lines – Sept. 4 and Oct. 2
- CSC Meetings – Sept. 4, Sept. 18
- Homecoming Appreciation Lunch – Tues. Oct. 9, 11-1:15pm

#### Websites

- State Universities Civil Service System: <http://www.sucss.state.il.us>
- SUCSS Classification Status Notices: <http://www.sucss.state.il.us/cpm.asp>
- State Universities Retirement System: <http://www.surs.com>
- Annuitants: <http://www.annuitants.ilstu.edu>
- Civil Service Council: <http://www.cscouncil.ilstu.edu>
- A/P Council: <http://www.apcouncil.ilstu.edu>
- Academic Senate: <http://www.academicssenate.ilstu.edu>
- Human Resources: <http://www.hr.ilstu.edu>

The next regular Civil Service Council meeting will be held Tuesday, August 21, at noon in the Bone Student Center Spotlight Room.